

Town of Bradford

Town Board Meeting

Tuesday, September 15, 2020 at 6:30 p.m. at the Bradford Town Hall

Minutes

1. Call to Order and Roll Call

Town Board Chair Sharon Douglas called the September Town Board Meeting to order on September 15, 2020 at 6:30 p.m. at the Bradford Town Hall. Also present were supervisors Sarah Pope, Loren Bobolz, Dan Huisheere and Ben Wellnitz, Treasurer Jill Bier. Absent was Sandra Clarke Clerk.

2. Pledge of Allegiance

3. Adoption of the Agenda

Motion made to adopt the agenda with moving item H. along with item P. (Dan Huisheere/Ben Wellnitz). Motion carried by voice vote with no negative vote.

4. Approval of the Minutes to the August 18th, 2020 Meeting

Motion to approve the minutes to the August 18th, 2020 meeting. (Dan Huisheere/Ben Wellnitz). Motion carried by voice vote with no negative vote.

5. New Business

A. Dr. Jim Brewer to report on Clinton Community Schools

Dr. Brewer along with Sherrie Mullooly & Gary Gilbank (School Board Members) presented a handout regarding the two referendum questions that will be on the ballot. Question #1 requests permission to borrow funds (issue debt) in an amount not-to-exceed \$32,000,000 to address critical maintenance, renovations, and repairs at the middle and high school buildings. If approved by voters these funds will be used to: address critical needs, increase efficiency and provide new educational spaces. Dr. Brewer stated that following the voters' decision in 2019 not to approve a new building, the district listened to feedback from the community and created a plan to renovate and renew the current middle school building, preserving its history. Question #2 is requesting permission to exceed the district state revenue limit with a four-year step recurring referendum. The revenue limit increase would be \$500,000 in year one, with an additional \$500,000 in each of the following three years. After year four, the \$2,000,000 approved by voters will be used on an annual basis to sustain operations. If approved by voters, these funds will be used to: maintain class size, sustain programming, and annual maintenance. Dr. Brewer stated that due to limited population growth and the continuing decline in

district resident enrollment has negatively impacted the funding they receive from the state each year. Without additional operating revenue, the district will continue to experience increasing financial deficits that will challenge our ability to meet the educational needs of our students and today's low interest rates will also maximize taxpayer dollars.

B. Discussion & action on a request by Patrick & Ashley Campfield for a change of their parcel No. 6-3-68.1, (1.4+ or – acres), at 10348 E. U.S. Highway 14, Avalon from A-1 to R-R Rural Residential & for a R-R Conditional Use Permit to allow them to sell firearms as a home occupation under Section 4.8 (3) (a).

Patrick & Ashley Campfield were in attendance. Mr. Campfield answered questions from the Town board regarding his background with firearms, was their ammunition going to be kept in the home, and what was his plan for selling firearms. Mr. Campfield responded that he had been in the service and was very competent with firearms, no ammunition would be kept in the home and as far as selling the firearm, he would order the firearm when one was requested by a buyer. The Planning & Zoning recommendation was to approve the re-zoning from A-1 to R-R. Also, recommending to the Town Board to approve the CUP with the conditions of 1). Hours of operation between 9am to 5pm. 2). Copy of ATF license be submitted to Town Board prior to opening business. 3). Contact Clinton Fire Department before opening business.

Motion to approve the re-zoning from A-1 to R-R with the conditions as stated in the recommendations of the Planning & Zoning. (Dan Huisheere/Sarah Pope). The motion carried by voice vote with no negative vote.

C. Meet & greet with District 7 County Supervisor Mike Mulligan

Mike Mulligan introduced himself to the Town Board and citizens that were present. He wanted to assure that the line of communication is always open between the County and the Town. He invited anyone to view the County Board Meetings on U Tube or Zoom. Mike encouraged board members to call with any concern or questions and left business cards.

D. Discussion & possible action on amended State Municipal Agreement for the Creek Road LRIP project (formerly MLS Project).

Motion to approve the amended agreement. (Loren Bobolz/Dan Huisheere). Motion carried by voice vote with no negative vote.

E. Discussion on proposed Solar Farm & agreement

Chair Sharon Douglas & Sandra Clarke attended a meeting via phone on September 11th, 2020. In attendance were Invenegy representative Cooper Johnson, Bob Williams, Director of Public Works for Walworth County, Kim Howarth, Lawyer for the Town of Darien and Michael Oellerich, Lawyer for the Town of Bradford. Information presented by Cooper Johnson regarding the Public Service Commission

approval process, potential start dates for construction, sites of collection substation and switch yard. Follow-up meeting will be scheduled in November.

F. Discussion & action on possible resolution for permitting & fees for signs under Section 12 of the Zoning Ordinance.

Chair Sharon Douglas requested that board members review Section 12 and bring any additions or changes to Section 12 to the October Board Meeting. Currently there is not a zoning permit form or fee established. Chair Douglas spoke with Greg Noll, the Towns Building Inspector and he stated that if the Town wanted to have him do them, he would & his fee would be approx. \$150.00. Chair Douglas will contact the Town's Attorney so that this can be discussed at the October Town board Meeting.

G. Delavan-Darien School District Report

No report received from district.

H. Discussion & action on COVID and CARES grants

Item moved to discuss along with item P.

I. Discussion & action on report by Fire District Representative

Loren Bobolz, Town of Bradford Fire District Representative along with Mike Mullooley, the Town's resident representative informed the Town Board that there is an engine payment difference for the year. Chief Rousch reported that he believes this is from the ambulance payment not being rolled into the engine payment. Capital Plan – Continue the \$25,000 towards the engine. The board is looking into the possibility of purchasing new air packs this year, at around a cost of \$150,000.00.

J. Discussion & action on Zoning Officer Report

None

K. Discussion & action on Supervisor's evaluation of their sections of roads

Nothing reported.

L. Discussion & action on roadwork, including but not limited to tree trimming, culvert repair & replacement, crack filling, ditching, shouldering, maintenance including replacement of signs & posts,

paver repair, pot hole filling, Creek Road & Emerald Grove Bridge Projects, Multimodal Local Supplement Project.

Chair Sharon Douglas reported the following:

O'Riley Bridge Guardrail on the East side had rotten posts that were broken off due to someone hitting the guardrail. Supervisors Loren Bobolz and Dan Huisheere looked at it also. Chair Douglas met with Bryce Nass who is going to repair the posts with the posts that were removed from the guardrail when the new culvert was placed at the intersection of Creek and Carvers Rock Road. There is no need for a new guardrail.

Brush removal-Chair Sharon Douglas trimmed the brush away from the stop ahead sign on Waite Road on the South side. Also trimmed the hanging branches on Carvers Rock Road on the West side before the stop ahead sign heading South towards creek Road. Chair Douglas reminded the supervisor's during their evaluation of roads to be sure and look at warning signs for any obstructing branches or brush.

Creek RR Bridge-moving along. Should be completed mid-October weather permitting. Chair Douglas has been contacting the bus service with updates.

Emerald Grove RR Bridge-No update.

Tires & other trash to be taken to the dump-Ben Wellnitz will haul items to the dump in the next couple of weeks. Furniture & bedsprings need to be picked up on the East end of Creek Road.

Tree & Brush Trimming-Chair Douglas met with Bryce regarding over-grown trees & brush along Waite Road on the South side from Dunn down to the culverts. Dan Huisheere received a cost from Luety Earthworks for \$1000.00 to trim approx. 1500 feet of trees in right away with brush mower.

Motion to approve Luety Earthworks. (Sarah Pope/Dan Huisheere). Motion carried with no voice vote with no negative vote.

Paver Report-Chair Sharon Douglas spoke with TJ from Rock Prairie Dairy regarding the 3 areas on Kemp road that have broken up asphalt due to the hauling from the dairy chopping. She will be meeting with Matt Yoss to view the areas & discuss repairs. The dairy has verbally committed to assisting in the cost of these repairs.

Painting ramps & railings at Town Hall-Jill Bier, Sarah Pope, Wayne & Sharon Douglas have scraped & painted. The ramp on the South side needs to be scraped & painted yet.

M. Discussion & action on Town Hall Repair Committee Report-
Nothing to report

N. Discussion & action on approval of Driveway Permit Applications
No applications received

O. Discussion & action on Utility Permit Applications
No applications received

Sandra Clarke was contacted via phone and she asked board members to consider any changes they may want included in the 2021 budget. Sandra Clarke sent out sheets/information that included the 2021 Budget Revenues, 2021 Budget Expenditures, 2020 Expenditures & Revenues, 2020 Road Work Cash Flow Sheet & projected 2021 Road Work Cash Flow Sheet for Board members to review.

Item H-Discussion & action on COVID & CARES grants discussed and information presented by Sandra Clarke. Motion approved to purchase a tablet for each Supervisor, & a laptop, cases, mouse & printer for the Chairman, Clerk, and Treasurer, Security Camera with Video recorder, Surge Protector, Projector for Power Points, Projector Screen, Zoom Platform subscription and Technical Service with Security. These items will be funded by the COVID Routes to Recovery grants.

Motion to purchase the above items. (Sarah Pope/Ben Wellnitz). Motion carried by voice vote with no negative votes.

6. Citizen Participation

7. Announcements and Reports

A. The October Town Board Meeting will be held on Tuesday October 20th, 2020 at 6:30 p.m. at the Bradford Town Hall.

B. Rock County Sheriff's Report was not received as Sandra Clarke was absent.

C. Re-open BOR will have to held at another date for a change of assessment notice sent late. Assessor looking at September 29th or 30th.

8. Treasurer's Report

Motion to approve the Treasurer's Report. (Dan Huisheere/Sarah Pope). Motion carried by voice vote with no negative vote.

9. Bills for Approval

Motion to approve the bills for payment. (Sarah Pope/Dan Huisheere). Motion carried by voice vote with no negative vote.

10. Adjournment

Motion to adjourn. (Ben Wellnitz/Dan Huisheere). Motion carried by voice vote with no negative vote. The meeting was adjourned at 8:58 p.m.

Respectfully submitted

Sharon Douglas, Town Chair