

**Town of Bradford
Town Board Meeting
Tuesday, May 16, 2017 at 6:30 p.m. at the Bradford Town Hall
Minutes**

1. Call to Order and Roll Call

Chair Sharon Douglas called the May Town Board meeting to order at 6:34 p.m. at the Bradford Town Hall. Also present were Supervisors Sarah Pope, Loren Bobolz and Ron Duffy, Treasurer Jill Bier, Clerk Sandra Clarke and Town Attorney David Moore. Supervisor Ben Wellnitz was absent.

2. Pledge of Allegiance

3. Adoption of the Agenda

Motion to adopt the agenda. (Ron Duffy/ Loren Bobolz) The motion carried by voice vote with no negative vote.

4. Approval of the Minutes to the April 18th, 2017 meeting

Motion to approve the minutes to the April 18th and May 2nd, 2017 meetings. (Loren Bobolz/Ron Duffy) The motion carried by voice vote with no negative vote.

5. New Business

A. Discussion and action to entertain a motion for a closed session under State Statue 19.85 (1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Following approval of a motion the Closed Session will be held.

Motion to go into closed session. (Ron Duffy/Sarah Pope)

Roll Call Vote:

Sarah Pope, "Yes."

Loren Bobolz, "Yes."

Ron Duffy, "Yes."

Sharon Douglas, "Yes." The motion carried by 4 in favor and 0 opposed and one member absent.

B. Reconvene in Open Session

The Town Board meeting reconvened in Open Session at 7:21p.m.

C. Discussion and action on possibility of issuing commercial building permits

Chair Sharon Douglas reported that the board had decided last month to change building inspectors from Safebuilt to Municipal Zoning and Inspection Service. Owner Greg Noll stated that they are certified to issue commercial building permits. She added that the Town does not currently have an ordinance in place to issue commercial building permits and the board would need to adopt code SPS 361.60 in its entirety, if they wanted to issue commercial building permits. She advised the board to remember that the next inspector they hire down the road may not have the capability to do commercial inspections. Chair Sharon Douglas recommended that they continue with the state issuing the commercial building permits. The board did not take any action to go forward with issuing commercial permits.

D. Discussion and action on Zoning Officer Report

Nothing to report.

E. Discussion and action on report by Fire District Representative

Chair Sharon Douglas presented the fire district report sent by representative Mick Mullooly. She reported that she and Ron Duffy went to the Fire Station on May 1st and the report follows under announcements and reports.

F. Discussion and action on Supervisors' evaluation of their sections of roads

Ron Duffy reported that there are some potholes but it has been raining so much they haven't been able to fill them. Waite Road has potholes. Hofstrom Road has a pothole and the culvert north of it has an area of the road that has settled by the culvert. Loren Bobolz reported that an area on B-C Townline Road west of Highway 140 needs some shoulder added. A loose gravel sign is needed on Creek Road. Sarah Pope reported that Odling Road has some potholes and on Scott Street.

G. Discussion and action on roadwork, including but not limited to tree trimming, culvert repair and replacement, ditching, shouldering, maintenance including replacement of signs and posts, paver repair, pot hole filling, snowplowing, Creek Road, Emerald Grove and Carvers Rock Road Bridge replacements, 5-year Capital Improvement Plan, B-C Townline Culvert engineering and replacement and S. Emerald Grove Road Culvert replacement

Chair Sharon Douglas reported that on May 5th Ron Duffy started applying the seeding and erosion control mat on Emerald Grove Road and then on Saturday Ron Duffy, Wayne and Sharon Douglas and Sandra Clarke applied

more. She added that the ditching in this area is greatly improved. The bridge on Town Hall Road just off Carvers Rock Road has settling of the pavement especially on the east side of the bridge. Sharon Douglas and Sandra Clarke had checked this and took pictures for the Town Board. The pictures of the underneath structure were reviewed. Sharon Douglas will ask Todd Needham from Battermans if he can check this.

Ron Duffy presented drawings of the Maple Lane culvert at the intersection with Emerald Grove Road with the proposed changes of repositioning the culvert slightly farther west, and increasing the turning radius. Currently it is a 24" x 18" box culvert 42' long right to the edge of the road and the south end is caved in. He suggested that positioning the culvert slightly west and increasing the turning radius to 68' could help this. The proposed project would include putting in a new 56' aluminized steel culvert which would require two 26' pipes joined by a union with pipe that would be 24" arch pipe, re-profiling the ditch and shouldering. Ron Duffy suggested that the Town purchase the pipe and contract the rest of the project with board members providing the erosion control and seeding work. The culvert is under the size for the cost sharing under the County Bridge and Culvert Aid program.

Motion we replace the culvert on Maple Lane according to Ron Duffy's drawing and put it out for bids with culvert, excavation, re-profiling and asphalt all included as one package. (Loren Bobolz/Sarah Pope)

Roll Call Vote:

Sarah Pope, "Yes."

Loren Bobolz, "Yes."

Ron Duffy, "Yes."

Sharon Douglas, "Yes." The motion carried with 4 in favor and 0 opposed and one member absent.

Chair Sharon Douglas reported that Inman Road from Larsen Road to the railroad tracks has many potholes and is practically a gravel road now. She added that she and Ron Duffy had met Bob Bruha from Scott Construction and he had given them three options for this road. One option was 3 inches of gravel with a double chip seal. The second option was leveling/scratch coat with paver laid cold mix asphalt and single chip seal. The third option was leveling/scratch coat with paver laid cold mix asphalt and a 1 1/2 inch overlay. The options were estimated at \$42,000 to \$52,000.

Sharon Douglas reported that she also spoke with Brian Ayre who suggested they grade and put gravel down, shoulder and make a crown. He stated that it would be \$500 to grade this. The cost of the gravel would be \$10 per ton. It was estimated that 3 inches of gravel would be about 2,000 ton. Sarah Pope suggested that they explore Brian Ayre's option and get the tonnage needed.

Sharon Douglas stated that she would ask Brian Ayre to measure this and get back to her.

Reid Road would need a single chip seal to maintain it. The board agreed to bid this out and Ron Duffy stated that the bid should specify 3/8" fractured stone.

H. Discussion and action on Town Hall Repair Committee Report

Sharon Douglas stated that the deck for the Town Hall will need to be resurfaced this summer. Board members have done this work in the past.

I. Discussion and action on approval of Driveway Permit Applications

No applications were received.

J. Discussion and action on approval of Utility Permit Application

An application was received from Sharon Telephone shortly before the meeting, to bore under Trescher Road for the property at 2400 S. Trescher Road and copies were distributed to the board members.

Motion to approve the utility permit. (Sarah Pope/Loren Bobolz) The motion carried by voice vote with no negative vote.

K. Discussion and action on 2017 Weed Notice

The Weed Notice was sent in for publication and will be posted.

L. Discussion and action on approval of donations to Emerald Grove Cemetery Association and Mt. Philip Cemetery Association

Motion to donate \$500 each to Emerald Grove Cemetery Association and Mt. Philip Cemetery Association. (Loren Bobolz/Ron Duffy) The motion carried by voice vote with no negative vote.

M. Discussion and action on approval of Operator Licenses for Debra Schmidt and Kelly Jones for Cecelia's Golf Course, Cindy McNeil for Hat Rack Tap and other Operator License application received prior to the meeting

The clerk reported that the fees were paid, the record checks had been completed and the applications were ready for approval for Cindy McNeil, Lorelei Bolinski and Kristi Bolinski for the Hat Rack Tap and Debra Schmidt, Gabrielle Geller, Ali Carlson and Kelly Jones for Cecelia's Golf Course. Motion to approve the Operator Licenses. (Sarah Pope/Ron Duffy) The motion carried by voice vote with no negative vote.

N. Report of Liquor License applications received

Clerk Sandra Clarke reported that she had received Class B Beer and Liquor License applications from Hat Rack Tap Inc. for the Hat Rack Tap and JW Golf LLC for Cecelia's Golf Course and would have them ready for approval at the June board meeting.

6. Citizen Participation

Mirjam Melin reported on the proposed GLBT railroad and urged people to submit comments before May 20th on both the application and the request by GLBT for a protective order to prevent disclosure of the investors. She reported that GLBT filed an application on May 1st. There were no letters of intent, the finances were minimally described, the cost was down 2.8 billion and the wording was vague on the prediction of traffic. There are four connections proposed. She noted that on the application it is stated "if the traffic is sufficient". Mirjam Melin stated the investors' names are redacted and they filed for a protective order not to disclose the investors. She added that "Rock Against the Rail" filed a letter asking to deny the motion. The "Rock Against the Rail" group is looking for donations to help with the cost of the attorneys. She suggested that individuals write another letter with how this will impact the local farming community. She added that the Surface Transportation Board can reject the application but the GLBT can come back with applications without end. She stated that doing a letter as a group would require that letters be served on every party of record and now there are 120 parties of record, so it is better to write individual letters. The comment deadline for opposing the protective order is May 20th and they are trying to get a 15 day extension. The comment deadline for the application is June 6th but they are trying to get a 15 day extension for this also. The County refiled their resolution with an inclusion to oppose the secrecy. She suggested that Attorney Moore be consulted for wording to oppose the motion for secrecy.

Bill Perkins asked how many liquor licenses the Town has and the clerk stated that there are two and that is the quota since the limit is one license per 500 people.

7. Announcements and Reports

- a. The June Town Board meeting will be held on Tuesday, June 20, 2017 at 6:30 p.m. at the Bradford Town Hall.**
- b. The Rock County Sheriff's Report was reviewed.**
- c. Chair Sharon Douglas reported that she and Ron Duffy attended the Fire District meeting on May 1st and were the only municipality that attended. They were given a tour of the fire station and the two new sleeping rooms and shower for EMTs. John Rindfliesch stated that he has received calls from EMTs who had heard of this. They reviewed all the equipment housed at the station and the**

- ambulances that now utilize a stretcher that has a battery powered lift mechanism to help protect EMT's backs. They are looking at a newer version called a docking unit that Janesville currently uses. The radios have less dead zones now but still a little exists in the southeast region but a new repeater has been installed in Milton that helps. The next scheduled replacement for the ambulance will be in 2019 and one of the tankers will be replaced in 2030. The newer tankers are now baffled to safely prevent load shifting.**
- d. Paser ratings are due by December 15th and can be done sooner. The packet usually comes from the DOT in September and as soon as it is received a time and date will be set to get this done.**
 - e. The Rock County Unit of the WTA meeting will be held on Thursday, May 18, 2017 at 7:00 p.m. at the Milton Town Hall. Mark Melin will be the guest speaker and there will be Legislative and Director's Reports.**
 - f. A special meeting will be held at the Town Hall on Wednesday, May 24th at 6:30 p.m. to interview contractors for tree and brush removal in the right of way and emergency tree removal.**
8. Treasurer's Report
Motion to approve the Treasurer's Report. (Ron Duffy/Sarah Pope) The motion carried by voice vote with no negative vote.
9. Bills for Approval
Motion to approve the bills for payment. (Loren Bobolz/Sarah Pope) The motion carried by voice vote with no negative vote.
10. Adjournment
Motion to adjourn. (Lorne Bobolz/Sarah Pope) The motion carried by voice vote with no negative vote. The meeting was adjourned at 8:59 p.m.

Respectfully submitted,

Sandra Clarke, Clerk