

**Town of Bradford
Town Board Meeting**

**Tuesday, April 16, 2019 immediately following the 2019 Annual Town Meeting which will
begin at 6:30 p.m. at the Bradford Town Hall**

Minutes

1. Call to Order and Roll Call

Town Board Chair Sharon Douglas called the April Town Board Meeting to order immediately following the 2019 Annual Town Meeting. Also present were Supervisors Loren Bobolz, Dan Huisheere, And Ben Wellnitz, Treasurer Jill Bier and Clerk Sandra Clarke. Supervisor Sarah Pope was absent.

2. Pledge of Allegiance

3. Adoption of the Agenda

Motion to adopt the agenda. (Ben Wellnitz/Dan Huisheere) The motion carried by voice vote with no negative vote.

4. Approval of the Minutes to the March 19, 2019 meeting

Motion to approve the minutes to the March 19, 2019 meeting. (Dan Huisheere/Loren Bobolz) The motion carried by voice vote with no negative vote.

5. New Business

A. Representative of the Delavan Darien School District Board

The representative was unable to attend and will attend the May meeting.

Rock County Sheriff's Deputy Salazar was present and asked if there was anything he could help with. Chair Sharon Douglas stated that the stop sign at the end of Reid Road at Creek Road had been shot with a gun.

B. Michael Mulligan will present information on Jones Road

Michael Mulligan presented information he had found on the intersection of Emerald Grove Road and Jones Road. In 1978 when the Jones farmstead was divided off from the farmland the certified survey shows that the right of way at the end was dedicated to the Town and Chairman Warren Reich signed the certified survey that said the Town Board approved the dedication of the right of way (33 feet) to the center of Emerald Grove Road which is 45.5 feet in length on Jones Road because of the angle of Jones Road. The map provided by Kurt

Wheeler at the Rock County Planning and Development Agency had the area of the right of way marked with 006 which he stated, denoted that it was dedicated to the Town. Mike Mulligan stated that he had called someone to fix the culverts since it was their only access in and out and has water issues. He is looking for help with getting it fixed. He asked that it be patched and put on for next year's road work. He stated that they need to have something done. He stated that it is named Jones Road and wants a determination if it is a Town Road. The certified survey shows that it is part of the parcel that was divided off and now is owned by the North's as a driveway. He stated that the certified survey contains 5.1 acres of land more or less. He stated that the North's legal description says 5.06 acres. Chair Sharon Douglas stated that the State Highway Certification and road inventory does not list Jones Road as a Town Road and the Town has not received any money for transportation aids for it.

Dennis Rogers stated that he had been told to build a berm to protect his property from flooding and been told by the DNR and Andy Baker that a property owner can't just put up a berm. He asked for a letter from the Board that he would not be liable for any damage to the road or anyone downstream. He stated that a land owner cannot affect a stream. Chair Sharon Douglas stated that the Town would be able to apply for TRID Project funding again in the fall. If the project was awarded the Town could receive 50% funding.

Chair Sharon Douglas stated that a decision on this would be added to the May agenda.

C. Presentation by Neil Palmer on Invergy proposed solar farm

Neil Palmer presented a packet of information on the proposed solar farm project and summary of status. He reported that they are not a public utility and cannot condemn land. If able to acquire enough acres they next step would be an engineering plat which would state what they are going to build and how it would work, for the State to determine what permits would be needed. Two and a half months later the DNR gets a permit list and at that time they can file an application. It takes 1 ½ years after submitting. Landowners are notified and public information meetings are held. This leads to public hearings and the company testifying at the end of the hearings and then the commission reviews. If it is approved Neil Palmer will get an estimate for the Shared Revenue portion to the Town from the Dept. of Revenue. He stated that they hope to have a project by mid-summer and once they have it they will give maps.

D. Discussion and action on date for Board of Review

Motion to hold Board of Review on May 22nd or May 23rd. (Loren Bobolz/Dan Huisheere) The motion carried by voice vote with no negative vote. The clerk will contact the assessor to see what date will work for him.

E. Discussion and action on Weed Notice

Motion to approve the Weed Notice. (Dan Huisheere/Loren Bobolz) The motion carried by voice vote with no negative vote.

F. Discussion and action on appointment of a Board of Adjustment member for a three year term currently held by Don Esselman

Chair Sharon Douglas stated that she would like to appoint Don Esseleman to the Board of Adjustment for a three-year term and asked for confirmation of the appointment. Motion to confirm the appointment of Don Esselman to the Board of Adjustment for a three-year term. (Loren Bobolz/Ben Wellnitz) The motion carried by voice vote with no negative vote.

G. Discussion and action on appointment of a Planning and Zoning Committee member for a three year term currently held by Leland Peich

Chair Sharon Douglas reported that Leland Peich wants to step down from the committee. Loren Bobolz stated that Bob Risseeuw would like to serve. **Sharon Douglas stated that she would appoint Bob Risseeuw to the Planning and Zoning Committee for a three-year term. Motion to confirm the appointment of Bob Risseeuw to the Planning and Zoning Committee for a three-year term. (Dan Huisheere/Ben Wellnitz) The motion carried by voice vote with no negative vote.**

H. Discussion and action on appointment of a Planning and Zoning Committee Member to a one-year term currently held by Sharon Douglas

Motion to appoint Sharon Douglas as the Board member to the Planning and Zoning Committee for a one-year term. (Loren Bobolz/Dan Huisheere)

Roll Call Vote:

Loren Bobolz, “Yes.”

Dan Huisheere, “Yes.”

Ben Wellnitz, “Yes.”

Sharon Douglas, “Abstain.”

The motion carried with 3 in favor and one member abstaining.

I. Discussion and action on report by Fire District Representative

Loren Bobolz reported at the Annual Fire District meeting they had in March, 21 fire calls including a residential fire in the Town of Clinton that

involved numerous departments for assistance. There were 29 EMS runs in March with a total to date of 120. The extra money was used to pay off the ambulance so those payments will now be applied to the engine payment. The Fire people have stepped up because the EMS is short of people. A lot of districts are having to pay rather than have “on call” Fire and EMS. There is a shortage in the state and across the nation.

Training has been spent on extrication and communication between fire and EMS. Chief Wright reported that he is continuing to update the SPS 330, working with officers to develop committees and looking into Act 97 as an option. 2017 Wisconsin Act 97 permits a rural ambulance service provider to upgrade its service level to the highest level of any emergency medical services practitioner staffing an ambulance for the provider, if the service provider’s medical director approves. A rural ambulance service provider that upgrades its service may only advertise for the level of service the provider is able to provide 24 hours per day. The Act also requires a rural ambulance service provider who upgrades, to update its operational plan with the Department of Health Services. Of the different levels of ambulance services provided in Wisconsin (EMT-Basic, EMT-Intermediate Technician or AEMT EMT – Intermediate, EMT- Paramedic, 129 (30.5%) are licensed at the EMT-Basic level and 133 (31.5% are licensed at the Intermediate Technician level. Chief Wright is looking at the cost to start. The Fire Turnout Gear and Ambulance are now paid off and these payments will now be applied to the engine payment.

- J. Discussion and action on appointment of one Board member for a one-year term to the Clinton Fire District Board of Trustees

Motion to appoint Loren Bobolz as the Board member to serve on the Clinton Fire District Board of Trustees for a one-year term. (Ben Wellnitz/Dan Huisheere)

Roll call Vote:

Sharon Douglas, “Yes.”

Dan Huisheere, “Yes.”

Ben Wellnitz, “Yes.”

Loren Bobolz, “Abstain.”

The motion carried with 3 in favor and one member abstaining.

- K. Discussion and action on assignment of Board Members to committees

Chair Sharon Douglas stated that she was appointing board members to various committees as follows:

Road Planning Committee = Sarah Pope and Dan Huisheere

Town Hall Committee = Ben Wellnitz

Fire District Board = Loren Bobolz

Planning and Zoning and Emergency Preparedness = Sharon Douglas

Work Enders = Jill Bier

Voting and Elections = Sandra Clarke

Motion to approve the committees. (Loren Bobolz/Ben Wellnitz) The motion carried by voice vote with no negative vote.

Sharon Douglas presented a signup sheet for members to sign up for meetings that they will attend for the WTA Rock County Unit Meetings and members signed up.

L. Presentation of information from WTA Rock County Unit meeting

Chair Sharon Douglas reported that Vicki Brown informed the group that April 25, 2019 will be recognized as “Stand Against Racism Day” with a short program at the courthouse at noon. Chris Murphy from Rock County Land Conservation Department presented information on the Site Erosion & Storm Water Management Ordinance. Colin Byrnes presented information on the Towns’ Right of Way. At the last WTA meeting Jeff Shadel spoke about the County taking land as Right of Way. He would like a check box added to the land division application to check “yes” or “no” of you want to dedicate Right of Way to the township. They also discussed utility lines going in the Right of Way.

The WTA lost lawyer Rick Manthi because of lack of insurance coverage and have hired two single lawyers who will be getting insurance coverage now which may add to the cost of the WTA membership. The main issues the WTA will be lobbying for are: Transportation, Fire/EMS, land “balloon-on-a-string” annexation and increasing availability of Broadband. The next WTA meeting will be held in Clinton in May.

M. Discussion and action on Zoning Officer Report

Nothing from MZIS this month.

N. Discussion and action on Supervisors’ evaluation of their sections of roads

Loren Bobolz reported that there was a large hole by Marilyn Larsen’s driveway and Sharon Douglas reported that Wayne Douglas was fixing it. Mick Mullooly reported that the “Road Closed” sign by Cecelia’s Golf Course driveway blew down.

O. Discussion and action on board member’s lists of signs needing replacement

Chair Sharon Douglas reported that she had ordered all the signs and she and Wayne Douglas had picked up the wooden posts. Dan Huisheere will

organize a work day to install the signs. Loren Bobolz reported that Fleet Farm had a hand held posthole auger for \$249.00.

The Board agreed to have Loren Bobolz purchase the posthole auger not to exceed \$300.00.

Road Weight Limits will be added to the December agenda.

- P. Discussion and action on roadwork, including but not limited to tree trimming, culvert repair and replacement, ditching, shouldering, maintenance including replacement of signs and posts, paver repair, pot hole filling, Creek Road and Emerald Grove Bridge Projects, Capital Improvement Plan

Bob Bier has hauled two loads of cold patch material without charging the Town.

The bid notice for the Carvers Rock Road reconditioning and culvert replacement and Larsen Road paver repair project has gone out and will be published in The Clinton Topper on April 18th and 25th. The clerk sent bid packets out to local contractors. The opening of the bids and awarding of contract will be on Monday May 8th at 6:30 p.m. at the Town Hall. Chair Sharon Douglas will then order the culverts, bands and apron ends to be delivered to the Town Hall.

Chair Sharon Douglas reported that she and Dave Brandl had looked at B-C Townline Road west of Highway 140 and it will need to be crack filled this year. Dave Brandl will be getting a bid from Fahrners and Sharon called Crack Filling Service and they were out today. She asked the board members to let her know if they had any roads they wanted the service to look at. Bill Johns called the Chair and said he would be putting 3” rock on a few areas of B-C Townline Road and Waite Road on the east end that he had wash out.

The board reviewed the skim patch proposals for three areas on Emerald Grove Road, two areas on Carvers Rock Road and additional work on Maple Lane that Loren Bobolz and Dan Huisheere had met with Matt Yoss on. The area on Maple Lane would cost \$950.00, the two areas on Carvers Rock Road would be \$4,465.00 and the three areas on Emerald Grove Road would be \$13,810.00. The board reviewed the costs of these projects and the roadwork cash flow for money available. Loren Bobolz said that the worse spot on Emerald Grove Road is by the stop sign by Avalon Road and suggested they may be able to fill that with cold patch.

Motion to approve the skim patch for the area on Maple Lane and the two areas on Carvers Rock Road (near Fire Nos. 2346 and 2927). (Loren Bobolz/Dan Huisheere) The motion carried by voice vote with no negative vote.

Board members Ben Wellnitz, Loren Bobolz, Dan Huisheere and Sharon Douglas and Wayne Doulas trimmed trees on Maple Lane that had been creating problems for vehicles and got a large area done last Saturday.

Q. Discussion and action on Town Hall Repair Committee Report

Nothing,

R. Discussion and action on approval of Driveway Permit Applications

No applications.

S. Discussion and action on approval of Utility Permit Applications

No applications.

T. Discussion and action on donation to Clinton Senior Citizens Center

The Board decided not to donate at this time.

U. Discussion and action on Mobile Home Park License

Treasurer Jill Bier reported that the mobile home park owner has paid the license fee and has paid the parking permit fees through May.

Motion to approve the Mobile Home Park License for Shady Hill Mobile Home Court. (Loren Bobolz/Dan Huisheere) The motion carried by voice vote with no negative vote.

6. Citizen Participation

7. Announcements and Reports

a. The May Town Board meeting will be held on Tuesday, May 21, 2019 at 6:30 p.m. at the Bradford Town Hall.

b. The Rock County Sheriff's Report was reviewed.

c. Rock County Agriculture and Extension Education Committee is seek ing individuals to serve on the Rock County Drainage Board. There are four seats open. To serve on the five-member committee an individual must own property within one of the seven drainage districts within Rock County which include Avon, Bass Creek, Center #6, #8, Stokes and Union. If interested an application should be completed on the Rock County website by April 30th.

d. Sharon Douglas reported that she had attended the Joint Finance Committee public hearing in Janesville. She submitted her comments to the committee regarding the state budget initiatives on transportation financing. She spoke about the importance of supporting a long term, sustainable and equitable solution to Wisconsin's growing economy and ensuring public safety through road infrastructure investments across the state. She included that Towns have

62,000 miles, or over 53% of Wisconsin roads that serve as a critical “first” and “last” mile link to the state’s economy. She informed them that the current replacement cycle for Town roads is an unacceptable 371 years and even simple maintenance schedules are not even in the ballpark. For example, seal coating should take place every 5-7 years, but on the average happens every 32 years. She encouraged them to fix the problems and to budget an increased amount in additional funding to the state’s highway rehab program that will cover the needs that have grown after years of no appreciable program funding.

8. Treasurer’s Report

Motion to approve the Treasurer’s Report. (Loren Bobolz/Ben Wellnitz) The motion carried by voice vote with no negative vote.

9. Bills for Approval

Motion to approve the bills for payment except for the donation to the Senior Citizens Center. (Loren Bobolz/Ben Wellnitz) The motion carried by voice vote with no negative vote.

10. Adjournment

Motion to adjourn. (Ben Wellnitz/Loren Bobolz) The motion carried by voice vote with no negative vote. The meeting was adjourned at 9:09 p.m.

Respectfully submitted,

Sandra Clarke, Clerk