

**Town of Bradford  
Town Board Meeting**  
**Tuesday, May 21, 2019 at 6:30 p.m. at the Bradford Town Hall**  
**Minutes**

1. Call to Order and Roll Call

**Town Board Chair Sharon Douglas called the May meeting of the Bradford Town Board to order at 6:30 p.m. at the Bradford Town Hall. Also present were Supervisors Sarah Pope, Loren Bobolz, Dan Huisheere and Ben Wellnitz, Clerk Sandra Clarke, Treasurer Jill Bier and Town Attorney David Moore.**

2. Pledge of Allegiance

3. Adoption of the Agenda

**Motion to adopt the agenda. (Ben Wellnitz/Dan Huisheere) Motion carried by voice vote with no negative vote.**

4. Approval of the Minutes to the April 8<sup>th</sup>, 16<sup>th</sup> and May 6<sup>th</sup>, 2019 meetings and 2019 Annual Town Meeting minutes

**Motion to approve the minutes to the April 8<sup>th</sup>, 16<sup>th</sup> and May 6<sup>th</sup> meetings and 2019 Annual Meeting. (Ben Wellnitz/Dan Huisheere) The motion carried by voice vote with no negative vote.**

5. New Business

A. Discussion and action on Agreements for the Creek and Emerald Grove Road Railroad Bridge Replacement Projects

Rock County Highway Commissioner Duane Jorgenson presented documents with the funding options. He stated that the scope of the Creek Road RR Bridge has gone down while the Emerald Grove Road RR Bridge has gone up. The Creek Road RR Bridge has not been capped by the Railroad but the Emerald Grove Road RR Bridge has been capped at 10% higher. He added that he had talked with Ken Lucht of WSOR and the railroad is willing to shift some funds to the Emerald Grove RR Bridge however they then want to cap the Creek Road RR Bridge Project at 10% higher. The first chart showed the current funding, the second chart showed a revised SMA with no local change, the third chart showed the same SMA with the shift in money from the Creek Road Project to the Emerald Grove Road Project and the fourth chart showed the current engineers

estimate with the cap. The current funding would be a cost of \$228,615 each for the Town and County and \$205,156 for the Railroad. With the shifting the cost to the Town and County and Railroad would be \$220,795 each. The sunset date for the Creek Road RR Bridge Project has been extended to 12/31/2020. Duane Jorgenson stated that the PS&E is currently set for November 1<sup>st</sup> then the state process starts to get ready to let on March 1<sup>st</sup>, then 6-8 weeks the project could start so it could be April or early May. He added that the best case was to start April 15<sup>th</sup> and be done mid-August and then the paperwork would need to be completed. He added that's the bids will have a completion date. It was asked if the contractors cannot meet the deadline what would happen. Duane stated that if it was due to Mother Nature and not in our control he thought more than likely they would grant an extension.

In the agreement for funding if the Town should not go forward with the Creek Road RR Bridge Project the County and Town would be on the hook for the design completed to this point which would be about \$50,000 each.

The new proposal for a shorter approach will cut the amount of right of way needed to be purchased. The Town attempted to do a 50 mph limit design but the 1800 foot approach made it too costly. The state is pushing for a “replace in kind” and wants a 25 mph limit. They said the bridge was built in 1935 with a 15 mph limit. When asked about the liability to the Town. Attorney Moore advised that with the liability laws, he would not be too worried from a legal point. The law protects from judgement calls.

It was stated that it is a calculated risk and the Emerald Grove RR Bridge Project is two years out so you don't know what the cost will be then but think the Creek Road RR Bridge Project is a lower risk of increased cost.

**Motion we go with the bottom chart with shifting the money over to Emerald Grove Road RR Bridge Project and both will be capped. (Dan Huisheere/Sarah Pope)**

**Roll Call Vote:**

**Sarah Pope, “Yes.”**

**Loren Bobolz, “Yes.”**

**Dan Huisheere, “Yes.”**

**Ben Wellnitz, “Yes.”**

**Sharon Douglas, “Yes.” The motion carried unanimously.**

- B. Discussion and action on request by Arthur and Donna Fish for a change of zoning on parcel no. 6-3-44

The Planning and Zoning Committee recommended approval of the change of zoning from B-1 Local Commercial to R-R Rural Residential at their meeting last night.

**Motion to approve the change of zoning from B-1, Local Commercial to R-R Rural Residential. On Parcel No. 6-3-44. (Loren Bobolz/Dan Huisheere) The motion carried by voice vote with no negative vote.**

C. Representative of the Delavan Darien School District Board

The representative gave a presentation on the activities and achievements.

D. Discussion and action on report by Fire District Representative

Chair Sharon Douglas reported the chief informed the board that they have had 36 EMS and 10 fire runs to total 161 runs so far this year. In April they did fire training for wild land fires by practicing out in the fields. They also participated in a refresher for EMS which was done through Mercy at no cost and they have been practicing forcible entry for firefighters by breaking down doors. The training has been well planned and organized. They are working on policy review and changes for incident forms, ambulance response to fire scenes, discipline, MABAS engine response and MPO communications. On May 19<sup>th</sup> they had a work day to give station and grounds a spring clean-up. They have two new potential part time day staff, both having fire and EMS backgrounds. Both have or will be completing department ride-outs and paper work for potential hiring. Command staff have had discussions on attendance at training and hour requirements to remain a member of the department. May objectives are to continue to update policies and procedures, work with Safety Committee and recruit for summer EMT or Fire class. Paul Wesling was appointed as a community member from the Village of Clinton. Chief Wright will be on vacation starting on May 22<sup>nd</sup> through June 2<sup>nd</sup>, 2019. Colin Cleland will be in charge during his absence.

E. Discussion and action on Zoning Officer Report

**MZIS issued a zoning and building permit to Scott Broege for an addition on the garage at 3009 S. Carvers Rock Road, a zoning permit to McGinnis Farms LLC for a grain bin on parcel no. 6-3-23 at 1537 S. Kemp Road, a zoning, building and electrical permit to Brian Christiansen for an addition to the garage at 8920 E. Wyman Drive on parcel no. 6-3-330.31 and a zoning and building permit to Llyle & Jill McLain for a shed on parcel no. 6-3-194 at 5324 S. Carvers Rock Road.**

F. Discussion and action on Supervisors' evaluation of their sections of roads

Loren Bobolz reported that they should watch the culvert on Milner Road by Jim Churchill's.

G. Discussion and action on roadwork, including but not limited to tree trimming, culvert repair and replacement, crack filling, ditching, shouldering, maintenance including replacement of signs and posts, paver repair, pot hole filling, Creek Road and Emerald Grove Bridge Projects

Chair Sharon Douglas reported that Brian Ayre hasn't ordered the culvert yet because of a holdup with the DNR but he now received verification to go ahead. She received a letter from the DNR stating that we had met all of the eligibility criteria and conditions so based on the signed certification we may proceed. She added that they will have to watch for three endangered plants and if they are present the DNR will send someone out to relocate them. The mowing has been done three times so far. Brian Ayre ordered the culvert on May 14<sup>th</sup> and will keep the Town informed in regards to his start date so Sharon can contact the Fire/EMS and school district.

When the board members are done in the fields Dan Huisheere will set up a day to put up signs. Loren Bobolz purchased the posthole auger. Sharon Douglas reported that the pothole mix is used up and Bob Bier will get another load.

Chair Sharon Douglas reported that she had received a call from John Ransom who was getting complaints from his haulers about the condition of Serl Road. She added that she had called Bill Johns and had him deliver two loads of gravel out there and John said he would spread it. A load cost \$230.00. Matt Yoss sent an estimate to do a full depth pulverization on Serl Road from 100 feet off of Highway 14 to County Road C. The estimate was \$10,000 if done with Carvers Rock Road. The board reviewed the roadwork cash flow and decided they may have to wait until next year.

Crack filling Service recommended on Town Hall Road that if the Town could not fill all the cracks this year that they do half the road instead of the worse cracks since he counted over 400 cross cracks. Dave Brandl did not receive a quote from Farhners on B-C Townline Road and they approved Crack Filling Service to do the work for \$2400.

**Motion to take the \$3701.71 for engineering designated on the roadwork cash flow for the Creek Road RR Bridge out of the bridge fund and use the money for crack-filling. (Sarah Pope/Dan Huisheere) The motion carried by voice vote with no negative vote.**

**Motion to have the worse one half of Town Hall Road crack-filled this year and B-C Townline Road, Emerald Grove Road, parts of Creek Road and a small section of Carvers Rock Road. (Dan Huisheere/Ben Wellnitz) The motion carried by voice vote with no negative vote.**

**Sharon Douglas thanked Ben Wellnitz for cutting the trees on Emerald Grove Road which saved the Town money.**

- H. Discussion and action on Town Hall Repair Committee Report  
**Nothing.**
  - I. Discussion and action on approval of Driveway Permit Applications  
**No applications received.**
  - J. Discussion and action on approval of Utility Permit Applications  
**No applications received.**
  - K. Discussion and action on donation to Clinton Senior Citizens Center  
**Motion not to donate to Clinton Senior Citizens Center. (Loren Bobolz/Dan Huisheere)**  
**Roll Call Vote:**  
**Sarah Pope, "Yes."**  
**Loren Bobolz, "Yes."**  
**Dan Huisheere, "Yes."**  
**Ben Wellnitz, "Yes."**  
**Sharon Douglas, "Yes." The motion carried unanimously.**
  - L. Discussion and action on donations for Emerald Grove Cemetery Association and Mt. Philip Cemetery Association  
**Motion to donate to both Emerald Grove and Mt. Philip Cemetery Associations. (Sarah Pope/Ben Wellnitz) The motion carried by voice vote with no negative vote.**
  - M. Discussion and action Operator's Licenses received  
**Motion to approve the Operator's Licenses for Gretchen Quinn and Margarita Vining based on favorable record checks. (Sarah Pope/Ben Wellnitz) The motion carried by voice vote with no negative vote**  
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  - N. Report of Liquor License Applications received  
**The Clerk reported that she had received applications for Class B Beer and Liquor Licenses from Hat Rack Tap Inc. and from JW Golf LLC.**
  - O. Date for Adjourned Board of Review  
**The board decided on a date of June 17<sup>th</sup> to adjourn BOR to at tomorrow night's BOR since the assessment roll is not complete.**
6. Citizen Participation

**None.**

**7. Announcements and Reports**

- a. **The June Town Board meeting will be held on Tuesday, June 18, 2019 at 6:30 p.m. at the Bradford Town Hall.**
- b. **Board of Review will meet on Wednesday, May 22, 2019 at 6:00 p.m. to adjourn to a later date when the assessment roll is completed.**
- c. **The Rock County Sheriff's Report was reviewed.**
- d. **Sharon Douglas reported on WTA Rock County Unit meeting held on May 16, 2019 at 7:00 p.m. at the Clinton Town Hall. John Solis from the Rock County Veterans Services gave a presentation on what services are available for veterans. They focus on assisting with compensation claims, veteran's pensions, dependency indemnity compensation and assisting with education for veterans and assisting with healthcare enrollment.**

Mark Spritzer gave an update on Governor Evers budget. There was a lot of discussion on infrastructure especially regarding the poor condition of rural roads and how little money the Towns have to work with. There is talk of raising the gas tax and registration fees. When asked about a toll system he said he did not think that would occur but there have been discussion on Wisconsin drivers paying for miles driven. Bill Johns asked if there was a possibility of raising the dollar amount before a bid notice is required from \$5,000 to \$25,000. Mark Spritzer said he would check but the statue had been put in place without considering inflation.

Bill Johns had asked why the state did not get the bids out earlier for the salt contracts so they could budget for it. Sharon Douglas told him that the Town of Bradford averages the cost for the budget.

Sharon Douglas announced that it was Clerk's Week and thanked the Clerk for all she did, especially getting the financial report in timely.

Lisa Tollefson announced that training for the new election equipment will start sometime in October. New officers were elected and the next WTA meeting will be the picnic and will be held in Fulton.

- e. **The 2019 Recycling Grant awarded was \$840.81 and will be received by June 1, 2019.**
- f. **A workshop for Local Planning and Zoning Officials will be held on Thursday, July 18<sup>th</sup>, 2019 in Whitewater at the Whitewater University Technology Park in Whitewater. An email was forwarded to the board members.**
- g. **The WTA has sent a Federal Congressional Update to the members.**
- h. **Sharon Douglas announced that she has the 911 Communication Commission Meeting minutes to pass along to the members.**

8. Treasurer's Report

**Motion to go with a one-year term on the First National Bank municipal rate and sign the agreement. (Sarah Pope/Dan Huisheere) The motion carried by voice vote with no negative vote.**

**Motion to approve the Treasurer's report. (Sarah Pope/Loren Bobolz) The motion carried by voice vote with no negative vote.**

9. Bills for Approval

**Motion to approve the bills for payment. (Dan Huisheere/Loren Bobolz) The motion carried by voice vote with no negative vote.**

10. Adjournment

**Motion to adjourn. (Dan Huisheere/ Sarah Pope) The motion carried by voice vote with no negative vote. The meeting was adjourned at 7:57 p.m.**

**Respectfully submitted,**

**Sandra Clarke, Clerk**