

**Town of Bradford**  
**Town Board Meeting**

**Tuesday, March 16, 2021 at 6:30 p.m. at the Bradford Town Hall**

**Agenda**

**1. Call to Order and Roll Call**

Town Board Chairperson Sharon Douglas called the March Town Board meeting to order on Tuesday, March 16, 2021 at 6:30 p.m. at the Bradford Town Hall. Also present were Supervisors Sarah Pope, Loren Bobolz, Dan Huisheere and Ben Wellnitz, Treasurer Jill Bier, Clerk Marlina Jackson.

**2. Pledge of Allegiance**

**3. Adoption of the Agenda**

Motion to adopt the agenda. (Ben Wellnitz/Dan Huisheere) The motion carried by voice vote with no negative vote.

**4. Approval of the Minutes to the Town Caucus and January 19, 2021 meeting**

Motion to approve the minutes to the January meeting and Town Caucus. (Ben Wellnitz/Dan Huisheere) The motion carried by voice vote with no negative vote.

**5. New Business**

**A. Discussion & possible action with Duane Jorgenson, Director of Public Works on Contract**

Duane Jorgenson, Director of Public Works presented information regarding the proposed contract with the township. Discussion regarding an initial three year contract and working closely with their department. Pothole filling, equipment rates, asphaltting, plowing, routine maintenance, etc were discussed and explained. A motion to have the county fill potholes this summer and to sign the contract beginning November 1<sup>st</sup> was made by Dan Huisheere and seconded by Loren Bobolz. Motion carried by voice vote.

Duane also provided an update on the Emerald Grove Bridge with a bid of \$1.21 million which was under the initial estimate. Estimated start date of June 1<sup>st</sup>s and target completion end of August.

**B. Discussion and action on a request by Dan and Kristin Huisheere Revocable Trust for a land division of 3+ acres of Parcel No. 6-3-227, the SE 1/4 of the NW 1/4 of Section 30, S. Emerald Grove Rd., and for a change of zoning from A-1 to A-2**

**Agricultural District 2 on the newly divided parcel under Section 4.5 and for a Conditional Use Permit under Section 4.5 (3) (1) of Chapter One, the Zoning Ordinance of the Code of Ordinances of the Town of Bradford to allow more than one animal unit per acre.**

A motion was made to approve the land division with the recommendations by the county and P&Z committee. Loren Bobolz/Sarah Pope. Dan Huisheere abstained from voting. The motion carried by voice vote with no negative vote.

A motion was made to approve the change of zoning from A-1 to A-2. Ben Wellnitz/Sarah Pope. Dan Huisheere abstained from voting. The motion carried by voice vote with no negative vote.

A motion was made to approve the CUP for the newly created parcel to allow for more than one animal unit per acre. Loren Bobolz/Ben Wellnitz. Dan Huisheere abstained. Motion carried by voice vote with no negative vote.

**C. Discussion and action on Approval of Ordinances No. 53-2020 to amend the zoning ordinance for Parcel No. 6-3-105.1, Ordinance No. 54-2020 to amend the zoning ordinance for Parcel No. 6-3-260.1 and Ordinance No. 55-2020 to amend the zoning ordinance for Parcel No. 6-3-68.1**

Discussion regarding the ordinances was had in regards to amend zoning. A motion was made to table. Dan Huisheere/Sarah Pope. Motion carried by voice vote with no negative vote.

**D. Discussion and action on mowing contract for the Town Hall**

Discussion in regards to mowing the townhall. Mitchell Buchanan and Wayne Douglas are both interested. Wayne Douglas submitted a bid to mow the Bradford Townhall. A motion was made to approve Wayne Douglas' bid of \$400.00 to mow and trim. Sarah Pope/Dan Huisheere. Sharon Douglas abstained from voting. Motion carried by voice vote with no negative vote.

**E. Discussion on resident inquiring about starting up a wedding venue**

Discussion regarding zoning and A-1 property, animals in the building, portapotty rental, parking, alcohol, traffic, noise, and marking. No action taken.

**F. Delavan Darien School District Report**

Report emailed to supervisors.

**G. Discussion and action on report by Fire District Representative**

Loren Bobolz reported covid calls were down, fire department is putting new tires on two trucks.

**H. Discussion and action on Zoning Officer Report**

No news.

**I. Discussion and action on Supervisors' evaluation of their sections of roads**

Discussion and evaluation of roads was a stop sign was stolen off of Reed Rd again and the O’Rielly road sign is missing as well. The east end of Minkey Road, Emerald Grove Road, Waite Road are in rough shape with many potholes and broken asphalt. Garbage was dumped on Maple Lane.

**J. Discussion and action on roadwork, including but not limited to tree trimming, culvert repair and replacement, crack filling, ditching, shouldering, maintenance including replacement of signs and posts, paver repair, pothole filling and Emerald Grove Bridge Project, Creek Road LRIP project and financing the Project,**

Sign and post for Reed Road and Emerald Grove are up. Curve sign for O’Rielly road will need to be put up yet. Garbage was left on Maple Lane. Bids from Emerald Grove Railroad Bridge are back. Air purifier has been installed in town hall. Tracey Lantz completed the hookup for the air purifier for \$97.11 on March 16, 2021. Recommend to change filter once a year. Sharon will work with Dan on Bridge Report such as replacing markers, clearing vegetation, etc. Jill has been in contact with Shawn Murphy from First National Bank & Trust in Walworth regarding a loan. There is a 10% construction contingency. Total of project would be \$702,000. \$643,000 to be paid by the project. A motion to approve a floating line of credit for \$650,000.00 from First National Bank and Trust was made. Sarah Pope/Loren Bobolz. Motion carried by voice vote with no negative votes.

**K. Discussion and action on Town Hall Repair Committee Report**

Sharon reported that south side ramp on Town Hall needs to be scraped and painted yet. She will bring paint back out after it warms up. Also noted that the flag needs work.

**L. Discussion and action on approval of Driveway Permit Applications**

None

**M. Discussion and action on Utility Permit Applications**

None

**6. Citizen Participation**

Dave Moyer invited the board to a celebration in April hosted at his house.

**7. Announcements and Reports**

Chairman Douglas met with the owner on Wednesday at his business in Emerald Grove to review the premise and renew the license. Discussion was had about removal of file cabinets and printers from Sandra Clarkes house and the discussion of fire proof file cabinets. Also discussed was the lock safe and opening it. Sarah was going to get quotes from moving companies in regards to hauling the cabinets and lock safe. Also discussion of old records and offering them to the historical society.

**A. The April Town Board meeting will be held on Tuesday, April 20<sup>th</sup> ,2021 immediately following the Annual Town Meeting which will begin at 6:30 p.m. at the Bradford Town Hall.**

**B. Rock County Sheriff’s Report**

Report shared

**C. Rock County Unit Meeting will be held on Thursday, March 18, at 7:00 p.m.**

**D. April Spring Election - April 6, 2021 at Bradford Town Hall**

**E.** Chairman Douglas discussed the Capital Improvement Plan and updated it and new sheets were presented to board members to put in their Capital Improvement Plan binder. Also, the Contact and Vendor list was updated by the chairman and a list of charges from Rock County Department of Public Works and Batterman's was done from 2016 to present by the Chairman and copies were distributed to board members

#### **8. Treasurer's Report**

A motion to approve the treasurer's report was made. Sarah Pope/Ben Wellnitz. Motion carried by voice vote with no negative vote.

#### **9. Bills for Approval**

A motion to approve the bills for payment was made. Dan Huisheere/Loren Bobolz. Motion carried by voice vote with no negative vote.

#### **10. Adjournment**

A motion to adjourn was made. Loren Bobolz/Dan Huisheere. Motion carried by voice vote with no negative vote.

Meeting adjourned at 9:02 pm.