

Town of Bradford
Town Board Meeting
Tuesday, June 18, 2019 at 6:30 p.m. at the Bradford Town Hall
Minutes

1. Call to Order and Roll Call

Town Board Chair Sharon Douglas called the June Town Board meeting to order at 6:30 p.m. at the Bradford Town Hall. Also present were Supervisors Sarah Pope, Loren Bobolz, Dan Huisheere and Ben Wellnitz, Treasurer Jill Bier and Clerk Sandra Clarke.

2. Pledge of Allegiance

3. Adoption of the Agenda

Motion to adopt the agenda. (Sarah Pope/Loren Bobolz) The motion carried by voice vote with no negative vote.

4. Approval of the Minutes to the May 21st and May 28th Meetings

Motion to approve the minutes to the May 21st and May 28th, 2019 meetings. (Ben Wellnitz/Sarah Pope) The motion carried by voice vote with no negative vote.

5. New Business

A. Discussion and action on approval and signing of relocation order and plat for Creek Road Railroad Bridge

Chair Sharon Douglas reported that the study is at the state now waiting to be signed.

Motion to table the relocation order and plat until the July meeting. (Sarah Pope/Loren Bobolz) The motion carried by voice vote with no negative vote.

B. Discussion with Mike Mulligan on Wally Berg parcel on E. US Highway 14

Mike Mulligan stated that he did not think the parcel should be zoned R-R. Chair Sharon Douglas reported that at the meeting on March 19th, 2019, Town Attorney Michael Oellerich explained that on May 15th, 2012 the Town Board had approved the parcel owned by Wally Berg on E. US Highway 14 as legal non-conforming based on the premise that it had been a continuous use as a business for many years. Mr. Dugan came to the board on March 19th, 2019 and stated that he wanted to have 10-15 cars and at the most 20 cars and motorcycles for sale on the parcel. He would

not be advertising as a repair shop but would do small repairs on the cars he was selling. He would be cleaning up the lot. His hours of operation would be from 10a.m. to 6 p.m. during the week and from 9 a.m. to 5 p.m. on Saturday. The board passed a motion to allow up to no more than 15 cars as a legal non-conforming use.

Sharon Douglas reported that she had met with Erica Taggart at the parcel and she was cleaning it up and would be removing the tires and had painted the inside.

C. Discussion and action on report by Fire District Representative

Chair Sharon Douglas reported on the fire district meeting. Chief Wright had reported that there were 8 fire runs and 22 EMS runs with a year to date of 199 runs total. They participated in the Memorial Day parade, there is an issue with some trees in the front that are infected with emerald ash borer and are working with the village on this. They have received two bids to fix the air conditioner. The recommendation is to replace the furnace at this time instead of re-installing the old furnace which is at the end of its life expectancy. The fire department will be working on hose testing and will team up with the Towns of Turtle and Beloit for pump service testing this fall. The board approved online training for makeup training and the students would still have to come in for hands on training. The cost would be about \$35 per student online. Fire/EMS coverage for Jefferson Prairie Church and the need for a replacement plan for the second ambulance were discussed. The committee will be working on this and will bring back some numbers as to whether or not two fully loaded ambulances are needed. Charles reported that both ambulances go out 2-3 times per month.

D. Discussion and action on Zoning Officer Report

No permits issued.

E. Discussion and action on possible application for TRID Project for Jones/Emerald Grove Road

Chair Sharon Douglas reported that she had called Todd Needham at Battermans about an estimate for applying for a TRID Project for replacing the culvert, ditching from north to south on the west side of Emerald Grove Road and asphalt for Emerald Grove Road from the new pavement by the antique store north to the culvert. She added that Norm Tadt from Land Conservation had said they are going to be out this summer to take a look at the water drainage situation in Emerald Grove. The cost of the TRID application would be about \$1,700.00.

Sharon Douglas reported that with Governor Evers new Budget plan if passed, the TRID Project which had been a 50/50 funding split would be a one-time 90/10 split in funding. They look for a high cost project, with high volume traffic, public improvement and safety issues. She suggested that if this passes

they look at applying for either Emerald Grove Road from Highway 14 to Avalon Road which includes a large box culvert to be replaced, or Creek Road from Odling Road to O'Riley or to the Turtle Creek Bridge east of O'Riley Road, or Carvers Rock Road from Highway 14 to Larsen Road. If the budget passes Todd Needham would help to see which project would meet the criteria. But the board would not know until the budget passes.

Chair Sharon Douglas asked Dan Huisheere and Sarah Pope to get ahold of a contractor to give an estimate on the cost to replace the culvert at Jones Road intersection with Emerald Grove Road, ditch and pave Emerald Grove Road from the new pavement past the antique store north to the culvert for the July meeting. Loren Bobolz suggested they wait to see what the County found.

F. Discussion and action on Supervisors' evaluation of their sections of roads

Sharon Douglas reported that a tree had come down on Odling Road and she and Jill Bier had cut the ends off and Loren Bobolz had moved it into the ditch with his skid steer.

G. Discussion and action on roadwork, including but not limited to tree trimming, culvert repair and replacement, crack filling, ditching, shouldering, maintenance including replacement of signs and posts, paver repair, pot hole filling, Creek Road and Emerald Grove Bridge Projects

The Board will put up signs on Tuesday, July 9th and on Monday, July 15th, including the new road sign for the intersection of Bradford Town Hall and Highway 140. 12 foot posts are needed and will be purchased.

Sharon Douglas reported that she has continued to mow the area required by the DNR for the Creek Road culvert replacement and the DNR was out to evaluate.

The Carvers Rock Road Project will be paved on Friday.

Sharon Douglas contacted Scott from Crack Filling Service to inform them of the board's decision to crack fill half of Bradford Town Hall Road between Highway 140 and Carvers Rock Road this year and half next year. She added that there is a horizontal crack all the way across Hofstrom Road as you go around the curve on the new pavement and on Avalon Road on the new pavement east of the railroad tracks there are nine cracks they will fill for a total of \$500.00 additional.

Motion to have two more loads of gravel hauled to Serl Road. (Loren Bobolz/Ben Wellnitz) The motion passed by voice vote with no negative vote.

Pot hole filling has been done in various areas.

H. Discussion and action on Town Hall Repair Committee Report

Nothing.

- I. Discussion and action on approval of Driveway Permit Applications
No applications received.
 - J. Discussion and action on approval of Utility Permit Applications
No applications received.
 - K. Discussion and action Operator's Licenses received
Motion to approve Operator's Licenses for Cheryl Henthorn, Ann Galinsky, Kyle Goike, Libby Reuterskiold, Richard Jones, Samantha Templeman, Ami Watson, Daelyne Reichenbach Haried, Shauna Kerchner and Jessica Walker based on favorable record checks. (Sarah Pope/Dan Huisheere) The motion carried by voice vote with no negative vote.
 - L. Discussion and action on approval of Class B Liquor and Beer Licenses for Hat Rack Tap Inc., Hat Rack Tap, and for JW Golf LLC, Cecelia's Golf Course
Motion to approve the Class B Beer and Liquor Licenses for JW Golf LLC for Cecelia's Golf Course and Hat Rack Tap Inc. for Hat Rack Tap. (Dan Huisheere/Ben Wellnitz) The motion carried by voice vote with no negative vote.
 - M. Discussion and action on approval of a Cigarette License for Hat Rack Tap Inc.
Motion to approve the Cigarette License for Hat Rack Tap Inc. (Sarah Pope/Dan Huisheere) The motion carried by voice vote with no negative vote.
6. Citizen Participation
None.
7. Announcements and Reports
- a. **The July Town Board meeting will be held on Tuesday, July 16, 2019 at 6:30 p.m. at the Bradford Town Hall.**
 - b. **The Adjourned Board of Review will meet on Monday, June 24 2019 at 6:00 p.m. at the Bradford Town Hall.**
 - c. **There was no Rock County Sheriff's report.**
 - d. **A thank you note was received from the Emerald Grove Cemetery Association.**
8. Treasurer's Report

Treasurer Jill Bier received the \$125.00 billed to the person who damaged the stop sign on Avalon Road last September.

Motion to approve the Treasurer’s Report. (Loren Bobolz/Dan Huisheere) The motion carried by voice vote with no negative vote.

9. Bills for Approval

An invoice received at the meeting from Johns Excavating for two loads of gravel for Serl Road was added to the bills for payment.

Motion to approve the bills for payment. (Loren Bobolz/Ben Wellnitz) The motion carried by voice vote with no negative vote.

10. Adjournment

Motion to adjourn. (Ben Wellnitz/Dan Huisheere) The motion carried by voice vote with no negative vote. The meeting was adjourned at 7:42 p.m.

Respectfully submitted,

Sandra Clarke, Clerk

Bills for Approval

Rock Energy Cooperative	Town Hall Light	\$27.04
Alliant Energy	Hwy. exp.-street lights	55.24
Rock Valley Publishing LLC	Publications-recycling exp.-11.59, Zoning exp.-73.68, Liquor License notice-22.18, Weed Notice-23.95, Town Bd. exp.-79.66, BOR exp.-96.31	307.37
Lentells Disposal	Recycling	400.00
Clinton Community School District	Monthly Parking Permit Fees- (May)	186.24
Pat’s Services, Inc.	Town Hall exp.- (5/11 to 6/07/2019)	90.00

Nowlan & Mouat LLP	Legal Fees-Creek Rd. RR Bridge	592.00
Wolf Paving & Excavating of Madison, Inc.	Hwy. exp.-cold patch 15.92 tons	2,005.12
The Culvert Man, LLC	Hwy. expense-culvert for S. Carvers Rock Road	1,759.76
The Horton Group	Insurance-Additional Workmens Comp. 2018	16.00
Sharon Douglas	Town Bd. exp.-internet Feb.-June=256.70, 3 ink cartridges=85.09, Hwy. exp. = sand bags & Sand, marking spray=25.54	367.33
Sandra Clarke	Clerk exp.- Postage= 64.85, Notary application fee= 20.00, Notary Bond= 30.00	114.85
Sharon Douglas	Salary	2,287.75
Sarah Pope	“	808.07
Loren Bobolz	“	808.07
Dan Huisheere	“	808.07
Ben Wellnitz	“	808.07
Jill Bier	Treasurer Salary	2,070.67
Sandra Clarke	Clerk Salary	4,775.05
Carie McGinnis	P& Z per diems	27.70
Jim Churchill	“	27.70
Sharon Hergarten	“	27.70
Robert Risseeuw	“	27.70
Sharon Douglas	“	26.10
Sharon Douglas	Board of Review per diems	17.67
Sandra Clarke	“	18.47
EFTPS	Federal Withholding-153.00 FICA-2,132.82	2,285.82

Wisconsin Department of Revenue	State Withholding	<u>181.80</u>
	Sub-total	\$20,927.36

Added at meeting:
Johns Excavating

Hwy. exp.-2 loads gravel for Serl Road	<u>460.00</u>
Sub-total	\$21,387.36

Paid electronically after meeting:
WI Dept. of Revenue

Town Bd. exp. –Business Tax Registration Fee paid Electronically	<u>10.00</u>
Final Total	\$21,397.36