

**Town of Bradford  
Town Board Meeting**

**Tuesday, November 21, 2017, immediately following the 2018 Budget Hearing and Special Meeting of the Electors which will begin at 6:30 p.m. at the Bradford Town Hall  
Minutes**

1. Call to Order and Roll Call

**Town Board Chairman Sharon Douglas called the November meeting of the Bradford Town Board to order at 6:34 p.m. at the Bradford Town Hall. Also present were Supervisors Sarah Pope, Loren Bobolz, Ron Duffy and Ben Wellnitz, Treasurer Jill Bier, Clerk Sandra Clarke and Fire District Representative Mick Mullooly.**

2. Pledge of Allegiance

3. Adoption of the Agenda

**Motion to adopt the agenda. (Ben Wellnitz/Sarah Pope) The motion carried by voice vote with no negative vote.**

4. Approval of the Minutes to the October 17<sup>th</sup> and 23<sup>rd</sup>, 2017 meetings

**Motion to approve the minutes to the October 17<sup>th</sup> and 23<sup>rd</sup>, 2017 meetings. (Loren Bobolz/Ron Duffy) The motion carried by voice vote with no negative vote.**

5. New Business

A. Discussion and action on request by Rye Farm Inc. for a land division of 1.53± acres of Parcel No. 6-3-221, SW ¼ of the SE ¼ of Section 29, on S. State Road 140, Town of Bradford under Chapter 19 of the Code of Ordinances and a request for a change of zoning from A-R Ag Residential to NROS (Natural Resources Open Space) on the 1.53± acres under Section 4.12 of Chapter One, the Zoning Ordinance, of the Code of Ordinances of the Town of Bradford

**Motion to approve the land division. (Ben Wellnitz/Sarah Pope) The motion carried by voice vote with no negative vote.**

**Chairman Sharon Douglas stated that the recommendation of the Planning and Zoning Committee was that the zoning be changed from A-R to NROS.**

**Motion to approve the change of zoning from A-R to NROS. (Sarah Pope/Loren Bobolz) The motion carried by voice vote with no negative vote.**

B. Discussion and action on approval of 2018 Budget

**Motion to approve the 2018 Budget. (Ben Wellnitz/Ron Duffy)**

**Roll Call Vote:**

**Sarah Pope, “Yes.”**

**Loren Bobolz, “Yes.”**

**Ron Duffy, “Yes.”**

**Ben Wellnitz, “Yes.”**

**Sharon Douglas, “Yes.” The motion carried unanimously.**

C. Discussion and action on Zoning Officer Report

**Chairman Sharon Douglas reported that she had called Greg Noll from MZIS regarding the electronic reporting for all new one and two family dwellings. She filled out and signed the agreement to appoint MZIS as agent for the Town and the clerk had scanned and emailed it to Greg Noll at MZIS. He will sign it and return a copy to us.**

D. Discussion and action on report by Fire District Representative

Fire District Representative Mick Mullooly reported that they have hired an EMS Coordinator.

Ron Duffy stated that at the last Towns Association Meeting there was a presentation on the Orfordville Cadet Program. It is a mentoring program for people in High School. After graduation there is an apprenticeship program and licensing. Ron Duffy suggested that at the next Fire Board Meeting they have this person speak about the program. It was noted that approximately 70% of the runs are for EMS and the problem is that people go through the program and the licensing and then move on to larger areas. It was stated that Blackhawk Tech has made it very expensive to get training.

Sharon Douglas suggested that the Board members check the WTA booklet on the Length of Service Award which the state will match.

E. Discussion and action on Supervisors’ evaluation of their sections of roads

Ben Wellnitz reported that he had cut up the wood on Creek Road and Ron Duffy stated that he will pick it up. Ron Duffy reported that on the east side of B-C Townline Road the new asphalt is starting to break up and he asked Matt Yoss if he had a little bit of asphalt left over if he would fill it in. He added that otherwise he will take some QPR and fill it in.

F. Discussion and action on roadwork, including but not limited to tree trimming, culvert repair and replacement, ditching, shouldering, maintenance including replacement of signs and posts, paver repair, pot hole filling, Creek Road, Emerald Grove and Carvers Rock Road Bridge replacements, 5-year Capital Improvement

Plan, B-C Townline Culvert replacement and S. Emerald Grove Road Culvert replacement, Bridge Inspection Report, Creek Road Bridge east of O'Riley Road and O'Riley Road Bridge

**Chairman Sharon Douglas reported that the Town has received a signed agreement for the Emerald Grove Railroad Bridge from the railroad.**

**Chairman Sharon Douglas reported that the TRID Project application for the Creek Road culvert just west of Carvers Rock Road and intersection has been sent to the County and the County will send it to the State. She added that they probably won't hear anything on this until mid-January 2018. An application for County Bridge and Culvert Aid for this culvert has also been sent to the County by the Clerk.**

**Chairman Sharon Douglas urged the Board members, that if they see a problem with the roads due to ice or snow, to call Bryce.**

**Chairman Sharon Douglas reported that she had the clerk order bus signs for Carvers Rock Road as the bus picks up a young child at Dan White's. She added that there was one on the west side but not on the east side. Wayne Douglas put in a post so as soon as the signs arrive they will put them up.**

**Wayne and Sharon Douglas pot hole filled on October 18<sup>th</sup> and 19<sup>th</sup> and did Odling Road, Creek Road from Odling to the wooden bridge, O'Riley Road, Kemp Road north of Highway 14, Cemetery Road and Emerald Grove Road from Larsen Road to the culvert and Emerald Grove Road past the antique store and around the corner.**

G. Discussion of roadwork projects for 2018

**Chairman Sharon Douglas suggested that they wait on projects for 2018 until they see if the Creek Road culvert is awarded funding from either the TRID or County Bridge and Culvert Aid Programs so we know what funds are available for 2018 roadwork.**

**The intersection of Reid and Creek Roads may need a culvert.**

H. Discussion and action on Town Hall Repair Committee Report

Nothing.

I. Discussion and action on approval of Driveway Permit Applications

No applications were received.

J. Discussion and action on approval of Utility Permit Application

No applications were received.

6. Citizen Participation

7. Announcements and Reports

- a. **The December Town Board meeting will be held on Tuesday, December 19, 2017 at 6:30 p.m. at the Bradford Town Hall.**
- b. **The Rock County Sheriff's Report was reviewed**
- c. **Ron Duffy attended the WTA Rock County Unit meeting that was held Thursday, November 16, 2017 at 7:00 p.m. at the Porter Town Hall.**
- d. **Blackhawk Technical College Levy is \$121,765.55.**
- e. **Clinton School District Levy is \$1,154,490.00.**
- f. **Delavan-Darien School District Levy is \$46,127.00.**
- g. **Rock County Levy is \$687,308.72.**
- h. **Sharon Douglas reported that she had contacted Delmore Consulting LLC about attending a January or February meeting.**

8. **Treasurer's Report**

**Motion to approve the Treasurer's Report. (Ron Duffy/Ben Wellnitz) The motion carried by voice vote with no negative vote.**

9. **Bills for Approval**

**Motion to approve the bills for payment. (Loren Bobolz/Ben Wellnitz) The motion carried by voice vote with no negative vote.**

10. **Adjournment**

**Motion to adjourn. (Loren Bobolz/Ben Wellnitz) The motion carried by voice vote with no negative vote. The meeting was adjourned at 7:31 p.m.**

**Respectfully submitted,**

**Sandra Clarke, Clerk**