

**Town of Bradford  
Town Board Meeting  
Tuesday, July 16, 2019 at 6:30 p.m. at the Bradford Town Hall  
Minutes**

1. Call to Order and Roll Call

**Town Board Chair Sharon Douglas called the July Town Board Meeting to order at 6:30 p.m. at the Bradford Town Hall. Also present were Supervisor Sarah Pope, Loren Bobolz, Dan Huisheere and Ben Wellnitz and Clerk Sandra Clarke.**

2. Pledge of Allegiance

3. Adoption of the Agenda

**Motion to adopt the agenda. (Sarah Pope/Dan Huisheere) The motion carried by voice vote with no negative vote.**

4. Approval of the Minutes to the June 18<sup>th</sup> and June 20<sup>th</sup>, 2019 meetings

**Motion to approve the minutes to the June 18<sup>th</sup> and June 20<sup>th</sup> meetings. (Loren Bobolz/Ben Wellnitz) The motion carried by voice vote with no negative vote.**

5. New Business

A. Discussion and action on approval and signing of resolution, relocation order and plat for Creek Road Railroad Bridge

Chair Sharon Douglas stated that they need to move forward with the relocation order for the Creek Road Railroad Bridge replacement. She asked that the board give Sharon Douglas and Duane Jorgenson authorization to move forward.

**Motion to approve signing of the relocation order and plat for the Creek Road Railroad Bridge. (Sarah Pope/Dan Huisheere) The motion carried by voice vote with no negative vote.**

**Motion to approve Resolution 2019-73 Approve Relocation Order for the Reconstruction of the Creek Road Bridge Over Wisconsin Southern Railroad (WSOR). (Dan Huisheere/Ben Wellnitz) The motion carried by voice vote with no negative vote.**

B. Discussion and action on report by Fire District Representative

**Loren Bobolz reported that the Fire District Board met on the July 11<sup>th</sup> and there had been 32 runs. They have purchased hand tools and bought a 3,000 gallon holding tank that fits in one lane. The brakes were repaired on one engine.**

**C. Discussion and action on Zoning Officer Report**

**Bill Johns stated that he had a question on zoning and asked if he needed a demolition permit to take the siding and porch off Mike's house and put on a screened in porch. The Board stated that he would be remodeling and would not need a demolition permit and referred him to the Building Inspector at Municipal Zoning and Inspection (MZIS) for the permit needed.**

**No monthly report of permits issued has been received yet this month.**

**D. Discussion and action on Supervisors' evaluation of their sections of roads**

**Nothing.**

**E. Discussion and action on roadwork, including but not limited to tree trimming, culvert repair and replacement, crack filling, ditching, shouldering, maintenance including replacement of signs and posts, paver repair, pot hole filling, Creek Road and Emerald Grove Bridge Projects**

**Bill Johns stated that he had put on the extension on the culvert at the south side of the intersection of Bradford Town Hall Road and Carvers Rock Road. He also dumped dirt on Carvers Rock Road to make it easier to mow. He added that he had not delivered the additional two loads of gravel to Serl Road yet but will be delivering it.**

**Rock County Sheriff Maria Amadore was present. The Board reported to her that there have been complaints of speeding in Avalon. The Board discussed the dumping that occurs in the Town and she stated that the first offense fine for littering is either \$269 or \$289.**

**Chair Sharon Douglas reported that she had met with Todd Needham, Brian Ayre and Chris from the County and Shelly from the DNR on July 10<sup>th</sup> for a preconstruction meeting. The start date is this Thursday if the culvert is delivered from Contech. The plan is to assemble the culvert on Thursday and Friday in the intersection and the intersection will be closed for this and then opened over the weekend. Then on Monday the 22<sup>nd</sup> through the 24<sup>th</sup> they would start diverting the water by installing submersible pumps, install diversion pipe on the upstream side which they will bury in place using limestone rip rap and plastic sheeting while creating an upstream dam, install diversion piping and install turbidity barrier over**

the downstream side of the diversion chamber and sand bag in place. Pumping would then be discontinued and demolition of the existing culvert would begin. On July 25<sup>th</sup> through July 26<sup>th</sup> the new culvert would be installed. On July 29<sup>th</sup> through August 2<sup>nd</sup> the rip rap and permanent seed and erosion blanket would be applied to the disturbed soil and intersection work would be completed in preparation for asphalt and shoulder work. On August 5<sup>th</sup> through August 9<sup>th</sup> the intersection would be paved and shoulder work completed. Brian Ayre will be putting up road closed signs at Huber Road, Minkey Road and Odling Road prior to starting. The EMS/Fire department have been notified and there is no summer school. Sharon Douglas stated that for the Creek Road and Carvers Rock Road TRID Project she will be continuing the mowing as needed.

Chair Sharon Douglas reported that on July 9<sup>th</sup> Dan Huisheere, Sarah Pope, Loren Bobolz, Wayne and Sharon Douglas put up or replaced signs. They put up a new curve sign by Doug Clowes' on Town Hall Road, a new curve sign on Carvers Rock Road with a new post, a new stop ahead sign and new post on Odling Road, a new post and double arrow sign at Creek and Emerald Grove Roads, a new double arrow sign at Carvers Rock and Minkey Road, a new double arrow sign at Carvers Rock and Waite Road, They put up a new road name sign at Highway 140 and Town Hall Road intersection. On July 11<sup>th</sup> Wayne and Sharon Douglas put a brace on the curve sign by Doug Clowes' and replaced the two curve signs on Carvers Rock Road. They will buy a few shorter posts and will get ten-foot posts also. The Board discussed putting a "No Thru Trucks" sign on the Zoning sign on Emerald Grove Road by Herb Renner Jr. property and moving the Zoning sign. The Board will have another work day for signs on Monday, July 29<sup>th</sup> at 5:30 p.m. It was reported that they could put up the striped culvert signs and a curve sign by the Wagner property on Creek Road.

Sharon Douglas reported that they took two trailer loads of gravel to fill the holes on Avalon Road at Highway 140. Sharon Douglas reported that she had trimmed trees and guard rails and there were two trees down on the east end of Creek Road and one on Avalon Road near Highway 14 that Ben Wellnitz, Wayne and Sharon Douglas took care of. An overhanging branch on Carvers Rock Road was cut off. Sharon Douglas reported that she had received a call from a resident that the grass was tall by the railroad tracks on O'Riley Road, so she trimmed the grass way back.

Loren Bobolz had reported a few cracks on the new section of pavement on the east end of Waite Road and the Board decided to have Crack Filling Service fill them.

- F. Discussion and action on Town Hall Repair Committee Report  
**Nothing.**
- G. Discussion and action on approval of Driveway Permit Applications  
**No applications were received.**
- H. Discussion and action on approval of Utility Permit Applications  
**No applications were received.**
- I. Discussion and action on Veterans Service Lists for Emerald Grove Cemetery and Mt. Philip Cemetery  
The list for Emerald Grove Cemetery has been received.  
**Motion to approve the Veterans' Service List for Emerald Grove Cemetery. (Dan Huisheere/Loren Bobolz) The motion carried by voice vote with no negative vote.**
- J. Discussion and action on approval of Operator's License for Catherine Jesuit for Hat Rack Tap  
**Motion to approve the Operator's License for Catherine Jesuit. (Ben Wellnitz/Dan Huisheere) The motion carried by voice vote with no negative vote.**
- K. Discussion and action on property in foreclosure  
The board discussed the notice from the County Treasurer about property in foreclosure on Waite Road.
6. Citizen Participation  
**Mike Mulligan presented a list of questions to Chair Sharon Douglas. He was advised that since this was not on the agenda the board could not discuss this and it would be put on the agenda for the August meeting.**
7. Announcements and Reports
- a. **The August Town Board meeting will be held on Tuesday, August 20, 2019 at 6:30 p.m. at the Bradford Town Hall.**
  - b. **There was no Rock County Sheriff's Report this month.**
  - c. **Rock County Unit WTA meeting and picnic will be held on Thursday, July 18, 2019 at 6:30 p.m. at the Town of Fulton Town Hall, 2738 W. Fulton Center Drive, Edgerton, located off Highway 51 and County M. Spouses and/or friends are invited.**

**d. Chair Sharon Douglas reported that in the WTA publication on page 34, there are UW Transportation Information Center training sessions on Using Paser and WISLR to Manage Your Roads and the board members can learn how to rate the conditions of the roads, enter the ratings in WISLR, print reports and maps, and how to use the WISLR pavement analysis and budget tools. The cost is \$80.00 which is reimbursed by the Town and covers materials, continental breakfast, morning break refreshments and lunch. She encouraged the members to contact the Clerk about registration and attend the session.**

8. Treasurer’s Report

**Motion to approve the Treasurer’s Report. (Loren Bobolz/Ben Wellnitz) The motion carried by voice vote with no negative vote.**

9. Bills for Approval

A request has not been received for the Clean Sweep donation, so it will be added to the August meeting instead of approved now.

**Motion to approve the bills for payment. (Sarah Pope/Dan Huisheere) The motion carried by voice vote with no negative vote.**

10. Adjournment

**Motion to adjourn. (Loren Bobolz/Sarah Pope) The motion carried by voice vote with no negative vote. The meeting was adjourned at 7:38 p.m.**

**Respectfully submitted,**

**Sandra Clarke, Clerk**

Bills for Approval

Rock Energy Cooperative	Town Hall Light	\$25.76
Alliant Energy	Hwy. exp.-street lights	55.24
Rock Valley Publishing LLC	Publications-recycling exp.- 11.59, Town Bd. exp. – 61.01	72.60
Lentells Disposal	Recycling	400.00
Clinton Community School District	Monthly Parking Permit Fees-	

	(June)	186.24
Pat's Services, Inc.	Town Hall exp.- (6/08 to 7/05/2019)	90.00
Nowlan & Mouat LLP	Legal Fees-	
Rock County Treasurer	20 % Managed Forest Law	5.36
Decker Supply Co. Inc.	Hwy. exp.-signs	88.88
Sandra Clarke	Town Bd. exp. – 6 months internet Plus 1.06 July bill	406.66
J & L Appraisals LLC	Assessment-	1,875.00
Charles T. Stevenson	Constable salary-	923.50
Rock County Treasurer	Dog Licenses	26.00
Wisconsin Dept. of Justice	Town Bd. exp. - Record checks	91.00
Ideal Midwest LLC	Hwy. exp.-pothole filling (April invoice)	7,500.00
W. N. Yoss Construction Co. Inc.	Hwy. Expense- Carvers Rock & Larsen Road Project-47,779.00, Asphalt-8,256.00	56,035.00
Sharon Douglas	Hwy. exp. - five 4"x 4" x 12' Posts = 86.35 Bolts, nuts & washers = 6.08	92.43
	<b>Total July Expenses</b>	<b>\$67,873.67</b>

**If donation to Clean Sweep is approved:**

<b>Rock County Land Conservation Dept.</b>	<b>Donation= Clean Sweep</b>	<b><u>250.00</u></b>
	<b>Total would be</b>	<b><u>\$68,123.67</u></b>

**The donation was moved to August Agenda.**

**June expense paid after June meeting:**

**WI Dept. of Revenue**

**Town Bd. exp. - Business Tax**

**Registration Fee paid**

**electronically**

**10.00**

**Total June expenses**

**\$21,397.36**