

**Town of Bradford
Town Board Meeting
Tuesday, December 19, 2017 at 6:30 p.m. at the Bradford Town Hall
Minutes**

1. Call to Order and Roll Call

Town Board Chair Sharon Douglas called the December Town Board Meeting to order at 6:30 p.m. at the Bradford Townhall. Present were: Supervisors Sarah Pope, Loren Bobolz, Ron Duffy, and Ben Wellnitz, Fire District Representatives: Mick Mullooly and Leland Peich, Attorney Dave Moore, Sandra Clarke absent due to illness, Jill Bier, Treasurer took minutes.

2. Pledge of Allegiance

3. Adoption of Agenda

Motion to adopt the agenda (Ron Duffy / Ben Wellnitz) The motion carried by voice vote with no negative vote.

5. New Business

A. Discussion and action on request by Jeff and Tammy Waller and Wade Pope for a transfer/sale of land between adjacent lots to transfer 1.84+ acres of Parcel No. 6-3-214.3, part of the SE ¼ of Section 29 to Parcel No. 6-3-214, 10341 E. Creek Road under Section 6 of Chapter 19 of the Code of Ordinances.

Motion to approve the request of transfer /sale of land between adjacent lots, Parcel 6-3-214.3 to Parcel 6-3-214 under Section 6 of Chapter 19 of Code of Ordinance (Ron Duffy/Loren Bobolz) The motion carried by voice vote with no negative vote.

B. Discussion and action on request by Jeff and Tammy Waller for a change of zoning from A-1 to A-2 on Parcel No. 6-3-214, 25.46+ acres under Section A-2 of Chapter One, the Zoning Ordinance, of the Code of Ordinances.

Motion to approve the request of zoning change from A-1 to A-2 on Parcel No. 6-3-214, 25.46+ acres under Section A-2 of Chapter 1, the Zoning Ordinance, of Code of Ordinances. (Ben Wellnitz/Ron Duffy) The motion carried by voice vote with no negative vote.

C. Discussion and action on a request by Wade Pope to combine the divided 1.84+ acres with Parcel No. 6-3-214 for a total of 4.74 + acres and for a change of zoning from A-1 to A-R on Parcel No. 6-3-214, 10341 E. Creek Road under Section A-R of Chapter One, the Zoning Ordinance, of the Code of Ordinances.

Motion to approve request to combine the divided 1.84+ acres with Parcel No. 6-3-214, for a total of 4.74+ acres (Loren Bobolz/Ben Wellnitz) The motion carried by voice vote with no negative vote

Motion to approve change of zoning from A-1 to A-R on Parcel No. 6-3-214, 10341 E. Creek Road under Section A-R of Chapter 1, the Zoning Ordinance, of the Code of Ordinance. (Ron Duffy/Ben Wellnitz) The motion carried by voice vote with no negative vote.

- D. Discussion and action on date of Town Caucus (between January 2nd, and January 21st, 2018.

Motion to set the date of Town Caucus to January 16, 2018 at 6:30 p.m. before the January Town Board Meeting. (Ben Wellnitz/Ron Duffy) The motion carried by voice vote with no negative vote.

- E. Discussion and action on Zoning Officer Report

None

- F. Discussion and action on report by Fire District Representative.

Mick Mullooly, Fire Representative, gave each board member a copy of his report and minutes of the fire district meetings.

Jeff London, acting interim Chief, and Colin Cleland arrived at 6:50 p.m. and said he was willing to address any questions from the board or Attorney Moore as to the letter from the Clinton Fire and EMS Department Members. Ron Duffy asked if they could have exact concerns and a proposal to solve the issues arising with the Fire Members and the Fire Board. Jeff London wanted to apologize to Mick Mullooly, Mick has been good on the board and hoped he would continue on the board. Jeff further stated their wish was to have better communications between the board, the members and the municipalities. Attorney Moore asked the board if anyone had any questions and concerns about a conflict of interest if Attorney Moore represented the fire board and establish a meeting between the Fire Board, President and Treasurer, and the Village President and Administrator. Attorney Moore didn't feel there was a conflict, and because he was one of the writers of the agreement, he would have better knowledge than most. No one had any concerns. Attorney Moore would arrange a 3-way meeting, then he would meet with the municipalities in a joint meeting to discuss, if any, changes that needed to be made to the Fire Agreement. The board thought this was an acceptable idea. Mick did note that they were working on a job description for the Fire Chief Role. Attorney Moore agreed and felt they needed to have a clear chain of command and communications within the board and the EMS and fire members.

- G. Discussion and action on Supervisor's evaluation of their sections of roads.

Chairman Sharon Douglas asked each of the supervisors about their evaluations. Ben Wellnitz had been doing some tree and brush work. Ron Duffy was working on the pot hole filling on Carvers Rock and Larsen at the Y intersection, also fixed cracks on Waite Rd and on BC Townline by County J. He would like to work on tree and brush cutting on Dunn and Waite. A pothole was opening up on BC Townline half way between Carvers Rock and Culvert. He also had a picture of a concern of a

culvert on BC Townline east of Gilbank/Peterson's. This would have to be a shared expense with Clinton. Sharon will talk with Mary Carlson to be on the agenda at the next Clinton Town Meeting to discuss possible culvert repair/replacement in 2018. Loren Bobolz had noticed BC Townline needs some shouldering, gravel gone, and it is on the list. Also, Trescher Rd and Bradford Townhall seems to be developing a soft, or low spot on the south side of that intersection on the west side of road from all the weight of the manure hauling this fall. Sarah Pope noted that the pot hole filling is holding quite well at Creek and Odling Roads. She wondered if Scott Dr. should be gravel? Or what could be done because the road is almost gone. She asked for that section of road be put on the list of road repair in 2018. Chairman Sharon reminded them to be thinking of what road work they would want to try to fix in 2018 and remember the Creek Road Bridge replacement is coming up. She suggested a special meeting be set up in January. **The board agreed to a special meeting on January 10, 2018 at 6:00 p.m. at the Town Hall.**

H. Discussion and action on roadwork.

Chairman Sharon Douglas reported that Ron Duffy had pot hole filled the intersection of Larsen Road and Carvers Rock Road and on B-C Townline Road. Bill Clarke used a skid steer to push a downed tree off of Carvers Rock Road one night. Sharon and Wayne Douglas, Ben Wellnitz and Sandra Clarke also responded to the call from dispatch.

Chairman Sharon Douglas reported that the brand new road signs that she and Wayne had put up for the Reid and Creek Road intersection are missing. The new bus stop sign is up for the east side of Carvers Rock Road.

Sharon and Wayne Douglas picked up the tree limbs on Creek Road and those on Avalon Road near Churchill's.

I. Discussion and action on Town Hall Repair Committee Report.

Sharon asked them to look at the outside front of the Town Hall, perhaps it needs some replacement of some of the siding especially on the east side?

J. Discussion and action on approval of Driveway Permit applications.

None

K. Discussion and action on approval of Utility Permit Applications.

None.

6. Citizen Participation

None

7. Announcements and Reports

The January Town Board meeting will be held on Tuesday, January 16, 2018 at 6:30 p.m. at the Bradford Town Hall. The Town Caucus will begin at 6:30 with the Town meeting to follow.

Rock County Sheriff's Report presented and reviewed.

Chairman Sharon Douglas received a thank you from Jim Brewer.

She had also sent flowers to the Funeral of Jim Gilbank from the board for all his years of service to the Town.

8. Treasurer's Report

Jill added that we did receive an Ag. Use Conversion Charge for \$ 3,142.18. The County had charged and we received our portion of that charge.

Motion to approve the Treasurer's Report. (Ben Wellnitz /Sarah Pope) The motion carried by voice vote with no negative vote

Jill explained she had forgotten to add 5 checks on the bills for approval they are needed on January 15, 2018 for the December Settlement. She will need a check for the Rock County Treasurer for County portion, Clinton Comm. School, Delavan- Darien School, Blackhawk Tech College and Rock Treasurer for Dog Licenses. The amounts will be the determined by the Dec 31, 2017 property tax settlement.

Motion to approve checks to be paid for December 2017 property tax settlement on January 15, 2018. (Ron Duffy / Sarah Pope) The motion carried by voice vote with no negative vote

9. Bills for Approval

The treasurer, Jill Bier had 6 refunds for overpayment of Real Estate Taxes from Escrow for \$776.00 to be added on to bills to be paid, making total bills to pay: \$33,921.75

Motion to approve bills for payment. (Loren Bobolz/Ron Duffy) Motion carried by voice vote with no negative vote.

10. Adjournment

Motion to adjourn. (Ben Wellnitz/Ron Duffy). The motion carried by voice vote with no negative vote. The meeting was adjourned at 7:46 p.m.

Respectfully submitted,

Jill Bier, acting clerk