

**Town of Bradford  
Town Board Meeting  
Tuesday, June 20, 2017 at 6:30 p.m. at the Bradford Town Hall  
Minutes**

1. Call to Order and Roll Call

**Town Board Chair Sharon Douglas called the June 20, 2017 Town Board meeting to order at 6:35 p.m. Also present were Supervisors Sarah Pope, Loren Bobolz, Ron Duffy and Ben Wellnitz, Treasurer Jill Bier, Clerk Sandra Clarke and Fire District Representative Mick Mullooly.**

2. Pledge of Allegiance

3. Adoption of the Agenda

**Motion to adopt the agenda. (Ben Wellnitz/Sarah Pope) The motion carried by voice vote with no negative vote.**

4. Approval of the Minutes to the May 16<sup>th</sup> and May 24<sup>th</sup>, 2017 meetings

**Motion to approve the minutes to the May 16<sup>th</sup> and May 24<sup>th</sup>, 2017 meetings. (Ben Wellnitz/Ron Duffy) The motion carried by voice vote with no negative vote.**

5. New Business

**Item G. was addressed first since Fire District Representative Mick Mullooly had to leave for a Special Fire District Board Meeting. He reported that Fire District Administrator John Rindfleisch has resigned and is leaving for a job with the UW Hospital and starts his new position on July 1<sup>st</sup>.**

A. Discussion and action on bids for reconfiguration of the intersection of Maple Lane at Emerald Grove Road and replacement of the culvert on Maple Lane at the intersection and Reid Road single chip sealing

**The sealed bids were opened and were as follows:**

**Ayre Excavating= \$7,280.00**

**Johns Excavating=\$12,503.00**

**Ideal Midwest LLC=\$11,967.90**

**Rock Road Companies=\$30,250.09**

**Motion to award the contract to Ayre Excavating for \$7,280.00. (Ben Wellnitz/Sarah Pope)**

**Roll Call Vote:**

**Sarah Pope, “Yes.”**

**Loren Bobolz, “Yes.”**

**Ron Duffy, “Yes.”**

**Ben Wellnitz, “Yes.”**

**Sharon Douglas, “Yes.” The motion carried unanimously.**

**Brian Ayre stated that he would start the project in three weeks.**

**The sealed bids were opened for Reid Road and were as follows:**

**Scott Construction= \$14,176.00.**

**Fahrners= \$16,928.00.**

**Chair Sharon Douglas stated that they recommend a single chip seal, on a road that has been double chip sealed, be done in five years and this is only the fourth year. The board reviewed the roadwork cash flow and other projects for this year.**

**Motion to table until next month the single chip seal of Reid Road and the work on Inman Road. (Ron Duffy/Sarah Pope) The motion carried by voice vote with no negative vote.**

**Sharon Douglas stated that she and Loren Bobolz had looked at the pavement on Maple Lane west of the intersection for paver repair. Sharon Douglas asked Brian Ayre to get an estimate to her for this area.**

**The Board discussed Inman Road with Brian Ayre. He suggested asphalt grindings or limestone on the .9 mile from the railroad tracks south to Larsen Road. Concern was expressed about double chip seal over rubblelized concrete. Ron Duffy asked if without the asphalt to seal it if there would be more water infiltration. Brian Ayre stated that the stone would get the water away. Loren Bobolz stated that Edward Inman had offered to help grade Inman Road.**

**Brian Ayre presented the bill for the B-C Townline Culvert Project and stated that the additional asphalt patch that was approved by both towns went over by about \$1100.00 but he did not have the invoice yet. The cost is to be shared with the Town of Clinton.**

- B. Discussion and action on request by Brian and Sharon Vegter for a change from A-1 to A-2 on parcel no. 6-3-118.2 (3.62 ± acres), 2916 S. Avalon Road part of the NE ¼ of the SE ¼ of Section 17, Town of Bradford and for a Conditional Use Permit under Section A-2 (3) (I) of Chapter One, the Zoning Ordinance of the Code of Ordinances of the Town of Bradford to increase the number of animal units permitted from one per acre to 200 animal units (one hog is .4 animal units) for a hog finishing unit.**

**Chair Sharon Douglas reported that this item was tabled at the previous night’s Planning and Zoning Committee Meeting due to the fact that the map was not updated and Mr. Vegter was asked to have documentation for the**

**manure removal and what his backup plan was. He was also requested to have a signed agreement dated for approximately the next 5-7 years from Josh Tracy who would be receiving the manure on his property.**

- C. Discussion and action on service contract for tree removal and brush cutting in the road right of way

A contract proposal has not been received.

**Motion to table until next month. (Ron Duffy/Ben Wellnitz) The motion carried by voice vote with no negative vote.**

- D. Discussion and action on asphalt repair project for Waite Road

Brian Ayre stated that the paving over the culvert on Waite Road is warranty work. Ron Duffy presented pictures and a drawing of a proposed repair near this area and stated that on the north side the pavement is really bad and people are driving on the other side up the hill. Her stated that on the west side the pavement is only 16 feet wide and proposed adding onto the shoulder area.

**Motion we accept the asphalt repairs for Waite Road by Ayre Excavating. (Loren Bobolz/Ben Wellnitz)**

**Roll Call Vote:**

**Sarah Pope, "Yes."**

**Loren Bobolz, "Yes."**

**Ron Duffy, "Yes."**

**Ben Wellnitz, "Yes."**

**Sharon Douglas, "Yes." The motion carried unanimously.**

- E. Discussion and action on Zoning Officer Report

**MZIS has issued a zoning permit to Dennis Rogers for a 160 square foot garage for parcel no. 6-3-39, 1307 S. Jones Road, a building permit and zoning permit for a new residence to Robert and Alisha Maly for parcel no. 6-3-252.1, E. Waite Road and a zoning permit to Blueprint Genetics LLC, John Lader for a barn office agricultural building on parcel no. 6-3-232, 7827 E. Creek Road.**

- F. Discussion and action on Resolution 2017-67 Building and Zoning Permits required and Permit Fees Resolution

**Motion to adopt Resolution 2017-67 regarding building and zoning permit fees. (Ron Duffy/ Ben Wellnitz) The motion carried by voice vote with no negative vote.**

- G. Discussion and action on report by Fire District Representative

See above.

H. Discussion and action on Supervisors' evaluation of their sections of roads

**Ben Wellnitz reported that he would check and straighten the cross road sign and zoning sign. Loren Bobolz asked about the Minkey Road culverts. Ron Duffy stated that they were reviewed last year and he added that he had pictures of the five culverts. Sarah Pope reported that the stop ahead sign going north on Odling Road is obscured and there are large potholes north of the railroad tracks on the east side.**

**Sharon Douglas reported that she and Sarah Douglas have been out trimming brush on Creek, O'Riley, Hofstrom and Carvers Rock Roads and they cleared the brush off the guard rails on the O'Riley Road Bridge and on the north side of Waite Road as you approach the stop sign on Highway 140. Ron Duffy and Sharon Douglas cut the tree on B-C Townline Road that was hanging in the road.**

**Sharon Douglas advised the supervisors to keep clippers with them and trim around any signs that might be obscured.**

I. Discussion and action on roadwork, including but not limited to tree trimming, culvert repair and replacement, ditching, shouldering, maintenance including replacement of signs and posts, paver repair, pot hole filling, Creek Road, Emerald Grove and Carvers Rock Road Bridge replacements, 5-year Capital Improvement Plan, B-C Townline Culvert replacement and S. Emerald Grove Road Culvert replacement, Bridge Inspection Report, Creek Road Bridge east of O'Riley Road and O'Riley Road Bridge

**Chair Sharon Douglas reported that she had attended the contractors meeting on the Carvers Rock Road Bridge and met with the contractors, DOT and DNR on Tuesday morning May 20<sup>th</sup>. Plans were reviewed and a schedule was handed out. The bridge was closed on June 19<sup>th</sup> and there are appropriate road closed signs on Carvers Rock Road on both the north and south sides. She reported that it will be closed for approximately three months during construction. Both Sharon Douglas and the project manager notified the Fire/EMS and the school bus service.**

**Sharon Douglas reported that Todd Needham had looked at the bridge on Town Hall Road just east of the intersection with Carvers Rock Road but due to the tall grass and water he wasn't able to see all of it and will check it with waders but he thought there wasn't anything concerning at this time.**

**The B-C Townline Road culvert just west of Carvers Rock Road is failing but the Town of Clinton does not have any funds to replace this culvert this year.**

The petition for County Bridge and Culvert Aid for the Emerald Grove Road culvert near fire no. 3536 was not approved for this year since there are no more funds available for this year. The petition will be submitted for next year's funding.

Chair Sharon Douglas reported that the section of Avalon Road near Mike Mullooly's is extremely rough and beyond cold patch. Ron Duffy presented a repair proposal. He stated that the binder is the same as is used for chip sealing for a surface treatment but the chip sealing had been tabled.

The board discussed repair to Emerald Grove Road north of Larsen Road. The members will meet at Emerald Grove Road on Wednesday night at 7:00 p.m. to wheel and mark the areas. They decided to get an estimate for the areas and not do anything on Reid or Inman Roads.

Sharon Douglas suggested that if the Board decided to go ahead with the paving on Emerald Grove Road they may be able to have the contractor pave the shoulder on the hill on Avalon Road by the Dockhorn farm like was done on Carvers Rock Road, which would eliminate the expense of having to re-shoulder this every year.

Sharon Douglas reported that for the culvert on Emerald Grove Road just north of Creek Road Bill Johns is going to order an additional culvert for this area, as one culvert will not be enough for the water flow because the measurement was done by the steel culvert that had been inserted into the original box culvert some time ago. The cement culvert underneath was much larger.

Sharon Douglas reported that she and Wayne Douglas had straightened the stop ahead sign on Carvers Rock Road by the little cemetery and had put in a new post and stop sign on Huber at Creek Road.

Sharon Douglas reported that the routine Bridge Inspection report that was done in August 2016 was received this month from the DOT. The bridge on Creek Road over Turtle Creek came back with a sufficiency rating of 59.0. They also inspected the O'Riley Road Bridge over Turtle Creek but the County has not received that report yet from the DOT and Duane Jorgenson is checking on that. The inspections are done every two years and anything that comes in under 50% will qualify for funding. In 2018 they will be inspected again but the report will not be received until 2019.

J. Discussion and action on Town Hall Repair Committee Report  
Nothing.

K. Discussion and action on approval of Driveway Permit Applications  
Nothing.

L. Discussion and action on approval of Utility Permit Application  
Nothing.

M. Discussion and action on approval of donation to Rock County Land Conservation for  
Clean Sweep program

**Motion to donate \$250.00 to Clean Sweep Program. (Ben Wellnitz/Ron Duffy)**  
**The motion carried by voice vote with no negative vote.**

N. Discussion and action on approval of Class B Beer and Liquor Licenses for Hat Rack  
Tap Inc. for Hat Rack Tap and JW Golf for Cecelia's Golf Course

**Motion to approve the Liquor Licenses for Hat Rack Tap Inc. and JW Golf  
LLC. (Ben Wellnitz/Sarah Pope) The motion carried by voice vote with no  
negative vote.**

O. Discussion and action on Cigarette License for Hat Rack Tap, Inc. for Hat Rack Tap

**Motion to approve the Cigarette License for Hat Rack Tap Inc. (Ben  
Wellnitz/Ron Duffy) The motion carried by voice vote with no negative vote.**

6. Citizen Participation

Don Welsh asked how they could get the County to ditch out the ditch along  
Highway 14 in Emerald Grove. Ron Duffy advised that they get a petition signed by the  
residents and send it in to the County as was done a few years ago.

7. Announcements and Reports

a. **The July Town Board meeting will be held on Tuesday, July 18, 2017 at 6:30  
p.m. at the Bradford Town Hall.**

b. **The Rock County Sheriff's Report was reviewed.**

c. **Rock County Conservation Dept. Clean Sweep Drop-Off event will be on  
Saturday, June 24, 2017 from 9am to 12 pm at the City of Beloit Public Works  
garage, 2351 Springbrook Ct., Beloit and Saturday, August 26, 2017 from 9am  
to 12 pm at the Rock County Public Works, 3715 Newville Rd., Janesville.**

d. **The 2017 Recycling Grant awarded to Town of Bradford is \$839.92.**

e. **The assessor will hold Open Book on August 14, 2017 from 2:00 p.m. to 8:00  
p.m. at the Bradford Town Hall.**

f. **The 2017 Board of Review will be held on August 28, 2017 beginning at 6:00  
p.m. at the Bradford Town Hall for a minimum of two hours.**

8. Treasurer's Report

**Motion to approve the Treasurer's Report. (Loren Bobolz/Ron Duffy) The motion carried by voice vote with no negative vote.**

9. Bills for Approval

**Motion to approve the bills for payment. (Ben Wellnitz/Sarah Pope) The motion carried by voice vote with no negative vote.**

10. Adjournment

**Motion to adjourn. (Sarah Pope/Loren Bobolz) The motion carried by voice vote with no negative vote. The meeting was adjourned at 8:38 p.m.**

**Respectfully submitted,**

**Sandra Clarke, Clerk**