**Town of Bradford**

 **Town Board Meeting**

**Tuesday, September 21st, 2021 at 6:30 p.m. at the Bradford Town Hall**

**Minutes**

1. Call to Order and Roll Call

Town Board Chair David Moyer called the August Town Board meeting to order at 6:30pm. at the Bradford Town Hall. Also present were Supervisors Sarah Pope, Loren Bobolz, Dan Huisheere and Ben Wellnitz, Treasurer Jill Bier, Clerk Marlina Jackson

1. Pledge of Allegiance
2. Adoption of the Agenda

Motion to adopt the Agenda (Loren Bobolz/Ben Wellnitz). Motion carried by voice vote with no negative vote.

1. Approval of the Minutes to the August 17, 2021 meeting

Motion to approve the August 17th, 2021 minutes (Ben Wellntiz/Sarah Pope). Motion carried by voice vote with no negative vote.

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1. New Business
2. Chief Schultz and Dan Risse-Code Enforcement

Chief Schultz from Clinton PD introduced himself to the board. Spoke to the board in regards to the Joint Court Agreement. The ultimate goal for the joint court agreement is compliance. At this time Clinton has had 47 code investigations, 34 are now in compliance. Chief Schultz asked for point of contact on the board. Board agreed to have Chairperson Dave Moyer as point of contact. Supervisor Sarah made a point that the trailer park and safety are a concern of the board. Many ordinance violations in the trailer park and several officers likely needed to follow up on compliance. Chief Schultz gives 30 days to comply and extends if progress has been made. Next step is to set up a meeting with Chief Schultz, Attorney, and Chairperson David and create a plan of action. Chief would like to meet Dave Merriam from the trailer park. Will be a long term project and will need direction and planning.

1. Discussion and Action on Darien SOlar Energy Center Solar Farm Agreement

Michael Oellerich corrected the issue on page 5, paragraph 12 in regards to taxing jurisdictions to Rock County. Changes have been made. No zoning changes have been made. Supervisor Loren asked does the board have a say in what roads get fixed from the Solar project. Cooper responded that they use an independent engineer for a pre road construction report and a post road condition report. 3rd party firm will evaluate the roads. Darien accepted the agreement two weeks ago and the solar company will use a local business from Rock or Walworth county to complete road inspections. Supervisors brought up that O’Riley bridge is a concern if it is on the haul route. Cooper responded with solar uses smaller equipment with a central location and disperses it to locations of work. Dave asked about the road grinding if it should be before or after a project and if there is any negotiations before a project. Cooper stated the strength of the road and unsure of how to answer the question. Supervisor stated that roads are already poor and going to get poorer-concerented there is not going to be a payment. Cooper stated “what we damage we will fix”. Attorney Oellerich shared that The solar agreement is more detailed than the agreement with Enbridge. Darien and Walworth Executive committee joined the agreement.

A motion to accept the terms of the contract as written and sign (Sarah Pope/Ben Wellnitz). Motion carried with majority of board in favor, one opposing vote. Attorney Oellerich would advise that we sign to create an agreement. Supervisor Sarah stated that the terms of the agreement are fair. Supervisor Loren shared that he was opposed because of the quality of land being taken for solar panels and the use of agricultural lands creating a food security issue. In discussion of PSC 128-Wind Solar agreements there are application filing requirements under jurisdiction of the State. Local governments don’t have much control and the local operating contract brings local governments into the process.

1. Discussion and action of signage for railroads and letter from Rail Safety Inspector

Chairperson Dave received a letter for violation of O’Riley Rd. Signage and Lines missing from O’Riley. Stop lines are not painted on the road. County bid the project at $2200.00. Driving around Chairperson Dave has noticed that others are not in compliance and when Bradford Townhall was chipsealed there were no marks. County recommended to fix what the violation stated. Will be cheaper in the future as they are using the paint machine from Dane County and will be getting their own in the future. Motion to approve the railroad signage and stop lines was made and to have the county complete the project. (Sarah Pope/Loren Bobolz) Motion carried by voice vote with no negative vote.

1. Discussion and Action on Shady Hill Mobile Home Park

Update: Attorney Oellerich send a letter on August 20th and still has not received a response from Merriam. Gave him an August 31st deadline. Will set up a meeting with Chief Schultz.

E. Discussion and Action on upcoming projects for consideration for LRIP

Chairperson Dave shared that LRIP goes through Duane at the county. Duane suggested that O’Riley bridge be a consideration as it is at a 38% rating. Project estimate would be 1.6-1.8 million dollars. Creek road project was through the state. Supervisors shared that we do not have to go through the county for LRIP. What roads do we want to do? LRIP would be 90-10 split. Need to figure out how to maximize program benefits. Applications are due in December. Dave will call Battermans and ask questions. Applications open beginning of September. 5 year plan-Emerald Grove is on it. Dan thinks Emerald Grove is a good candidate. Suggests we contact Battermans and see what we need to do to proceed. Battermans assisted through the process for the Creek Road project. LRIPs are available every 4 years. O’Riley isn't in the budget and we should work on Emerald Grove. No action except Dave calling Battermans with questions.

 F. Local Redistricting Discussion

 No news. Redistricting follows census data and population trends. Populations of 300-1000 are 1 ward. Will have more info for following meeting.

G. Discussion and action on Winter Rates 2022 through the County

 Dave attended a meeting for winter rates through the County. Rates are not finalized yet. County needs to make more money and estimated contract would cost $3300-$3400 more for winter of 2022. TOwnships with subdivisions would spend more. County board has not finalized yet.

H. Waite Road repaving discussion and action

 Chairperson Dave shared that the bid from the county to complete Waite Road came back at $96300.00. Pete told Dave in the last two weeks that they would not have time to complete the Waite Road project this year and we could call elsewhere. Payne and Dolan contacted Dave and gave a bid of about $10 grand more than county bid. Shane at the meeting to present to the board. Shared that the road does not need to be repulverized. Would lay a 2” binder and bid is on high end. $106000 bid is to widen the road to 20’. Project would begin mid-late October. If temperature is under 40\* chemicals would need to be added. Chemicals can be waived but run into warranty issues. Possible that weather will not be an issue. They will try to get the road to 20’ wide but may run into ditching issues. Butt joints to match binding to riads. Gary Gilbank shared that some areas are experiencing washboarding. Shane would regrade with existing stone. Board would like to see the budget before a decision is made to accept the bid. Attorney Oellerich stated that proposals should be made and a class 2 notice should be posted and the process includes a public bid. Not mandatory if an emergency is created. County is unable to complete the project, school district is complaining of bussing issues on Waite Rd. Chairperson Dave would like to get the project stabilized before winter. 2” bidner this year with another coat for next year. Motion to pass a resolution declaring the current condition of Waite Road an emergency and that if it is not repaired prior to winter snow-plowing the damage/condition of the word may be further negatively impacted creating a further emergency and endangering the public health and safety. (Loren Bobolz/Ben Wellnitz). Motion approved with voice vote and no negative votes. Motion to accept Payne and Dolan Bid of $106000.00 contingent ot be completed by October 31st (Loren Bobolz/Ben Wellnitz). Motion approved with voice vote and no negative vote. Length of Waite Rd is 1.3 miles. 2nd binding would match the price of $82000 for next year.

H. PASER Road Conditions Update

Still working on PASER scores, Roads are chunked out and rated differently. Are patches scored differently on roads? . Patched sections should be removed from the report. Right grading and general condition of the whole road. Supervisors are all on the same page and consistent ratings.

1. Discussion and action on report by Fire District Representative

Report was emailed to supervisors. Loren shared that the call numbers are up. Ambulance is in discussion of being replaced. 4 new applicants. 4 calls for Bradford in last month.

J. Discussion and Action on Zoning Officer Report

 2 permits issued. MZIS issued a Zoning Permit #TB2193 300 Market St, Avalon, WI 53505 issued on 9-3-21 $65.00 paid

MZIS issued a New Home Permit #TB2185 9924 E Waite Rd, Clinton, WI 53525 issued on 8/5/2021 $1739.78 paid

K. Discussion and action on Supervisors’ evaluation of their sections of roads

Discussed in PASER discussion

L.Discussion and action on roadwork, including but not limited to tree trimming, culvert repair and replacement, crack filling, ditching, shouldering, maintenance including replacement of signs and posts, paver repair, pot hole filling, Creek Road Bridge State/Municipal Agreement and Creek Road TRIP Project

Highland and Wyman Rye Drive-busses are complaining of hitting branches. Signs and post replacment and zoning sign is in the ditch of O’Riley Road. Potholes are still an issue in some areas.

M Discussion and action on Town Hall Repair Committee Report

Thank you everyone for help cleaning up and working on townhall. Painting may not happen this year. Will continue to organize files.

N. Discussion and action on approval of Driveway Permit Applications

None at moment--Chairperson Dave still working on one for Kevin Pope. Decision to be made next month

O. Discussion and action on Utility Permit Applications

Sharon Telephone Company-South O’Riley Road.$75 fee waived. Motion to approve utility permit for Sharon Telephone Company. (Sarah Pope/Loren Bobolz) Motion approved by voice vote with no negative vote.

P. Discussion of 2022 preliminary Budget

Tabled.

1. Citizen Participation

Stacey Kinkaid-Representative for Darien and the Solar Project. Introduced herself and is a resource for the community.

1. Announcements and Reports

A. The September Town Board meeting will be held on Tuesday, October 19th, 2021 at 6:30 p.m. at the Bradford Town Hall

B. Rock County Sheriff’s Report

 Officer Jacob Diaz attended the meeting. Shared that dumping is still an issue in the township and officers are driving around more for more visibility. Safety and noise is a concern. Chairperson Dave brought up shooting in the trailer park, Offier Diaz advised to call when shots are heard.

Report emailed

C. Chairman's Report

8. Treasurer’s Report

 Motion to accept treasurers report. (Sarah Pope/Ben Wellnitz). Motion approved by voice vote with no negative vote.

9. Bills for Approval

Motion to approve bills (Loren Bobolz/Sarah Pope). Motion carried with no negative voice vote.

10. Adjournment

Motion to adjourn meeting (Loren Bobolz/Ben Wellnitz). Motion carried with no negative voice vote. Meeting adjourned 8:50 pm.

Bills for Approval

**Approved Bills**

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| **Rock Energy Cooperative**  | **Town Hall Expense-Light** | **$28.53** |
| **Alliant Energy** | **Hwy. exp-street lights** | **$50.31** |
| **Rock Valley Publishing LLC** |  | **$** |
| **Lentells Disposal** | **Recycling** | **$500.00** |
| **Clinton Community School District**  | **Monthly Parking Permit Fees September** | **$170.95** |
| **Rock County Dept of Public Works** | **Pothole Repair-BC Townline-1210.83****Drainage-BC Townline-885.66****Tools-6.80****Admin fee-88.55** | **$2191.84** |
| **Pat’s Services, Inc** | **Town Hall Exp** **8/7-9/3** | **$90.00** |
| **Nowlan & Mouat LLP** | **General: $55.50****Retainer: $2500****Merriam: $55.50****Solar: $129.50** | **$2740.50** |
| **Premier Pest Elimination, LLC** | **Town Hall Exp-pest control** | **$80.00** |
| **Luety Earthworks** | **Track Skidloader-1960****Labor-720** | **$2680.00** |
| **Town Clerk** | **Reimbursement** | **$87.03** |
| **Town Chair** | **Dave Moyer-3rd quarter** | **$2287.75** |
| **Supervisor 1** | **Sarah Pope-3rd quarter** | **$808.07** |
| **Supervisor 2** | **Loren Bobolz-3rd quarter** | **$808.07** |
| **Supervisor 3** | **Dan Huisheere-3rd quarter** | **$808.07** |
| **Supervisor 4** | **Ben Wellnitz-3rd quarter** | **$808.07** |
| **Treasurer** | **Jill Bier-3rd quarter** | **$2066.47** |
| **Clerk** | **Marlina Jackson-3rd quarter** | **$4735.65** |
| **EFTS** | **Federal Withholding-FICA Paid Electronically**  | **$2447.60** |
| **Wisconsin Department of Revenue** | **State Withholding****Paid Electronically**  | **$245.20** |
|  | **Total:** | **$23,634.11** |