**Town of Bradford**

**Town Board Meeting**

**Tuesday, October 19, 2021 at 6:30 p.m. at the Bradford Town Hall**

**Minutes**

1. Call to Order and Roll Call

Town Board Chair David Moyer called the October Town Board meeting to order at 6:30pm p.m. at the Bradford Town Hall. Also present were Supervisors Sarah Pope, Loren Bobolz, Dan Huisheere and Ben Wellnitz, Treasurer Jill Bier, Clerk Marlina Jackson. Also present: District 7 Representative Michael Mulligan

2. Pledge of Allegiance

3. Adoption of the Agenda

Motion to adopt the agenda. (Dan Huisheere/Loren Bobolz) The motion carried by voice vote with no negative vote

4. Approval of the Minutes to the September 21st, 2021 meeting

Motion to approve the minutes to the September 21st meeting. (Loren Bobolz/Ben Wellntiz) The motion carried by voice vote with no negative vote.

5. New Business

A. District 7 Representative Mike Mulligan Fire and EMS District 7 Representative Mike Mulligan presented to the board that he received a call from Chief Rousch inquiring about ARPA funds for a heart monitoring machine in the ambulance that doesn't have one and there are concerns about the ambulance without one being called out for a call that requires one. Chief unfortunately had an emergency surgery last week and was unable to get more information to Mike Mulligan before presenting to the board. Mike Mulligan says to expect a letter from the chief with more information regarding request for funds. “When you call 911, people respond”. ARPA funds has special language for Fire, EMS, Police-and they are requesting that the Town and Village of Clinton and Bradford respond to the request. Supervisor Loren brought up that this has been brought up before and the there are two reps from Bradford (Mullooly and Bobolz). Loren inquired about county ARPA money. Chairperson Dave asked about services called outside of our township calls and asking county for funds as services are at times out of our jurisdiction. Mulligan responded that funds from the county level have not been requested. Dave agreed that the heart monitoring machine would fit the category of ARPA use. If funding is not available at township level, the county may be able to help. County received $32 million in ARPA funds and county employs received raises to $15.00/hour. Chairperson Dave would like to see ¼ funding between Town and Village of Clinton, Bradford, and County. Heart monitoring machine costs $33,000.00...current request is for $11,000.00 from each municipality.

B. Discussion and action on Shady Hill Mobile Home Court

Chief Schultz reported to the board and requested to be added to each monthly agenda to provide updates. Chairperson Dave, Attorney Oellerich, and Chief Schultz met earlier that day to discuss action plan for Shady Hill Mobile Home Court. They plan to meet with Sharon Douglas and a few officers to meet with David Merriam. They plan to go lot to lot to document and photograph each lot. Chief Schultz stated that they would give each property 30 days to rectify and if progress is being made will give an extension. Inspect again after 30 days for progress. If No Progress they will issue a citation. Fines would go to the trailer park manager. Supervisor Dan inquired who the owner is and the land is rented from David Merriam, trailers are rented or owned. Depending on violation will decent who has the capacity to rectify. Jill brought up the compliance of dog licence and rabies vaccines. Notice will be given to Manager and pamphlet will be distributed

C. Update on Joint Municipal Court Agreement

Attorney Oellerich reported that the agreement was approved by the State and became effective September 1st.

D. Discussion and action on Redistricting and Ward Maps

New ward maps have been made and need approval. Motion to approve new ward maps and redistricting for resolution to read as follows (Sarah Pope/Loren Bobolz) Motion approved by voice vote with not negative vote:

Be it resolved that the Town Board of the Town of Bradford, Rock County, while meeting in regular session on October 19, 2021, does hereby adopt the creation of two wards from the 2020 census block data.

Effective upon approval, the newly established Ward boundaries will be as shown below:

The dividing line will be Creek Road east to Carvers Rock Road, Carvers Rock Road north to US Highway 14 east on US Highway 14 to Scharine Road and north on Scharine Road to the Bradford-Johnstown town line. The area to the north and west of the dividing line will be Ward One and the area south and east of the dividing line will be Ward Two. See attached Census Blocks list.

Be it further resolved that the Town Board of the Town of Bradford meeting in regular session on October 19 , 2021, approved the designation of the Bradford Town Hall, 3622 S. Carvers Rock Road, Avalon, WI, as the polling place for both Ward One and Ward Two.

E. Discussion and action on approval of attorney retainer

Attorney Oellerich stated that we will receive the new retainer prior to next month's meeting and no changes would be made. Stated that it has been an exceptional year with a long tenured clerk and chair leaving the board. One change is him attending each meeting, Bradford is contracted for quarterly attendance.

F. Discussion and Action on Fire District Budget 2022

Supervisor Loren reported that the meeting will be next Thursday to discuss budget if any would like to attend. Chairperson Dave would like Loren to suggest to the fire board fundraising options as townships are struggling and extra income could come from fundraisers. Tabled til next meeting

G. Discussion and action on report by Fire District Representative

Tabled til next meeting

H. Discussion and action on Zoning Officer Report

None

I. Discussion and action on Supervisors’ evaluation of their sections of roads

PASER report needs to be completed. Report is due December 15th. Supervisors plan to meet November 10th to work on PASER scoring. Meeting will be at 5:30pm at the Townhall.

J. Discussion and action on roadwork, including but not limited to tree trimming, culvert repair and replacement, crack filling, ditching, shouldering, maintenance including replacement of signs and posts, paver repair, pot hole filling, and Emerald Grove Bridge Projects

The board received an estimate to regrade Odling Road for $400.00 from Brian Ayre. Johns Excavating sent a quote for $6000.00 to regrade and compacting Odling. Motion to accept Ayres Excavating Bid (Sarah Pope/Dan Huishieere). Motion carried by voice vote with no negative vote.

Update on Waite Rd from Chairperson Dave: Grading will be completed next Tuesday and will be paved Wednesday and Thursday. Will be completed next week.

Discussion of potholes to be filled...there are a bunch of them, what does a load of cold patch cost? Roughly $2500. Should we go to the county for pothole filling and provide them a list? Board agreed to use the county for pothole filing. Hofstrom Rd, Carvers Rock at end of 14. Board is going to work on a list to send to Dave.

Discussion of new Emerald Grove Bridge and if its narrows instead of flares.   
Township received a bill for traffic control and equipment on August 24th. Jill is going to look into what those charges were for.

Railroad project painting and signs have been completed.

25mph sign is missing at Creek Road.

K. Discussion and action on Town Hall Repair Committee Report

The dusk to dawn light on the townhall flickers and needs to be repaired. A motion to replace the Dusk to Dawn light to not exceed $500.00 was made (Ben Wellnitz/Dan Huisheere). Motion approved with no negative voice votes. Ben will contact Electrical Systems to complete the work.

Marlina and Jill inquired about using ARPA funds for townhall improvements.

Supervisors suggested tarping the storage building behind the townhall.

L. Discussion and action on approval of Driveway Permit Applications

None

M. Discussion and action on Utility Permit Applications

None

N. Discussion and action on 2022 Proposed Budget

Jill explained spreadsheets to the board. Projecting to move forward $202,064.74 into 2022.

County contract increase is $954.00 in 2022. $1700.00/mile for Avalon and Wyman Rye and $900/mile for other roads.

Budget will be ready next month to present to board.

LRIP was submitted by Ryan from Battermans. Potential to be a 90-10 split for 2.5 miles of road.

O.Discussion and action on approval of Levy Limit Worksheet

Supervisors had questions regarding increasing the Levy. Dave is going to ask Attorney Oellerich if we can and how to do so.

P. LRIP Project discussion and action

See above in roadwork discussion

Q. PASER Score discussion and action

Meeting November 10th at 5:30pm

6. Citizen Participation

Found dog...Ed Reible has it and dog probably has been returned.

The windtower presented to Johnstown Board looking for 20,000 acres for wind farms in Johnstown and Bradford. Inquiry of ordinances for wind towers.

There has been damage to Carvers Rock Park recently.

7. Announcements and Reports

A. The November Town Board meeting will be held on Tuesday, November 16th, 2021 immediately following the 2022 Budget Hearing and Special Meeting of the Electors which will begin at 6:30 p.m. at the Bradford Town Hall

B. Rock County Sheriff’s Report

C. Final estimate of January 1, 2020 population is 1,072, approximately 782 are of voting age.

D. Chairman's Report

Dave is going to meet with County and let board know when construction is happening.

8. Treasurer’s Report

Motion to approve the treasurers report (Ben Wellnitz/Loren Bobolz) Motion carried by voice vote with no negative vote.

9. Bills for Approval

Motion to approve the bills (Dan Huisheere/Sarah Pope). Motion carried by voice vote with no negative vote.

10. Adjournment

Motion to adjourn (Sarah Pope/Ben Wellnitz). Motion carried by voice vote with no negative vote. Adjourned at 8:36 pm

**Bills for Approval**

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| **Rock Energy Cooperative** | **Town Hall Expense-Light** | **$27.86** |
| **Alliant Energy** | **Hwy. exp-street lights** | **$50.31** |
| **Rock Valley Publishing LLC** | **Open Book-66.80**  **Recycle-6.88**  **Agenda-36.25** | **$109.93** |
| **Lentells Disposal** | **Recycling** | **$500.00** |
| **Clinton Community School District** | **Monthly Parking Permit Fees October** | **$170.95** |
| **Rock County Dept of Public Works** | **Engineer-Emerald Grove-20154.60**  **Traffic Control-O’Riley-60.08**  **Equipment-O’Riley-187.57**  **Tools-2.44/ Admin fee-859.04** | **$21263.73** |
| **Pat’s Services, Inc** | **Town Hall Exp**  **9/4-10/1** | **$90.00** |
| **Nowlan Law LLP** | **General: $55.50**  **Solar: $55.50** | **$111.00** |
| **Premier Pest Elimination, LLC** | **Town Hall Exp-pest control 9/23/21** | **$80.00** |
| **BOR Per Diem** | **Supervisor 1-Sarah Pope $20.00**  **SS: -1.24**  **Medicare: -.29** | **$18.47** |
| **BOR Per Diem** | **Supervisor 2-Loren Bobolz $20.00**  **SS: -1.24**  **Medicare: -.29** | **$18.47** |
| **BOR Per Diem** | **Supervisor 3-Dan Huisheere $20.00**  **SS: -1.24**  **Medicare: -.29** | **$18.47** |
| **BOR Per Diem** | **Supervisor 4-Ben Wellnitz $20.00**  **SS: -1.24**  **Medicare: -.29** | **$18.47** |
| **BOR Per Diem** | **Chairperson-Dave Moyer $20.00**  **SS: -1.24**  **Medicare: -.29** | **$18.47** |
| **BOR Per Diem** | **Clerk-Marlina Jackson $20.00**  **SS: -1.24**  **Medicare: -.29** | **$18.47** |
|  | **FICA (Constable)** | **$15.30** |
|  | **FICA (BOR)** | **$9.18** |
|  | **Total:** | **$22,539.08** |