

**Town of Bradford
Town Board Meeting
Tuesday, October 16, 2018 at 6:30 p.m. at the Bradford Town Hall
Minutes**

1. Call to Order and Roll Call

Town Board Chair Sharon Douglas called the October Town Board Meeting to order at 6:30 p.m. at the Bradford Town Hall. Also present were Supervisors Sarah Pope Loren Bobolz and Ben Wellnitz Clerk Sandra Clarke and Treasurer Jill Bier. Supervisor Dan Huisheere was absent.

2. Pledge of Allegiance

3. Adoption of the Agenda

Motion to adopt the agenda. (Sarah Pope/Ben Wellnitz) The motion carried by voice vote with no negative vote.

4. Approval of the Minutes to the September 18, 2018 meeting

Motion to approve the minutes to the September 18th, 19th and 26th meetings. (Ben Wellnitz/Sarah Pope) The motion carried by voice vote with no negative vote.

5. New Business

A. Clinton School Superintendent Jim Brewer to address the State of the Schools

Laura Lynd and Sheri Mullooly presented the address on the State of the Schools with the highlights, 2018-19 areas of focus and implementation, considerations for future improvement, facilities planning, staff and community planning and engagement, facilities assessment, building utilization community workshops and school tours. The next Community Workshop will be held on Monday, November 5th from 6:30 p.m. to 8:30 p.m. at the Clinton Middle School Cafeteria. School tours will be held on Tuesday, October 30th from 10:00-11:00 am at the Middle School, Wednesday, October 31st from 1:00-2:00 pm at the High School, Friday, November 2nd from 9:00-10:00 am at the Elementary School and Monday, November 5th from 5:00-6:00 pm at the Middle School.

B. Representative of the Delavan Darien School District Board

Representative Sandoval from the Delavan Darien School District presented information on highlights, decisions made to reduce the 2018-19 budget, class sizes, staffing, curriculum, what the referendum would enable the

district to do and what the cost would be, and the November 6th referendum. Community meetings will be held on October 19th at 7:00 am and October 25th at 6:30 pm at the Delavan High School.

- C. Discussion and action on retroactive approval of the rezoning and land divisions of the Brandl parcels no. 6-3-267 and 6-3-267.3 and parcel no. 6-3-295.2

Joe Brandl presented the Certified Survey maps that have been completed for both parcels as per the prior approvals.

Motion to retroactively reapprove the land divisions and re-zonings for Parcel No. 6-3-267, 6-3-267.3 and Parcel No. 6-3-295.2. (Ben Wellnitz/Loren Bobolz) The motion carried by voice vote with no negative vote.

- D. Discussion and action on report by Fire District Representative

Chair Sharon Douglas reported that the EMS was busy in September adjusting to the limited day staff. Charles is in school now and still actively working with the Fire Department. They have tested the hoses. Chief Wright is looking at changing the insurance which will be up in February. A change may create a savings of 5.6% to 6.5%. The Clinton Fire Board is working closely with the Town of Beloit which has created some savings. Chair Sharon Douglas reported that the Town Board of Bradford approved the 2019 Fire District Budget and the Capital Requests Budget. The Town of Clinton and Village of Clinton are working on their budgets. The Fire District will be keeping Chief Wright for an additional two years and the attorneys are reviewing a two-year agreement. The Chairs of the three municipalities will be meeting on the engine debt. She added that the new board is doing a great job.

- E. Discussion and action on Zoning Officer Report

MZIS issued a zoning and building permit to Maryland Jeske for an addition to the residence at 8826 E. Wyman Drive, an electrical permit to Greg Wnuk at 3737 S. State Road 140, a zoning and building permit to Steven Dangerfield at 8817 E Wyman Drive for a portable shed and a zoning and building permit to Duane & Sandra Enright at 10609 E. Creek Road for a new garage. Chair Sharon Douglas issued a demolition permit to Greg Wnuk to demolish a garage.

- F. Discussion and action on Supervisors' evaluation of their sections of roads

Ben Wellnitz and Sharon Douglas put up barricades on O'Riley & Hofstrom Roads on the Saturday that it flooded and have removed them. Loren Bobolz reported that Bryce Nass had trimmed trees on Minkey Road. Sharon Douglas reported that on October 8th, 9th and 11th he had cut the overhanging trees

on Minkey Road starting at Fire No. 12035 on the north side and going both east and west and had cleared the brush. She met with the manager and took him to areas that the board had discussed having done. She added that they were going to do the corner of Larsen Road & Carvers Rock Road and take down some overhanging branches on Creek Road and some brush and overgrown trees on the west side of Carvers Rock Road going north past the new culvert on Carvers Rock Road by Bob Broege's. In the winter they will do Creek Road on the north side by the park.

- G. Discussion and action on roadwork, including but not limited to tree trimming, culvert repair and replacement, ditching, shouldering, maintenance including replacement of signs and posts, paver repair, pot hole filling, Creek Road and Emerald Grove Bridge Projects

Chair Sharon Douglas reported that Battermans were out on Monday, September 24th doing their surveying of the intersection of Creek and Carvers Rock Road for the TRID project. She reported that MSA Engineering will be holding an Operational Meeting on October 31st at 9:00 am at the Town Hall on the Emerald Grove Road Railroad Bridge Project. The railroad will not share in the cost of beam guards so if they are needed the cost would be split 50/50 with the County.

The Clerk reported that she had received a statement from the Rock County Dept. of Public Works that included \$3758.81 in charges that didn't appear to have been invoiced. She had contacted Duane Jorgenson and Amy Friend from the County Highway Dept. The reply was that these were charges that were incurred in March of 2017. The Town had received a bill at that time for charges for Smith Road Bridge, Townline Road in Town of Beloit and \$700 for bridge inspections for which the Town did not have inspection reports and two of the bridges are closed. In July 2018 there was a bill for \$415.14 for woody vegetation even though we do not have a contract with the County for doing this work. In April of 2017 the clerk had notified the County that Smith Road Bridge and the Townline Road in the Town of Beloit were not charges for the Town of Bradford and had not received a reply, but noted on the new statement sent in March of 2018, that these charged amounting to \$3758.81 had been added to the statement. The clerk contacted Duane Jorgenson and the Townline charge had been taken off the bill. Duane Jorgenson stated that he thought the bill for Smith Road Bridge was actually for Carvers Rock Road Bridge and had been mismarked. She received a message from Duane Jorgenson that the \$700.00 bill for Bridge Inspection appears to be the seven bridges that were inspected in 2016 including the two that are closed and that they still have to be inspected even though they are closed and he would be mailing the reports. He added that the

\$415.24 charge was actually a bill for the Town of Janesville and had been miscoded so they would be removing that. This leaves \$3758.81 due to the Rock County Dept. of Public Works.

H. Discussion and action on Town Hall Repair Committee Report

Chair Sharon Douglas reported that Ron Duffy had offered to repaint the handicap parking area for \$50.00 including the paint and supplies.

Motion to have Ron Duffy repaint the handicap parking area for \$50.00 including the paint. (Loren Bobolz/Ben Wellnitz) The motion carried by voice vote with no negative vote.

I. Discussion and action on approval of Driveway Permit Applications

Chair Sharon Douglas met with Jordan DeLong on a driveway for his new 6 acre lot on Creek Road. She issued a driveway permit for a field entrance.

J. Discussion and action on approval of Utility Permit Applications

No applications were received.

K. Discussion and action on 5-Year Capital Improvement Plan

Chair Sharon Douglas passed out copies of the 5-year Capital Improvement Plan she had put together for Board Members to review and bring any changes to the November meeting.

Loren Bobolz suggested they add the area of Emerald Grove Road from Barb Downings' to Maple Lane.

L. Discussion and action on 2019 Budget to propose

The Clerk reviewed the roadwork cash flow with the additions expenses that had come in and asked the Board Members if they wanted the funds that were needed to cover the expenses to come from the transportation reserves or from the bridge fund. The Board Members agreed that they wanted the money to come from the reserves so the Budget to Propose will be adjusted.

6. Citizen Participation

None.

7. Announcements and Reports

a. The November Town Board meeting will be held on Tuesday, November 20, 2018 immediately following the 2019 Budget Hearing and Special Meeting of the Electors which will begin at 6:30 p.m. at the Bradford Town Hall.

b. The Rock County Sheriff's Report was reviewed.

- c. **The Equalized Value as of January 1, 2018 is \$96,676,700.**
- d. **The January 1, 2018 preliminary population is 1,074.**
- e. **The 2019 General Transportation Aid estimate is \$126,903.68.**
- f. **On Monday, November 19, 2018 at 6:30 p.m. at the Bradford Town Hall there will be a Joint Planning and Zoning Committee and Town Board Public Hearing and Planning and Zoning Meeting on the Perkins Land Division and Rezoning request for Parcel No. 6-3-119.5.**

8. **Treasurer's Report**

Motion to approve the Treasurer's Report. (Loren Bobolz/Ben Wellnitz) The motion carried by voice vote with no negative vote.

9. **Bills for Approval**

Motion to approve the bills for payment but to hold the Rock County Dept. of Public Works check until the corrected invoice and bridge reports are received. (Sarah Pope/Loren Bobolz) The motion carried by voice vote with no negative vote.

10. **Adjournment**

Motion to adjourn. (Ben Wellnitz/Sarah Pope) The motion carried by voice vote with no negative vote. The meeting was adjourned at 8:01 p.m.

Respectfully submitted,

Sandra Clarke, Clerk