

Town of Bradford
Special Town Board Meeting
Monday, October 23, 2017 at the Bradford Town Hall at 6:30 p.m.
Minutes

1. Call to Order and Roll Call

Chair Sharon Douglas called the Special Town Board Meeting to order at 6:33 p.m. at the Bradford Town Hall. Also present were Supervisors Sarah Pope, Loren Bobolz, Ron Duffy and Ben Wellnitz, Treasurer Jill Bier, Clerk Sandra Clarke, Rock County Highway Commissioner Duane Jorgenson and State Representative Amy Loudenbeck.

2. Adoption of the Agenda

Motion to adopt the agenda. (Ron Duffy/Loren Bobolz) The motion carried by voice vote with no negative vote.

3. Discussion with Rock County Highway Commissioner Duane Jorgenson and Representative Amy Loudenbeck on the Emerald Grove Road Railroad Bridge replacement project and the state requirement for a project manager for a definitive cost estimate

Rock County Highway Commissioner Duane Jorgenson stated that August 15, 2017 he had brought a new agreement that had been revised by the railroad to the Board for approval. The Board had requested that he hold the agreement until central office had approved funding and then to present it to Ken Lucht of the WSOR to sign.

Duane said they had been told there was no money in this year's budget, but then they had determined money could be available but they wanted the costs to be definite so they can negotiate a contract dollar wise. In order to do that they will have to get the design selection in to the state. The state has a management consultant so they negotiate the contract. The management consultant would determine the definite costs and the fee for this was estimated to be \$1000.00 or less. If the project does not get funding then the Town and County would have to each pay ½ of the \$1000.00 fee. He stated that they would go through the process and get the railroad to sign. Ron Duffy stated that the holdup has always been the railroad. Duane Jorgenson stated that everything was ready to go forward and Ken Lucht had told him that if the Town agreed with the language in the August agreement they are fine with it. Sharon Douglas read from the August agreement the wording in items 9 and 10, that state, "It is understood by the parties that any cost overruns over ten (10) percent of the Total Estimated Costs for Design and Participating Construction will need to be approved by all parties and will require a budget amendment to this agreement. This project is scheduled to be constructed and in WisDOT final acceptance by June 10, 2022. If this timeframe is not met, all parties agree to amend the budget amounts outlined in this agreement. In this case, WSOR's local match share will only cover 1/3 of the Total Project Costs up to and to not exceed 10%

increase from Total Estimated Costs as outlined above.” Duane Jorgenson stated that the railroad would max out at \$79,000.00 under this agreement.

Ron Duffy asked if they get a definite number and get into construction, is there any way to hold the cost to that number. Duane said there was not for construction but there would be a definite number for design.

Duane Jorgenson said that both bridges could end up being constructed in the same year.

Amy Loudenbeck was asked about her thoughts on this. She stated that the state has a policy of cracking down on the projects since projects get approved and designed and then the projects don’t go forward.

Sharon Douglas stated that the design firms have been chosen for both projects. Duane stated that the design should be done by the fall of 2018 with construction in the summer of 2019 and completely done by June of 2020.

Loren Bobolz stated that at the August meeting Duane had said that there was not enough interest in getting this bridge done at the state level. Duane stated that the state is not as concerned with the Emerald Grove Road Railroad Bridge as they are with the Creek Road Railroad Bridge.

Duane Jorgenson stated that once this agreement gets done they still have to get the funds.

Ron Duffy thanked Amy Loudenbeck for what she has done for the Town and for the Wisconsin Towns Association.

Motion to go ahead and send in the state to negotiate the engineering contract and to sign the Bridge Replacement Agreement. (Ron Duffy/Ben Wellnitz)

Roll Call Vote:

Sarah Pope, “Yes.”

Loren Bobolz, “Yes.”

Ron Duffy, “Yes.”

Ben Wellnitz, “Yes.”

Sharon Douglas, “Yes.” The motion carried by voice vote with no negative vote.

Ron Duffy stated that the fire and EMS pulls so much money out of the budget and away from the roads and asked what could be done. Amy Loudenbeck stated that since the Town has a joint fire district the Town could raise the levy by putting it on the levy as a special charge for the Fire District (there is a special line for this on the levy limit worksheet) or they could always increase the levy by the proceed for a resolution of the electors to exceed the levy limit.

4. Discussion and action on 2018 Budget to propose

The clerk presented a revised 2018 Budget to propose since they had received word that the final bill on the Carvers Rock Road Bridge would be \$121,000 and \$90,000 was projected to come from the 2017 roadwork budget with the rest coming from the Bridge Fund. The amount needed to be moved from the Bridge Fund would be the \$31,000 as reflected on the new 2018 Budget sheets.

Motion to approve the revised 2018 Budget to propose. (Sarah Pope/Loren Bobolz) The motion carried by voice vote with no negative vote.

5. Discussion of 2018 road work projects

Chair Sharon Douglas reported that Bill Johns had called about a woman driving off the edge of Creek Road west of Emerald Grove Road and had said that the shouldering was low. Pictures were presented showing the shouldering was only 2 to 2 ½ inches low. Ron Duffy noted that the edge of the pavement was angled to prevent problems with cars on the edge.

Sharon Douglas had asked Bill Johns to measure the area and present an estimate to re-shoulder. The estimate was \$375.00. Ron Duffy stated that it was very reasonable and it was noted that it would need to be done at some time.

Motion to have Bill Johns do the shouldering for \$375.00. (Ben Wellnitz/Sarah Pope) The motion carried by voice vote with no negative vote.

Sharon Douglas stated that some of the projects discussed for 2018 have been:

Single chip seal on Reid Road.

Chip seal Carvers Rock Road from Townhall Road to Highway 14.

Paver repair Waite Road.

Creek Road culvert just west of Carvers Rock Road replacement

A mile of re-mat.

Milner Road.

The clerk presented a road work cash flow sheet with some of the projects they had previously considered plugged in. The road work budget for 2018 is \$286,842 with about \$110,000 annually needed for maintenance. Leaving about \$176,000 to work with for projects.

Ron Duffy reported that he had checked on the cost of a 2" overlay for a mile of road and it was about \$76,000. Chip seal would be about \$12,000 to \$15,000 a mile. Pulverization is about \$11,000 per mile. Ron Duffy stated that the state recommends surface seal on good roads because they keep the surface from getting brittle and cracking and improves traction. He stated that there are about 11 miles of good roads that should have a surface seal including Creek Road, Trescher Road, Odling Road from Town Hall Road south to substation, and O'Riley Road from Town Hall Road south to Creek Road. He suggested that they keep the crack filling to \$5,000 and move \$15,000 to seal coating. Ron Duffy suggested that they plan on doing about two miles of chip sealing on the good roads each year. He stated that they used to do maintenance one year and save money to put into the following year for a reconstruction project but with the bridges it has changed that. He added that until the bridges are done they may have to think about just maintenance.

Clerk Sandra Clarke reported that she had submitted the resolution and petition for County Bridge and Culvert Aid for the Creek Road culvert just west of Carvers Rock Road. Todd Needham is preparing a TRID Project application for this same culvert including improvements to the intersection. When the Board knows if either funding options are available they will be able to decide what other projects to do.

The clerk reported that she had invoiced the County Bridge and Culvert Aid Program for the Emerald Grove Road Culvert just north of Creek Road and had on Friday, billed the insurance company by email for the guard rail on the Creek Road culvert damaged in the accident. Treasurer Jill Bier reported that she had received the check from the insurance company for the guard rail already.

Ron Duffy suggested that they make up a check list of projects to focus on with prices and aid available. Chair Sharon Douglas will call about pricing for chip sealing.

Chair Sharon Douglas stated that there are a lot of tires behind the Town Hall that need to be hauled out. Ben Wellnitz and Loren offered to take care of them if it rains. Ron Duffy reported that he had picked up two tires on Avalon Road and had pot hole filled with two trailer loads of cold patch. Sharon Douglas reported that she and Wayne Douglas had used five trailer loads of cold patch to fill pot holes.

Chair Sharon Douglas reported that the intersection of Creek Road at Reid Road is bad and she and Wayne Douglas have pothole filled it several times. She and Ron Duffy will measure and mark it and Ron will check on repair.

Jill Bier had received word that the “Bridge Out” and “Road Closed” signs had been removed from the barricade on Creek Road at O’Riley Road. Sandra and Bill Clarke put up a new “Road Closed” sign on the barricade and Sharon Douglas will report it to the Rock County Sheriff’s department.

The Emerald Grove Road ditch along Mick Mullooly’s field needs to be dug out in one spot and filled with heavy rock where it is washing down. Sharon Douglas will check with Brian Ayre on this.

Treasurer Jill Bier reported that she had received notice of Conversion Charges for Converting Agricultural Land for Gavilon. One charge was for 2.120 acres for \$1,384.36 and the other was for 10 acres for \$4,900. The money will be paid to the County and then the County will distribute half the money to the Town.

6. Adjournment

Motion to adjourn. (Loren Bobolz/Ben Wellnitz) The motion carried by voice vote with no negative vote. The meeting was adjourned at 8:17 p.m.

Respectfully submitted,

Sandra Clarke, Clerk