

**Town of Bradford  
Town Board Meeting**

**Tuesday, January 19, 2021 immediately following the 2021 Town Caucus which will begin  
at 6:30 p.m. at the Bradford Town Hall**

**Minutes**

1. Call to Order and Roll Call

**Town Board Chairman Sharon Douglas called the January Town Board meeting to order at 6:55 p.m. following the 2021 Town Caucus. Also present were Supervisors Sarah Pope, Loren Bobolz, Dan Huisheere and Ben Wellnitz, Treasurer Jill Bier and Clerk Sandra Clarke.**

2. Pledge of Allegiance

3. Adoption of the Agenda

**Motion to adopt the agenda. (Dan Huisheere/Sarah Pope) The motion carried by voice vote with no negative vote.**

4. Approval of the Minutes to the December 15, 2020 meeting

**Motion to approve the minutes to the December 15, 2021 meeting. (Ben Wellnitz/Loren Bobolz) The motion carried by voice vote with no negative vote.**

5. New Business

- A. Discussion and action on land division request by Dan White to divide 40 acres of Parcel No. 6-3-82 (76.24 acres), SW ¼ of the SW ¼ of Section 11, under Chapter 19 of the Town of Bradford Code of Ordinances, to sell to an adjoining property owner

**Chair Sharon Douglas reported Dan and Michael White want to sell a 40± acre parcel to the adjacent land owner of parcel no. 6-3-82.1. She added that the Planning and Zoning Committee, at their meeting on Monday night, recommended the Town Board approve the proposed land division on the condition that's when divided from parcel no. 6-3-82 it be combined with the adjacent parcel no. 6-3-82.1 to avoid creating a land locked parcel.**

**Motion to approve the land division on the condition that the 40± acre parcel be combined with parcel no. 6-3-82.1. (Sarah Pope/Dan Huisheere) The motion carried by voice vote with no negative vote.**

- B. Discussion and possible action on report by David Merriam on plan for Shady Hill Mobile Home Court

**Chair Sharon Douglas reported that neither she nor Town Attorney Michael Oellerich has heard from David Merriam.**

- C. Discussion and possible action on proposed Solar Farm agreement

**Chair Sharon Douglas reported that they have not had their second meeting yet.**

- D. Discussion and action on town insurance renewal

**Motion that they move forward with the renewal of the Town Insurance with The Horton Group Inc. (Sarah Pope/Loren Bobolz) The motion carried by voice vote with no negative vote.**

- E. Delavan Darien School District Report

**Chair Sharon Douglas read the Delavan Darien School District Report which is available to anyone interested by contacting the Town Clerk.**

- F. Discussion and action on report by Fire District Representative

**Chair Sharon Douglas attended the Fire District meeting in Loren Bobolz's absence. She reported that the total runs for Fire/EMS were 46 for December. Year to date for 2020 the total was 492 as compared to 458 in 2019. Chief Ruosch reported that they continue to train in small groups. Staff policy will be reviewed and a recommendation was made to create a new board member packet for any new fire board member. The Fire Chief received a bill for a worker's comp claim that occurred in 2018 for about \$496.00 but he was unable to find any paperwork relating to the incident. Colin Cleland stated that he remembered the incident and the fire board approved payment. The brush/plow truck needs some work to replace front ball joints, tie rods, alignment and brake work. The cost will be about \$2,792.35. The south bay entrance, that needs to be backtopped, is pushed to the spring. SCBA Packs will be arriving anytime. There was discussion among the members regarding the new slurry storage that is being built by Tom Collins in the Town of Clinton. The bank has encouraged the Fire Board to do a new fire district agreement. With the contributions by the Town of Bradford, Town of Clinton and the Village the loan has been reduced from nearly \$400,000 to about \$170,000.**

- G. Discussion and action on Zoning Officer Report

**The clerk had not received a zoning report.**

- H. Discussion and action on Supervisors' evaluation of their sections of roads

**Sharon Douglas reported that the road sign to replace the Reid Road sign that was stolen came today. Ben Wellnitz took the tires that were picked up in to the Janesville land fill and the cost to the town was \$72.00. Chair Sharon Douglas reminded the board members to look and make sure road signs can be seen and are not obscured by brush, etc.**

- I. Discussion and action on roadwork, including but not limited to tree trimming, culvert repair and replacement, crack filling, ditching, shouldering, maintenance including replacement of signs and posts, paver repair, pot hole filling and Emerald Grove Bridge Project, Creek Road TRIP project

**Chair Sharon Douglas reported that she had met with Ryan Rudzinski out on the east end of E. Creek Road to look at some trees that still need to be removed for the E. Creek Road LRIP reconstruction project. There will be an opening of the bids for the project on January 29<sup>th</sup> at 10 a.m. at the Batterman office and Ryan Rudzinski will attend the February Town Board meeting for approval of the bid and award of the contract for the project. Sharon Douglas reported that she had information on borrowing money from the Commissioner of Public Lands as one option if short term borrowing is necessary for this project. For LRIP Projects the invoices must be paid by the municipality before being reimbursed by the state. She added that another option would be to check with local banks on their interest rates.**

**Chair Sharon Douglas reported that the Emerald Grove Road RR Bridge Project is still moving forward.**

**Regarding the bridge inspection report, Sharon Douglas will work with Dan Huisheere on what needs to be done this spring such as replacing markers and clearing vegetation.**

- J. Discussion and action on Town Hall Repair Committee Report

**Board members will check on estimates for having the electrical hookup done on the new air purifier.**

**Loren Bobolz reported that he has a contract for pest control in the Town Hall and they will spray for bugs. Sarah Pope suggested they sell the old coal stove.**

- K. Discussion and action on approval of Driveway Permit Applications

**No permits were received.**

- L. Discussion and action on Utility Permit Applications

**No permits were received.**

- M. Set date for February Town Board Meeting if there is to be a Spring Primary  
**Because of the Spring Primary on the third Tuesday in February, the February Town Board meeting was changed to Thursday, February 18, 2021 at 6:30 p.m.**
6. Citizen Participation  
**None.**
7. Announcements and Reports  
A. **The February town board meeting will be held on Thursday, February 18<sup>th</sup>, 2020.**  
B. Rock County Sheriff's Report  
**No report.**  
C. **The Rock County WTA meeting will be held on Thursday, January 21, 2021 beginning at 7:00 p.m. by a Zoom meeting. Board members can connect by computer or phone.**
8. Treasurer's Report  
**Motion to approve the Treasurer's Report. (Ben Wellnitz/Dan Huisheere) The motion carried by voice vote with no negative vote.**
9. Bills for Approval  
  
**The invoice for the Assessor's assessment contract payment has not been received. Motion to approve the bills for payment except for the Assessor's payment. (Dan Huisheere/Sarah Pope) The motion carried by voice vote with no negative vote.**
10. Adjournment  
**Motion to adjourn. (Sarah Pope/Loren Bobolz) The motion carried by voice vote with no negative vote.**

**Respectfully submitted,**

**Sandra Clarke, Clerk**

Bills for Approval

Rock Energy Cooperative	Town Hall Light	\$31.66
Alliant Energy	Hwy. exp. – street lights	50.81
Rock Valley Publishing LLC	Publications-recycling exp.- 8.16, Tn. Bd. exp.-37.97	46.13
Lentells Disposal	Recycling	500.00
Clinton Community School District	Monthly Parking Permit Fees- (January)	157.60
Pat's Services, Inc.	Town Hall exp.- (11-28 to 12-25-2020)	90.00
Nowlan & Mouat LLP	Legal Fees- General	148.00
Sandra Clarke	Clerk exp.- Wisconsin Municipal Clerks Association dues	65.00
Sandra Clarke	Town Board exp.-internet for Town Hall due before 1/16/2021	50.04
Sandra Clarke	Town Board exp. – 2-year renewal Fee for Town Weebly website	120.00
US Cellular	Town Board exp.- internet for Town Hall due February, March and April	160.65
Rock County Dept.of Public Works	Hwy.exp. –culvert pipe	426.96
Ideal Midwest LLC	Hwy. exp. – snow plowing	13,333.33
Rock County Treasurer	January Tax Settlement	189,092.98
Clinton Community School District	January Tax Settlement	288,978.65

Delavan Darien School District	January Tax Settlement	15,212.29
Blackhawk Technical College	January Tax Settlement	33,803.93
Rock County Treasurer	2021 Dog Licenses	102.50
John D Jacobs	Overpayment RE Taxes by Escrow	3.56
Thomas D. Gretschrann	“ “ “	17.01
Riley M. Rueterskiold	“ “ “	170.76
Rock County Treasurer	Payment in Lieu of Taxes on Conservation land (PILT)	235.53
Clinton Community School District	“ “ “	381.20
Blackhawk Technical College	“ “ “	42.10
J & L Appraisals LLC	Assessment- 1 <sup>st</sup> quarter payment	1,875.00
	<b>Total January Expenses</b>	<b>\$545,095.69</b>
<b>Added at meeting:</b>		
<b>Ben Wellnitz</b>	<b>Hwy. exp.-tires</b>	<b>72.00</b>
<b>Removed at meeting:</b>		
<b>Assessor</b>	<b>Assessment- 1<sup>st</sup> quarter payment</b>	<b><u>1,875.00</u></b>
	<b>Ending total expenses</b>	<b>\$543,292.69</b>