

**Town of Bradford  
Town Board Meeting  
Thursday, February 18, 2021 at 6:30 p.m. at the Bradford Town Hall  
Minutes**

1. Call to Order and Roll Call

**Town Board Chairman Sharon Douglas called the February Town Board Meeting to order at 6:31 p.m.at the Bradford Town Hall. Also present were Supervisors Sarah Pope, Loren Bobolz, Dan Huisheere and Ben Wellnitz and Clerk Sandra Clarke. Treasurer Jill Bier was absent.**

2. Pledge of Allegiance

3. Adoption of the Agenda

**Motion to adopt the agenda. (Dan Huisheere/Ben Wellnitz) The motion carried by voice vote with no negative vote.**

4. Approval of the Minutes to the Town Caucus and January 19, 2021 meeting

**Motion to approve the minutes to the Town Caucus and January 19, 2021 meeting. (Loren Bobolz/Dan Huisheere) The motion carried by voice vote with no negative vote.**

5. New Business

A. Town Attorney Michael Oellerich on proposal by Village of Clinton for enforcement of ordinances

Town Attorney Michael Oellerich explained the proposal by the Village of Clinton to enforce violations of the ordinances and prosecute them through the Village of Clinton Municipal Court. The Village has an agreement with the Town of Clinton. If issues were brought up at a town board meeting they would enforce the ordinance. It would be a quicker and easier way to address issues. The cost would be \$50.00 per hour and any forfeiture under \$499.00 the Village would keep. The Town would get the ordinances enforced. Any excess in fines would be split 50/50. He added that the question that needs to be hammered out is that if this goes to circuit court, who would pay the cost. When asked how often the Town has had to enforce the ordinances. He replied that they have had issues with the building code in Emerald Grove and that they have had a fair amount of success except that the mobile home park has been an ongoing issue.

**Motion that we proceed with the paperwork to have Attorney Oellerich draw up a contract with the Village. (Sarah Pope/Loren Bobolz) The motion carried by voice vote with no negative vote.**

Attorney Oellerich reported that the Village has not yet approved the proposal and the next step would be to revise the forfeiture part of the ordinance and hopefully it would be cost neutral to the town.

B. Discussion and possible action on report by David Merriam on plan for Shady Hill Mobile Home Court

**Shady Hill Mobile Home Court owner will be invited to the April 20<sup>th</sup> town board meeting to have him present a plan for the mobile home park. Attorney Oellerich stated that he would make him aware of the contract with the Village for enforcement.**

C. Rock County Highway Commissioner Duane Jorgenson on Rock County Dept. of Public Works Contract

Chair Sharon Douglas reported that this is the last year of the snowplowing contract with Ideal Midwest LLC. Rock County Highway Commissioner Duwane Jorgenson was present to present the County contract. He stated that if the town went back to the county it would require a three year contract initially. The town would be obligated to do \$138,000 of work with the County. The snowplowing would be \$900 per mile. The town has 53.12 miles of roads. The remainder of the \$138,000 (\$1,700 per mile) would be at least ½ for maintenance such as signs, ditching brush cutting, sealcoating and dead animal removal and only ½ could be for construction. The cost of work would be billed at about \$47-\$48 per hour. If the town wanted to go above the \$138,000 they could but the obligation is \$138,000. There would be a \$3,000 subsidy. There is a charge for equipment and a charge of 1.5% for small tools and 4.56% for administrative support. He said they would break the cost out by category and are trying to be as transparent as they can. He added that the billing is better than before. Duwane Jorgenson explained that the hourly rate is from leaving to returning and when the driver puts his time in he has to track all the components such as the plow, wing, spreader and truck. After the required amount runs out then the board has to authorize the work to be done. He said they would start with a list of priorities and they start with stop signs. When asked about storm damage he stated that they have an individual who goes out and pushes the trees off the road and then they come back later to clean up. There would be one plow assigned to the town for snowplowing.

He added that if the board decided in the summer or fall to go with the contract, they could start the contract and it would be prorated. The contract then would be three years plus the prorated term. He stated that he would have to go to the committee for a budget amendment if they wanted to start before that.

Chair Sharon Douglas will check to see if sand and salt is included in the snowplowing portion of the contract.

D. Discussion and action bids and award of contract for the LRIP Project for reconditioning of E. Creek Road

Ryan Rudzinski recommended that the board go with Ayre Excavating bid of \$539,550.19 which was the lowest bid. If it is under the capped amount the state will pay 90% and the town would pay 10% of the project.

Chair Sharon Douglas stated that there are still some trees by O'Riley Road and the removal of those are in this bid price and she suggested that they let Brian Ayre take care of them. Rock Road will do the paving.

**Motion to accept the bid of Ayre Excavating for the reconditioning of E. Creek Road for \$539,550.19. (Sarah Pope/Ben Wellnitz) The motion carried by voice vote with no negative vote.**

The start date will be June 25<sup>th</sup>. The board may have to do short term borrowing because the entire amount of the project must be paid by the town before the state will reimburse for their share.

E. Discussion and possible action on proposed Solar Farm agreement

**Attorney Oellerich reported that there hasn't been any real movement on this. The Public Service Commission did not find any significant impact on the environment.**

F. Discussion and action on 2021 Town Insurance renewal

The board reviewed the town insurance proposal of \$4074. The insurance company proposed an option that they increase the Public Officials Management Liability to raise the total to \$4,625.

**Motion to keep the insurance for the town at \$4,074 with the renewal of the 2-year Public Officials Bond at \$280.00. (Sarah Pope/Loren Bobolz) The motion carried by voice vote with no negative vote.**

G. Delavan Darien School District Report

**The Chairman read the Delavan Darien School District Report.**

H. Discussion and action on report by Fire District Representative

**Loren Bobolz reported that in addition to the Fire Chief's report there had been a couple of accidents in the Town of Bradford and there were three calls in one hour and Beloit had to cover one. The members are steady at 30 members. They have 18 smoke detectors if anyone knows someone that can use them.**

I. Discussion and action on Zoning Officer Report

**MZIS issued a zoning permit to Bob and Jill Bier for an Ag building at 2136 S. Trescher Road, a permit for a generator to Allen Ehret at 2727 S. Kemp Road, an occupancy permit to Emerald Heights, Vicky and Andy Duoss at 1910 S. State Road 140 and an occupancy permit for Willis Abegglen at 10800 E. Creek Road.**

J. Discussion and action on Supervisors' evaluation of their sections of roads

K. Discussion and action on roadwork, including but not limited to tree trimming, culvert repair and replacement, crack filling, ditching, shouldering, maintenance including replacement of signs and posts, paver repair, pot hole filling and Emerald Grove Bridge Project, Creek Road TRIP project

Chair Sharon Douglas reported that the sign and post are not up yet for Reid Road at Creek Road due to the snow & cold weather. She reminded the board members that if they see anything blocking a warning sign that we need to make sure that those signs can be visually seen. She added that she has information on borrowing money if necessary for the LRIP Project. One option would be from the Commissioner of Public Lands and another would be to check on loans from banks.

Chair Sharon Douglas stated that she would work with Dan Huisheere on the Bridge Reports to see what needs to be done this spring such as replacing markers and clearing vegetation.

L. Discussion and action on Town Hall Repair Committee Report

**Chair Sharon Douglas reported that Tracy Lantz will do the electrical hook up for the air purifier for \$100.00.**

M. Discussion and action on approval of Driveway Permit Applications

**No applications were received.**

N. Discussion and action on Utility Permit Applications

**Motion to approve the utility permit for Frontier for the work on E. Creek Road. (Loren Bobolz/Dan Huisheere) The motion carried by voice vote with no negative vote.**

O. Discussion and action on reservations for WTA Virtual District Meetings

**Reservations will be made for Sarah Pope, Marlina Jackson and David Moyer for the virtual district meeting.**

- P. Discussion and action on approval of 2020 Annual Report  
**Motion to approve the 2020 Annual Report. (Dan Huisheere/Loren Bobolz)**  
**The motion carried by voice vote with no negative vote.**
- Q. Town Board Audit of the Treasurer's and Clerk's 2020 records  
**The board audited the Treasurer's and Clarke's records.**
6. Citizen Participation
7. Announcements and Reports
- A. The March town board meeting will be held on Tuesday, March 16<sup>th</sup>, 2021 at 6:30 p.m. at the Bradford Town Hall.**
  - B. Rock County Sheriff's Report was presented.**
  - C. Diggers Hotline is presenting a Wisconsin Utility Damage Prevention Meeting virtually on March 10<sup>th</sup> from 9am to 11am and Sharon Douglas has the information for board members to sign up if interested.**
  - D. Chair Sharon Douglas reported on the webinar she had attended this morning from the Wisconsin public Policy Forum regarding the impact on Fire and EMS Service Sharing. She said that they stated that the "real promise is not in saving money but in the potential to join forces to achieve levels of service quality and efficiency",**
8. Treasurer's Report  
**Motion to approve the Treasurer's Report. (Sarah Pope/Loren Bobolz) The motion carried by voice vote with no negative vote.**
9. Bills for Approval  
**Motion to approve the poll worker per diem at \$100.00 per day. (Sarah Pope/Dan Huisheere) The motion carried by voice vote with no negative vote.**  
**Motion to approve the bills for payment. (Ben Wellnitz/Sarah Pope) The motion carried by voice vote with no negative vote.**
9. Adjournment  
**Motion to adjourn. (Ben Wellnitz/Loren Bobolz) The motion carried by voice vote with no negative vote. The meeting was adjourned at 9:03 p.m.**

**Respectfully submitted,**

**Sandra Clarke, Clerk**

Rock Energy Cooperative	Town Hall Light	\$30.67
Alliant Energy	Hwy. exp. – street lights	51.41
Rock Valley Publishing LLC	Publications-Election Exp. –46.05, Town Bd. exp. – 69.26	115.31
Lentells Disposal	Recycling	500.00
Clinton Community School District	Monthly Parking Permit Fees- (February)	157.60
Pat’s Services, Inc.	Town Hall exp.- (12-26 to 1-22-2021)	90.00
Nolan & Mouat LLP	Legal Fees- General	
Premier Pest Elimination, LLC	Town Hall exp. – pest control	210.00
Wisconsin Towns Association	Town Bd. exp. – District Meeting Registrations Virtual -\$30.00 each	90.00
Clinton Fire Protection District	Fire Budget – first ½ of budget	52,931.38
Lange Enterprises, Inc.	Hwy. exp.- Reid Road sign and Other road signs	180.18
Ideal Midwest LLC	Hwy. exp. – snow plowing	13,333.34
Rock County Dept. of Public Works	Hwy. exp. - Bridge Inspection =2,798.00, Creek Rd. RR Bridge Construction=60,451.20, Creek Rd. RR Bridge design= (-14.73), Emerald Grove Rd. RR Bridge Design=703.11, 4.56% Admin. Support=2,915.55	66,853.13
Batterman	Hwy. exp. – LRIP Project E. Creek Rd. –Design & permitting = 4,710.00,	

	Bidding & Contracting = 1,500.00 DNR NOI Application = 240.88, Publishing Notice to Contractors = 125.00	6,576.38
Compass Minerals	Hwy. exp. – salt 46.9 tons	4,031.52
Rock County Treasurer	February Tax Settlement (includes 143.23 Managed Forest)	233,940.42
Clinton Community School District	February Tax Settlement	357,297.22
Delavan Darien School District	February Tax Settlement	18,808.70
Blackhawk Technical College	February Tax Settlement	41,795.66
Rock County Treasurer	2021 Dog Licenses	153.75
CoreLogic	Refund Overpayment RE Taxes by Escrow	<u>1,650.10</u>
	<b>Total February Expenses</b>	<b>\$798,706.77</b>
		<b>90.00</b>
		<b><u>300.00</u></b>
		<b>\$799,096.77</b>
<b>Plus reservations for virtual District Meeting at \$30.00 each = 90.00</b>		
<b>Plus Poll Workers:</b>		
<b>Jill Bier</b>	<b>Full Day</b>	<b>100.00</b>
<b>Lorilea Reible</b>	<b>Full Day</b>	<b>100.00</b>
<b>Donna Mullooly</b>	<b>Half Day</b>	<b>50.00</b>
<b>Carie McGinnis</b>	<b>Half Day</b>	<b><u>50.00</u></b>