

**Town of Bradford
Town Board Meeting**

Tuesday, November 17, 2020 immediately following the 2021 Budget Hearing and Special Meeting of the Electors which began at 6:30 p.m. at the Bradford Town Hall

Minutes

1. Call to Order and Roll Call

Town Board Chair Sharon Douglas called the November Town Board Meeting to order at 6:34 p.m. at the Bradford Town Hall. Also present were Supervisors Sarah Pope, Loren Bobolz and Dan Huisheere, Treasurer Jill Bier, Clerk Sandra Clarke and Rock County Highway Commissioner Duane Jorgenson.

2. Pledge of Allegiance

3. Adoption of the Agenda

Motion to adopt the agenda. (Loren Bobolz/Dan Huisheere) The motion carried by voice vote with no negative vote.

4. Approval of the Minutes to the October 20, 2020 meeting

Motion to approve the minutes to the October 20th, 2020 meeting. (Sarah Pope/Loren Bobolz) The motion carried by voice vote with no negative vote.

5. New Business

- A. Discussion and action on revised CMA for the Emerald Grove Road RR Bridge replacement project

Rock County Highway Commissioner Duane Jorgenson reported that they had done a change management due to the shallow bedrock and it was approved so they obtained federal funding on that. The total estimated cost is \$1,634,969.97 and the Town and County shares are now estimated at \$113,134.92 each, with the railroad contribution of \$104,250.39.

- B. Discussion and action on approval of the 2021 Budget

Motion to approve the 2021 Budget. (Loren Bobolz/Dan Huisheere) The motion carried by voice vote with no negative vote.

- C. Discussion and possible action on report by David Merriam on plan for Shady Hill Mobile Home Court

Chair Sharon Douglas reported that they had not heard anything from Mr. Merriam. She had a call that a cat had been hit by a car in the mobile home park. Treasurer Jill Bier received a check from Mr. Merriam for the

October, November and December monthly parking permit fees and the \$300.00 license fee.

- D. Discussion and possible action on proposed Solar Farm agreement

Chair Sharon Douglas reported that they have not set up a meeting yet.

- E. Delavan Darien School District Report

The Delavan Darien School District Report was received this afternoon and is available from the clerk at townofbradford@gmail.com.

- F. Discussion and action on 2021 Fire District Budget

Motion to approve the Town of Bradford share of the fire district budget of \$105,862.76. (Sarah Pope/Dan Huisheere) The motion carried by voice vote with no negative vote.

- G. Discussion and action on COVID and CARES grants

Clerk Sandra Clarke reported that she had completed the submission of the final reports for the CARES Grant, the Election Security Grant and the Route to Recovery Grant. The Route to Recovery Grant expenses for the equipment purchased with the grant totaled \$11,399.25. The remainder of \$5,282.75 of the grant was designated for the Village of Clinton. The Town received a Cares Grant of \$857.80 and the Election Security Grant received was \$1,100.00.

- H. Discussion and action on report by Fire District Representative

Fire District Representative Loren Bobolz reported they had 60 calls in October with a total of 394 calls for this year at the end of October. There were 49 EMS calls. The fire chief is suspending most trainings due to the spike in COVID. The number of transports of positive cases has increased dramatically. The new air packs and hoses were purchased for \$118,392. Loren reported on the equipment inspections and repairs.

A Memorandum of Understanding was reviewed which would formalize the agreement as to Ryan Wellnitz's continued participation on the Board of Trustees as a resident of the Town of Clinton.

Motion to approve the Memorandum of Understanding. (Sarah Pope/Dan Huisheere) The motion carried by voice vote with no negative vote.

- I. Discussion and action on Zoning Officer Report

MZIS issued a building permit for a new residence to Willis Abegglen at 10602 E. Creek Road and an electrical permit for a generator to Dennis Rogers at 1307 S. Emerald Grove Road.

- J. Discussion and action on Supervisors' evaluation of their sections of roads

Chair Sharon Douglas reported that she and Wayne had put the stop sign at the intersection of Bradford Town Hall and O'Riley Road back up and had straightened the stop signs at the intersection of Bradford Town Hall Road and Carvers Rock Road. The culvert replacement on Kemp Road is complete and the two barricades that's were at that site are bent.

- K. Discussion and action on roadwork, including but not limited to tree trimming, culvert repair and replacement, crack filling, ditching, shouldering, maintenance including replacement of signs and posts, paver repair, pot hole filling, Creek Road Bridge State/Municipal Agreement and Emerald Grove Bridge Projects, Creek Road TRIP project

The Creek Road Railroad Bridge is now complete and the road is open.

Chair Sharon Douglas reported that she had received a call from a property owner who wanted the trees cleared out on the west side of Milner Road along her property. Sharon Douglas explained that the Town has the right to trim and ditch 33 feet from the center of the road but it was not the Town's responsibility to clear fence lines. Sharon Douglas reported that she had viewed Milner Road and although there are surface issues, there are no large potholes and the road is drivable at this time. There are a couple of overhanging branches. Loren Bobolz offered to cut the overhanging branches.

- L. Discussion and action on Town Hall Repair Committee Report

Nothing.

- M. Discussion and action on approval of Driveway Permit Applications

No applications were received.

- N. Discussion and action on Utility Permit Applications

No applications were received.

6. Citizen Participation

None.

7. Announcements and Reports

- A. The December Town Board Meeting will be held on Tuesday, December 15th, 2020 at 6:30 p.m. at the Bradford Town Hall.**
- B. Rock County Sheriff’s Report was received.**
- C. Blackhawk Technical College 2020 Tax Levy is \$112,405.81.**
- D. Clinton School District 2020 Tax Levy is \$960,920.09.**
- E. Delavan Darien School District 2020 Tax Levy is \$50,548.37.**
- F. Rock County Levy 2020 Tax Levy is \$628,777.41.**

8. Treasurer’s Report

Treasurer Jill Bier presented the tax letter she will send out with the tax bills. Due to COVID she will limit the in person tax bill collection to two days and will hold it at the Town Hall. The drop box will be installed at the Town Hall for people to drop off their payments if they don’t want to mail them.
Motion to approve the Treasurer’s Report. (Dan Huisheere/Sarah Pope) The motion carried by voice vote with no negative vote.

9. Bills for Approval

Motion to approve the bills for payment. (Sarah Pope/Loren Bobolz) The motion carried by voice vote with no negative vote.

10. Adjournment

Motion to adjourn. (Loren Bobolz/Dan Huisheere) The motion carried by voice vote with no negative vote.

Respectfully submitted,

Sandra Clarke, Clerk

Bills for Approval

Rock Energy Cooperative	Town Hall Light	\$30.23
Alliant Energy	Hwy. exp. - street lights	50.81
Rock Valley Publishing LLC	Publications- Election exp.	41.91
Lentells Disposal	Recycling	500.00
Clinton Community School District	Monthly Parking Permit Fees- (November)	157.60

Pat's Services, Inc.	Town Hall exp.- (10-03 to 10-30-2020)	90.00
Pat's Services, Inc.	Election Exp. – Handwashing station rental	140.00
Nowlan & Mouat LLP	Legal Fees- General = 37.00, David Merriam = 55.50, Darien Solar Energy Center = 37.00	129.50
Bill Clarke	Town Hall exp. – insect foggers for Election	24.88
Kaye Niquet	Election exp. – Poll worker & training	230.00
Lorilea Reible	Election exp. – Poll worker & training	230.00
Peggy Mayfield	Election exp. – Poll worker & training	230.00
Mark Membrino	Election exp. – Poll worker	200.00
Jennifer Membrino	Election exp. – Poll worker	200.00
Jill Bier	Election exp. – training	30.00
Sharon Hargarten	Election exp. – training	30.00
Vicky Duoss	Election exp. – training	30.00
Carie McGinnis	Election exp. – training	30.00
Donna Mullooly	Election exp. – training	30.00
Carol Esselman	Election exp. – training	30.00
Sharon Douglas	Election exp. – training	30.00

Sara Douglas	Election exp. – training	30.00
(Note: The County had voted to pay the election workers they sent from the County.)		
Sandra Clarke	US Cellular Town Hall exp. - 2 months Internet (this had to be paid before 11-16-2020 so I sent my check)	113.56
Compass Minerals	Hwy. exp.- 66.92 tons salt	5,752.44
Luety Earthworks LLC	Hwy. exp. – Trim road ROW on Waite Road	1,000.00
Ayre Excavating	Hwy. Exp. – limestone 1,184.00, Culvert 2,286.00, Excavation 2,500.00 Kemp Road Culvert replacement	5,970.43
W. N. Yoss Construction Inc.	Hwy. exp. – Kemp Road repair (70% to be reimbursed by T. J. Tuls)	2,585.00
Plus Sandra Clarke	COVID expense-software for Computers-Microsoft 365	\$105.49
F.B. Reeder Plumbing, Heating & Cooling	COVID expense- Air Filtration System	<u>2,188.00</u>
	Total November Expenses	\$20,209.85