

**Town of Bradford
Town Board Meeting
Tuesday, December 15, 2020 at 6:30 p.m. at the Bradford Town Hall
Minutes**

1. Call to Order and Roll Call

Town Board Chairperson Sharon Douglas called the December Town Board Meeting to order at 6:30 p.m. at the Bradford Town Hall. Also present were Supervisors Sarah Pope, Loren Bobolz, Dan Huisheere and Ben Wellnitz, Treasurer Jill Bier and Clerk Sandra Clarke.

2. Pledge of Allegiance

3. Adoption of the Agenda

Motion to adopt the agenda. (Sarah Pope/Loren Bobolz) The motion carried by voice vote with no negative vote.

4. Approval of the Minutes to the November 17, 2020 meeting

Motion to approve the minutes to the November 17, 2020 meeting. (Loren Bobolz/Ben Wellnitz) The motion carried by voice vote with no negative vote.

5. New Business

A. Mike Mulligan to address the board

Chair Sharon Douglas stated that if this was in regard to the ditching on Highway 14, she had talked to Duane Jorgenson about this and he has been in contact with the state. She reported that Duane Jorgenson said the state did not say “no” to doing it as he had explained to the state that the Town has done their part by ditching Emerald Grove Road. Duane Jorgenson told her that’s it was “on their radar.”

Mike Mulligan reported that residents would like speed limit signs on Cemetery Road and on Emerald Grove Road both north & south of Highway 14 through Emerald Grove. A speed study is usually needed to lower the speed limit. He reported that the bridge embankment signs at Jones Road have debris on them and the curve ahead sign on Emerald Grove Road north of Jones Road is hidden by trees and has lost its reflectivity. He added that the “No Thru Trucks” sign, is off the side of the road. The board stated that the presence of the gas line and fiber optic lines prevent the sign from being closer to the road.

- B. Discussion and possible action on report by David Merriam on plan for Shady Hill Mobile Home Court
There has been nothing from David Merriam to either the Town or the Town Attorney.
- C. Discussion and possible action on proposed Solar Farm agreement
No meeting has been scheduled for the solar farm.
- D. Discussion and action on Recycling Contract for 2021
Motion to approve the recycling contract for 2021 with Lentell's Disposal. (Ben Wellnitz/Dan Huisheere) The motion carried by voice vote with no negative vote.
- E. Discussion and action on date for Town Caucus (between January 1st and January 21st, 2021)
Motion to hold the 2021 Town Caucus on January 19, 2021 at 6:30 p.m. (Sarah Pope/Dan Huisheere) The motion carried by voice vote with no negative vote.
- F. Discussion and action on Town Advocacy Membership renewal
Motion to renew the Town Advocacy Council membership. (Sarah Pope/Dan Huisheere) The motion carried by voice vote with no negative vote.
- G. Delavan Darien School District Report
Chair Sharon Douglas read the Delavan Darien School District report which is available to residents by contacting the town clerk.
- H. Report on Routes to Recovery COVID Grant
The Clerk reported that all the expenses submitted for the grant of \$11,399.25 were approved.
- I. Discussion and action on report by Fire District Representative
Fire District Representative Loren Bobolz reported that there were 23 EMS calls and 5 fire calls. Most of the COVID 19 calls have been to the nursing homes. The members are training in small groups and outside. The new air packs will be in in January. There are 30 members.
- J. Discussion and action on Zoning Officer Report
The report received stated that there were no permits issued in October.

K. Discussion and action on appointment of Election Inspectors for 2020-2021

The clerk asked the Board to approve the appointment of: Vicky Duoss, Jill Bier. Kaye Niquet, Sharon Douglas, Carol Esselman Donna Mullooly, Carie McGinnis, Lorilea Reible, Jan Bobolz, Jenny Membrino, Mark Membrino and Sue Koch as Election Inspectors for a 2-year term. Motion to approve the election inspectors listed. (Sarah Pope/Dan Huisheere) The motion carried by voice vote with no negative vote.

L. Discussion and action on Supervisors' evaluation of their sections of roads

The Board Members agreed that the recent snowplowing was done well. Sharon and Wayne Douglas picked up 18 tires on Saturday. Ben Wellnitz picked up three televisions on Maple Lane.

M. Discussion and action on roadwork, including but not limited to tree trimming, culvert repair and replacement, crack filling, ditching, shouldering, maintenance including replacement of signs and posts, paver repair, pot hole filling and Emerald Grove Bridge Project, Creek Road TRIP project

Ben Wellnitz will cut the brush by the signs reported by Mike Mulligan tomorrow morning. Other Board Members offered to help. Chair Sharon Douglas will call Brian Ayre to have bigger rock or blacktop added by the new culverts at the intersection of Jones Rd. and Emerald Grove Rd. The Waite Road sign top has spun around. Dan Huisheere will fix it. The 45 mph sign on Carvers Rock Road north of Waite Road needs to be moved. The road name sign for Reid Road at Creek Road had been pulled out of the ground and the Reid Road sign was stolen. A new sign for the S curve on O'Riley Road will be ordered.

Chair Sharon Douglas reminded the board members that if they see anything that blocks a warning sign, they have to make sure it is visible. She added that Duane Jorgenson received an email from the DOT regarding extending the frequency of bridge inspections for eligible bridges. This is an option and not a requirement. Duane Jorgenson informed her that with the new bridges they are leaning toward doing the initial inspection and then doing two normal routine inspections every two years. Then we would be eligible for an inspection every 4 years. The only concerns regarding this would be if there was flooding in the area or heavy (over load limit) loads traveling over the bridge. If the Board would like this, Duane Jorgenson will fill out the paperwork. The only bridge that is eligible at this time is the bridge on Emerald Grove Road south of Maple Lane.

Motion to have Duane Jorgenson fill out forms to extend the frequency of inspections on eligible bridges. (Loren Bobolz/Sarah Pope) The motion carried by voice vote with no negative vote.

The new estimate of the Town share of the cost of the LRIP for E. Creek Road is \$255,000 instead of \$257,000.

There is no update on the Emerald Grove Road RR Bridge Project.

- N. Discussion and action on Town Hall Repair Committee Report
Motion to have Premier Pest Exterminator Service for the Town Hall. (Loren Bobolz/Dan Huisheere) The motion carried by voice vote with no negative vote. Dan Huisheere will contact them.

- O. Discussion and action on approval of Driveway Permit Applications
No applications were received.

- P. Discussion and action on Utility Permit Applications
No applications were received.
- 6. Citizen Participation
None.
- 7. Announcements and Reports
 - A. **The January Town Board meeting will be held on Tuesday, January 19th, 2020 immediately following the 2021 Town Caucus which will begin at 6:30 p.m. at the Bradford Town Hall.**
 - B. **The Rock County Sheriff's Report was presented.**
 - C. **Chair Sharon Douglas reported that she had received a call of a feral cat bite. She called Constable Charles Stevenson and he picked up the cat and took it to the Clinton Veterinary Clinic. The bite occurred when the person had tried to pick up a feral cat and it had been reported to the Sheriff's Department. It was sent to the state lab to be checked for rabies. She checked with the Town Attorney who confirmed that the cost is the responsibility of the person who picked up and was bitten by the cat.**
 - D. **Chair Sharon Douglas reported that Charles Stevenson is not seeking reelection in the Spring Election.**
- 8. Treasurer's Report
Motion to approve the Treasurer's Report. (Dan Huisheere/Ben Wellnitz) The motion carried by voice vote with no negative vote.

- 9. Bills for Approval
Motion to approve the bills for payment. (Loren Bobolz/Dan Huisheere) The motion carried by voice vote with no negative vote.

10. Adjournment

Motion to adjourn. (Ben Wellnitz/Dan Huisheere) The motion carried by voice vote with no negative vote. The meeting was adjourned at 7:41 p.m.

Respectfully submitted,
Sandra Clarke, Clerk

Bills for Approval

Rock Energy Cooperative	Town Hall Light	\$33.14
Alliant Energy	Hwy. exp. – street lights	50.31
Rock Valley Publishing LLC	Publications-recycling exp.-8.16, Election exp. -37.53, Town Bd. exp. -50.89	96.58
Lentells Disposal	Recycling	500.00
Clinton Community School District	Monthly Parking Permit Fees- (December)	157.60
Pat’s Services, Inc.	Town Hall exp.- (10-30 to 11-27-2020)	90.00
Nowlan & Mouat LLP	Legal Fees-	
J & L Appraisals LLC	Assessment – 4 th Quarter	1,875.00
Election Systems & Software, LLC	Election exp.-final payment on 4G modem for DS200 (pd. deposit Of 150.00 earlier)	175.00
Sharon Douglas	Town Board exp. -	
Sandra Clarke	Clerk exp.–legal paper=35.51, Recycling Exp.-legal paper=17.75, Election exp.-shields for Express vote & for voting tables for contingency Plan=89.54	142.80

Jill Bier
 Treasurer exp.-stamps &
 postage=131.15,
 Ink-117.91, dog tags-9.75,
 Recycling postage-175.00, 433.81

Rock County Treasurer
 Election exp.-August: programming
 Fee=50.00, SVRS fee=50.00,
 4 face shields=8.00.
 November: programming fee=50.00,
 DS200 tape=2.25,
 DS200-cellular modem line for
 6 months=30.12 190.37

Rock County Dept.of Public Works
 Hwy.exp. – Creek Rd. RR Bridge
 Engineering – 60,102.19,
 Construction – 6,631.62 = 66,733.81,
 Emerald Grove Rd. RR Bridge
 ROW acquisition – 125.00,
 Engineering fees –
 design – 4,421.57

 Plus 4.56% Admin.
 Support - 3,250.39
 Total = \$74,530.77

 Plus:
 Kemp Rd. waterway/slope
 Repair=\$227.54

 (minus credit for Jones Rd.
 Culvert Aid of
 7,155.00)=67,375.77
 (minus credit for Kemp Rd.
 Culvert Aid of (2,985.21) 64,618.10

Ideal Midwest LLC
 Hwy. exp. – snow plowing
 13,333.33,
 salt storage – 5,000.00 18,333.33

Ideal Midwest LLC	Hwy. exp.-pothole filling	300.00
Johns Excavating	Hwy. exp.-mowing	12,000.00
Batterman Co.	Hwy. exp.-LRIP Creek Rd. Design & permitting	7,065.00
Sharon Douglas	Salary	2,287.75
Sarah Pope	“	808.07
Loren Bobolz	“	808.07
Dan Huisheere	“	808.07
Ben Wellnitz	“	808.07
Jill Bier	“	2,070.67
Sandra Clarke	“	4,783.05
EFTPS	Federal Withholding –145.00 FICA –2,103.70 Paid electronically	2,248.70
WI DOR	State withholding – Paid electronically	179.40
Town Advocacy Council	Town Bd. exp.-dues (if approved)	<u>266.50</u>
	Total December Expenses	\$121,129.39