**Town of Bradford**

**Town Board Meeting**

**Tuesday, August 17, 2021 at 6:30 p.m. at the Bradford Town Hall**

**Minutes**

1. Call to Order and Roll Call

Town Board Chair David Moyer called the August Town Board meeting to order at 6:32pm. at the Bradford Town Hall. Also present were Supervisors Sarah Pope, Loren Bobolz, Dan Huisheere and Ben Wellnitz, Treasurer Jill Bier, Clerk Marlina Jackson, Also present: Ryan Rudzinksi, Chantelle Hart, Brain Hart, Samuel Heagney, Cooper Johnson

1. Pledge of Allegiance
2. Adoption of the Agenda

Motion to adopt the Agenda (Dan Huisheere/Ben Wellnitz). Motion carried by voice vote with no negative vote.

1. Approval of the Minutes to the July 20, 2021 and August 4, 2021 meetings

Motion to approve the July 20, 2021 minutes (Loren Bobolz/Dan Huisheere). Motion carried by voice vote with no negative vote.

Motion to approve the August 4, 2021 minutes (Ben Wellnitz/Dan Huisheere). Motion carried by voice vote with no negative vote.

1. New Business
2. Discussion and possible action with Town Attorney Oellerich on the Mobile Home Park Operators license

Attorney Michael Oellerich will be sending a letter to David Merriam about the plan. The fees have been paid for the whole year. There has been no action on the clean up plan and no communication or response in regards to moving forward. Once the Joint Court Agreement goes into effect ordinances can be enforced to issue citations against violations. Enforcement begins after September 1st. Discussion amongst board was to keep the ball rolling and take action as needed. Agreed to have Attorney Oellerich send a letter to David Merriam. A motion to have Attorney Oellerich send David Merriam a letter stating our inventions as discussed was made (Loren Bobolz/Ben Wellnitz). Motion carried by voice vote with no negative vote.

1. Discussion and Action on New Assessor Quote

Grota Appraisals has provided an update and records were obtained from J&L Appraisals. Grota Appraisals has been in contact with Greg Noll from MZIS to obtain records.

1. ARPA Funds Update

Board received a letter from the GoRite Bus Company regarding the condition of BC Townline Road and the safety concerns for students, driver, and maintenance of buses traveling BC Townline. Attorney Michael Oellerich weighed in that the ARPA Fund spending guidelines are still vague and unclear. A separate fund has been established to hold the ARPA funds. There was a motion to open the account so no need for a resolution. Bank accepted the account so board intent is there.

1. Discussion and Action on Solar Farm Contract

Cooper Johnson & Sam Heagney (Invenergy)

Solar Farm Contact was presented to the Board. Cooper Johnson asked if there was any questions regarding the agreement. Chairmember Loren asked about #12 of contract and asked for Clinton and other taxing districts to be added. Also asked about who determines the damage to the roads caused by the equipment. Cooper Johnson shared that a 3rd party engineer conducts a pre and post road analysis and our roads are in rough condition already so there is a need for a pre road inspection. Invenergy wants to spend and support local through a multi bid road process. Chairperson Dave asked about Bradford income from the Solar Farm. Cooper provided a fixed rough number example using the state utility aid formula. 58% is county and 42% is town for the shared revenue aid annually. The first payment would come in roughly 2025. GOal is to be operational and online by December 31, 2023. Property owner should still pay property tax as owner stil owns land until it becomes utility. Solar injectsa a sincere boost to the local economy. 20% of the project is located in Bradford. Construction is expected to begin in the Spring. Oncer energy is being generated taxes should still be paid and once it is a public utility it is not a tax--adjustments occur January 1st. Chairmember Dan asked about studies regarding weather patterns in regards to all the black from the panels. Cooper started building solar panels in Milwaukee and found a 90% drop and lower solar costs and being as neutral as possible. Highest road impacts will be during the construction or major repairs. A resident has called and asked about the lights at night--Cooper stated that lights are only located on the substations and buildings and during times when work is being completed at night. Project longevity is expected to last 35 years. Project is decommissioned for repowered when done. Rock County did not want to participate in the contact. Contract is presented to Walworth in September for a vote in Darien. Expecting Darien to sign in September. A motion to table was made (Loren Bobolz/Sarah Pope) until everything in writing is correct and pending the addition of Blackhawk Tech and Clinton Schools. Add to September agenda.

1. Discussion and Update on Joint Court Agreement

Set to become effective September 1st. Approval of district administrator and joint court is moving forward. Direction violations of ordinances should be directed to Chairperson Dave and he will contact the Joint Court.

1. Discussion and Action on Operators Licenses Received

Margarita Vining applied for a 2 year operators licence effective until June 30, 2023.

Motion to approve Margarita Vining 2 year operators licence for Hat Rack Tap (Sarah Pope/Dan Huisheere). Motion carries by voice vote with no negative vote

1. Discussion and action on report by Fire District Representative

Supervisor Loren emailed report to board. Fire calls were up. 411 calls in 2021 already, Already up 163 calls for the year. Finsihed 2020 with 492 calls. Covid valls are increasing. Tonya Miller retired. A tornado was tracked from Butterfly Road to Walworth. 2 new recruits and 4 more signed up. A motion to accept the report was made (Dan Huisheere/Ben Wellnitz). Motion carried by voice vote with no negative vote.

1. Discussion and action on Zoning Officer Report

None

1. Discussion and action on Supervisors’ evaluation of their sections of roads

Emerald Grove Road has a large pothole going north. Avalon Rd by little curve (old school) has a large pothole and another over the hill.

1. Discussion and action on roadwork, including but not limited to tree trimming, culvert repair and replacement, crack filling, ditching, shouldering, maintenance including replacement of signs and posts, paver repair, pot hole filling, Creek Road Bridge State/Municipal Agreement and Emerald Grove Bridge Projects, Multimodal Local Supplement Project

Treasurer Jill advised board to look at budget. Spreadsheets explained to board. Last years roadwork was paid in 2020. At this time with projects we are $136000 in the hole for projected projects remaining in 2021. We may be able to move money to roadwork through resolution from other areas of budget. Budger expinditures are $68200 as estimated from Mover to close out 20201. Had to borrow from reserve last year.

Creek Road was $80000 under budget but those are not available funds. Chairperson Dave asked if we want the county to do the work or the board. Loren suggests setting a work day. Supervisors will use the remaining material to complete the work. Jimmy Churchill wants to patch holes in Wyman Rye and would reimburse Bradford for the material. Ryan from Battermans shared the final invoie amount for the Creek Rd Project was $462,000. Bid was for $540,000. Split is 90/10 which is roughly $56000 back. Ryan will submit to the state.Should take approx a month to receive money. There is another round of LRIP available this fall. Criteria for LRIP has a higher volume road scoring better. Dave has been in discussion with Duane in regards to I;Reily Rd bridge being rated at 38%--this round of LRIP is funds at 50%. Can apply every 2 years.

1. Discussion and action on Town Hall Repair Committee Report

Thank you everyone for help cleaning up and working on townhall. Chairperson Dave wants bench painted and ramp touched up.

1. Discussion and action on approval of Driveway Permit Applications

Josh Tracy applied for a driveway permit on Carvers Rock Road. $75.00 fee paid. A motion to approve Josh Tracy driveway on Carvers Rock Road was made (Loren Bobolz/Ben Wellnitz). Motion carried by voice vote with no negative vote.

1. Discussion and action on Utility Permit Applications

None

1. Discussion of 2022 Budget preparation

Supervisor Sarah was asked to help with the budget and accepted. Supervisors to help with 2022 budget, Dave wants to be included as well.

1. Discussion of 2021 Equalized Value Report

Explained to board. Need for Fire Budget in 2022.

1. PASER Scoring and road conditions

Report needs to be completed by December. September we need to do it. Coordinate a date. Tentatively plan to meet the week of September 13th but date TBD

1. Citizen Participation

None.

1. Announcements and Reports

A. The September Town Board meeting will be held on Tuesday, September 21st, 2021 at 6:30 p.m. at the Bradford Town Hall

B. Rock County Sheriff’s Report

Report emailed

C. DOA preliminary estimate of the January 1, 2021 population = 1,072. Decrease of 49 residents since the 2010 census. Approximately 782 of the estimated population for the Town of Bradford are of voting age.

D. Chairman's Report

Incident with a dog last week. Need to get a handle on the budget. Budget changed at time of County agreement.

8. Treasurer’s Report

Motion to approve the Treasueres report (Dan Huisheere/Loren Bobolz). Motion carried with no negative voice vote.

9. Bills for Approval

Motion to approve bills (Ben Wellnitz/Sarah Pope). Motion carried with no negative voice vote.

10. Adjournment

Motion to adjourn meeting (Sarah Pope/Loren Bobolz). Motion carried with no negative voice vote. Meeting adjourned 8:14 pm.

Bills for Approval

**Bills for Approval**

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| **Rock Energy Cooperative** | **Town Hall Expense-Light** | **$27.68** |
| **Alliant Energy** | **Hwy. exp-street lights** | **$50.31** |
| **Rock Valley Publishing LLC** | **Recycling Notice 6.88**  **August Mtg 33.90** | **$40.78** |
| **Lentells Disposal** | **Recycling** | **$500.00** |
| **Clinton Community School District** | **Monthly Parking Permit Fees** | **$683.80** |
| **Rock County Dept of Public Works** | **Engineering Emerald Grove Bridge-$255.85**  **Pothole Repair-$766.83**  **$1146.03**  **$193.14**  **Culvert Repair-$4920.74**  **Admin Fee and-$336.72** | **$7619.31** |
| **Pat’s Services, Inc** | **Town Hall Exp**  **7/10-8/6** | **$90.00** |
| **Nowlan & Mouat LLP** | **General: $92.50**  **Darien Solar Energy Center: $129.50** | **$222.00** |
| **Premier Pest Elimination, LLC** | **Town Hall Exp-pest control** | **$80.00** |
| **WI Department of Justice** | **Town Board Exp-Background check** | **$7.00** |
| **Ayres Excavating** | **Waite Rd/Odling Rd** | **$19907.78** |
| **Landmark Services** | **Townhall Exp: Propane Tank Fill** | **$529.60** |
| **Wayne Douglas** | **Townhall Exp: Mowing** | **$400.00** |
| **Ayre’s** | **Creek Rd LRIP** | **$14133.00** |
| **Town Clerk** | **Reimbursement** | **$12.74** |
| **Clinton Fire Department** | **Fire Budget** | **$52931.38** |
| **Fire Dues 2%** | **Fire Dues 4021.57** | **$4021.57** |
|  | **Total:** | **$101,256.95** |