**Town of Bradford**

**Town Board Meeting**

**Tuesday, October 18, 2022 at 6:30 p.m. at the Bradford Town Hall**

**Minutes**

1. Call to Order and Roll Call

Meeting called to order at 6:30 pm. David Moyer, Sharon Douglas, Loren Bobolz, Dan Huisheere, Ben Wellnitz, Jill Bier, Marlina Jackson. All present.

2. Pledge of Allegiance

3. Adoption of the Agenda

Motion to amend the agenda to move Item G to beginning. (Loren Bobolz/Sharon Douglas) Motion carried by voice vote with no negative vote.

4. Approval of the Minutes to the September 20th, 2022 meeting

Motion to approve the September 20, 2022 minutes. (Ben Wellnitz/Dan Huisheere). Motion carried by voice vote with no negative vote.

5. New Business

A. Discussion and Action on Joint Municipal Court

No News. Dave mentioned that a quad axel truck has been parked for three weeks in a row outside of Shady Hill all day and night. Today it was parked there again. It has been facing west on the North side of the road. Dave says we mentioned to have it called in. Plate is good until the end of November. Plate is in the back and not on the front. IL plates are parked on southside. Loren asks if we are still working with Clinton. Dave responds that we did not but we still have them. Citations are not being enforces so not getting revenue from the service.

B. Discussion and Action on Zoning Board Recommendation for rezoning request from Scott and Julie Gretschmann

The noncoforming A1 parcel will now be conforming as an A2 parcel. Dave talked to Scott Gretschmann and the process has been followed. Motion to approve recommendation (Sharon Douglas/Loren Bobolz). Motion carried by voice vote with no negative vote.

C. Discussion and action on Conditional Use Request from JW Golf

A motion to approve the Conditional Use request from JW Golf with the conditions that all specifications of ordinances are met as required by township for the construction of the deck. Motion carried by voice vote with no negative vote (Loren Bobolz/Dan Huisheere).

D. Discussion and Action on Rock Road/Braukhoff Pit

Dave spoke with Mike at Rock Road yesterday. If the weather cooperates they will have 8 days of hauling. Road repairs to begin afterwards. Mike told Dave they would like to discuss long term agreements. Loren does not want to hear back and forth and we can pull the contract. Dave says the 1st repair was ok but the second repair wasn’t. The clarity and determination of quality of roadwork has to be observed. Road is damaged. They were good roads before hauling began. Need to be on them (Rock Road) for repairs.

E. Discussion and action on approval of attorney retainer

Motion to approve the attorney retainer for 2023. (Loren Bobolz/Dan Huisheere). Motion carries by voice vote with no negative vote.

F. Discussion and Action on Fire District Budget 2023

Fire budget is same as last year. Loren wants to thank Ryan Wellnitz for all his work. Motion to approve the budget (Loren Bobolz/Dan Huisheere).Motion carried by voice vote with no negative vote.

G. Discussion and action on report by Fire District Representative

Chief Ruoush present. Shares that 42 calls received last month, Yearly total of 492. Assistant Chief position is not filled yet. Attended BTC Speed Recruitment event. October 20th is EMS training with Beloit Hospital for Active Shooter Training. Audit has started. Letter of engagement to not exceed $9500.00. Baumann and Associates from Eau Claire. Ambulance should arrive in next three weeks. Kindergarteners will be at the station the last week of October. Received the Boxcars fundraiser funds for $15104.17. Two new members last month. Received 7 applications. Loren adds that the membership does not have uniforms, name badges, etc and they are working on getting a cost.

H. Discussion and action on Zoning Officer Report

No report. Waiting for permit application and check to be forwarded for JW Golf.

I. Discussion and action on Supervisors’ evaluation of their sections of roads

Potholes are still a concern. Larsen Road on the west side of 140 needs to have potholes filled. Down by Clowes, patch needs to be put down before snow, Needs to be fixed. Curve on Avalon rd by old school on E side is breaking up. Townhall Road and Kemp road has some holes, one has been fixed. Culvert west of patch is dipped in. Dave is not impressed with the dip fixes. SOme could be better.

J. Discussion and action on roadwork, including but not limited to tree trimming, culvert repair and replacement, crack filling, ditching, shouldering, maintenance including replacement of signs and posts, paver repair, pot hole filling, and Bridge Projects

Dave shares that Ayres was supposed to start to day but going to start on the 25th. Dave needs to give him a map. Serl Road, Emerald Grove, Milner ROad, North Inman Road, and Odling road grading needs to be done. Serl from hwy to driveway (east), Inman south to Marks (house on east side). Regrind from Townhall Road to where its already ground. O’Riley bridge over turtle creek project has been accepted. Design can begin in ‘23. Want to get blacktop on Emerald Grove may be a good project. Meet to discuss road projects. SIgns still need to go up. Milner is misspelled. Not responsible for highway road signs. THere are not street signs in Emerald Grove by antique store and Dean Farm. Jill asks about temporary emeragncy sign repair we were invoiced for from teh county. May be able to bill the dairy if caused by them. Dave asks about mowing damage. Ingrid West asks about signs–board refers her to wait til Citizen Participation. Loren assk about the tree grinding. Dave responds that Pete indicated that it will be in November. Not much billing from road guy because they have been working on HWY A.

K. Discussion and action on Town Hall Repair Committee Report

Need heat hooked up to building. Dave asks if we prepay propane. Pay as its filled. Dave says its necessary to pre-book. Should go from will call to keep full with the new building. Going to get the tank moved, filled, and checked.

L. Discussion and action on Townhall Building 2

Heat should be in both buildings. WIll be drywalled and primed by Friday. Unsure on flooring. Electrician is coming back on Friday to finish. Cant get furnace started until the priming is done. Jill asks if bathroom will be done by election. Marlina shared information from the furniture. Board is not interested. Still needs to wire up the Ac-Unit. Front door needs to be ADA compliant. Door sweep is going to be added. Door is too tall, gap on bottom. Front scallops have been installed.

L. Discussion and action on approval of Driveway Permit Applications

None

M. Discussion and action on Utility Permit Applications

None

N. Discussion and action on 2023 Proposed Budget

While working on the budget we found that Invenergy did not pay us for lawyer fees. Waiting for invoice to be paid in the amount of $795.00. Budget sheets were passed out. Jill asks Loren about the fire budget. Our budget is $110,000 for fire. Would need $14000 change in resolution. Motion to accept the 2023 proposed budget to present to electors in public hearing. (Loren Bobolz/Ben Wellnitz). Motion carried by voice vote with no negative vote.

O. Discussion and action on approval of Levy Limit Worksheet

Levy increase of $17000. Levy will be $347392.00 in 2023. No action needed.

P. Discussion and Action on November Election Security

Wisconsin is offering municipalities a $1200 election security grant. The townhall needs to remain unlocked until the election is over. Security is an issue in the townhall. Board members will be coming to the count. Discussion of increase security and how we can use the grant.

Q. PASER Score discussion and action

Paser is due next month.

R. Approval of Operators License for 2022 Shady Hill Mobile Home Park

Jill shares that Shady Hill paid the $300 Operators License fee. Dave asks why we have to approve the license. Jill shares that we can’t hold a license despite the issues weve had. Dave wants to see it purused. If ownership changes the licnse is able to be enforced. A motion to approve the Shady Hill Operators License (Dan Huisheere/ Loren Bobolz). Motion carries by voice vote with no negative vote.

6. Citizen Participation

Ingrid West present and asks the board the status on the 25mph sign that was supposed to be put up 18months ago. Dave says the county is now responsible and will contact the county to follow up. Ingrid would like to see the signs placed.

7. Announcements and Reports

A. The November Town Board meeting will be held on Tuesday, November 15th, 2022 immediately following the 2023 Budget Hearing and Special Meeting of the Electors which will begin at 6:30 p.m. at the Bradford Town Hall

B. Rock County Sheriff’s Report

C. The final estimate of the January 1, 2022 population for the Town of Bradford in Rock County is 1,015. Approximately 788 of the estimated population for the Town of Bradford are of voting age

D. Chairman's Report

Dave has been busy working on building 2. Dave noticed that the door in Building 1 is not sealed and we need to get that fixed. Need to consider a Spring Open House.

8. Treasurer’s Report

Jill shares that the accounts earned $851.00 of interest and $184 interest on ARPA account. Dave asked Jose about the Sweep Account.. Motion to approve the treasurers report (Sharon Douglas/Loren Bobolz). Motion carries by voice vote with no negative vote.

9. Bills for Approval

Jill asks where to take the townhall building 2 funds from. Dave advises to take from the general fund with the notation that paying building advances before the BLCP loan arrives. Motion to approve the bills (Dan Huisheere/Ben Wellnitz). Motion carries by voice vote with no negative vote.

10. Adjournment

Motion to adjourn (Sharon Douglas/Dan Huisheere). Motion carries by voice vote, meeting adjourned at 8:13pm.

**Bills for Approval**

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| **Rock Energy Cooperative** | **Town Hall Expense-Light** | **$35.68** |
| **Alliant Energy** | **Hwy. exp-street lights** | **$46.77** |
| **Lentells Disposal** | **Recycling** | **$500.00** |
| **Clinton Community School District** | **Monthly Parking Permit Fees October** | **$220.97** |
| **Rock County Dept of Public Works** |  | **$146,592.93** |
| **Pat’s Services, Inc** | **Town Hall Exp** | **$90.00** |
| **South Central Well and Pump LLC** | **Townhall Building 2-new 10 gal pumping system** | **$3059.50** |
| **Nowlan Law LLP** |  | **$** |
| **Premier Pest Elimination, LLC** | **Town Hall Exp-pest control 9/26/22** | **$80.00** |
| **US Cellular** | **Sept/Oct** | **$106.48** |
| **Marlina Jackson: reimbursement** | **Clerk Exp: Toner** | **$77.00** |
| **P&Z** | **Carie McGinnis**  **September: ($30)**  **SS:-$1.86**  **Medicare: -$.43** | **$27.71** |
| **P&Z** | **Sharon Hargarten**  **September: ($30)**  **SS:-$1.86 Medicare: -$.43** | **$27.71** |
| **P&Z** | **Sharon Douglas**  **September: ($30)**  **SS:-$1.86 Medicare: -$.43** | **$27.71** |
| **P&Z** | **Robert Risseeuw**  **September: ($30)**  **SS:-$1.86 Medicare: -$.43** | **$27.71** |
| **P&Z** | **James Churchill**  **September: ($30)**  **SS:-$1.86 Medicare: -$.43** | **$27.71** |
| **Hudson** | **Holding Tank Townhall Building 2** | **$4500.00** |
| **CCI** | **Townhall Building 2** | **$105,469.80** |
|  | **Total:** | **$260,917.68** |