

**Town of Bradford**

**Town Board Meeting**

**Tuesday, October 15th, 2024 at 6:30 p.m. at the Bradford Town Hall**

**Minutes**

1. Call to Order and Roll Call

Meeting called to order at 6:30pm. Present: Dave Moyer, Sharon Douglas, Loren Bobolz, Dan Huisheere, Ben Wellnitz, Jill Bier, Marlina Jackson

2. Pledge of Allegiance

3. Adoption of the Agenda

A motion to adopt the agenda (Ben Wellnitz/Dan Huisheere). Motion carries by voice vote with no negative vote.

4. Approval of the Minutes to the September 17th, 2024 meeting

A motion to approve the minutes from the September 17th, 2024 meeting (Sharon Douglas/Ben Wellnitz). Motion carries by voice vote with no negative vote.

5. New Business

A. Discussion and Action on Joint Municipal Court

No news.

B. Discussion and action on report by Fire District Representative

Cheif Ruosch states there were 39 calls last month. Staff is going other places for better pay. Budget could solve that . Trained burn on County J. 19 people were trained in CPR at Darien Solar. 7 more are scheduled this month. Both trucks were down on Saturday and needed emergency repair.

C. Discussion and Action on Fire District Budget 2024

Fire budget was emailed. A motion to table (Dan Huisheere/Ben Wellnitz). Motion carried by voice vote with no negative vote.

D. Discussion and Action on Bryce Nass Parcel 6-3-141.1

Bryce presents to the board that he has 2.93 acres on the tax bill but is going to check his CSM. He is zoned A1 and needs to rezone to be in conformance with acreage. Looking to zone to A2. Hoping to continue on track. Land split happened 24 years ago and was not zoned correctly. Building would still be non conforming if zoned A2. Land with building is a 10' set back. Jill gives information about the highway easement. Loren explains it as well. Dave states its eminent domain. Dave states to Bryce that he is asking for the go ahead on the building. Bryce responds that he doesn't want to incur the additional costs of building in the winter. Dave asks if we see an issue of A2 zoning? Bryce states he will go ahead with the building and take the risk. If P&Z denies the rezone he will remove the building. Dave states as long as all other things are part of the building and not stretch it. Bryce states he sent Char the building plans and she noticed the zoning. Dave states he will reach out to Char and let her know about this discussions. Dave reiterates that we cannot give approval on zoning until a meeting is held. Sharon states that P\*Z will make the recommendation. Board is the deciding factor. Bryce states he will get application and fees submitted.

E. Discussion and Action on Shady Hill Mobile Home Schultz Communities

Sharon states she received a call last month from a resident that the park did not have water. Asked the caller if they contacted the owner of the park. Jill asks about the application? Reiterates that in the past there was not an application and the fee was just paid.

Dan states the verbiage states theres an application however it was never implemented and fell between the cracks for decades past. Dave states it was why the fees were late and the board was always flexible on payment times. Jill states that we will need to get the fee and application in place. Asks if any communication has been had with Schultz. No response. Health Department is involved. Jill states legally we do not want the park to operate without a license and it has been past due since June. Dave asks if we billed them? ANswer is no. Loren states it was left as to wait. Jill is going to find an application and work on tweaking it to Bradford. Department of Professional and Safety Services has an application.

F. Discussion and Action on follow up from Attorney Letters

Dave is going to asks Char about the permit issued at Janzens. There has been no response from Valenti. Some equipment has a new license. Trailer is there but not a car and he no response has been made. Loren doesn't think that there is a well there and he sees garbage cans. Dave states he has seen an electrical cord and a hose. There is action from one of the three letters issued. Dave asks how did Shady hill pay for their initial operating licnce. Jill put late filing fees on and they paid it all. Dave says we bill them the same as before. Dave is going to work with Mike, Jill will send notice it is past due. We need to let assessor know about trailers in and out. The septic issue us with the county/state.

G. Discussion and Action on Invenergy Solar Project

Dave got a call to inspect bores. ALl are backfilled, graded and seeded.

H. Discussion and action on Zoning Officer Report

Mike Henning is waiting plumbing information Dan asks if permits are needed for water lines. Outside the building is no issue but inside the building a permit is needed. There is no separate well and hydrants are tied to it. Eric Johnson with the golf course text Dave regarding Char and the inspection for the shed. States JW didnt call for inspection. Board discusses and thinks there is a disconnect in communication of expectations. Building inspectors want to look at hole depth. Board suggests a checklist and customer has to sign that they received it. Dave will discuss with Char.

I. Discussion and action on Braukhoff Pit/Rock Road Hauling

Dave went over last week with Troy and Jim. Dave saw the signs that will be posted and is aware of the locations. Loren asks about shouldering. Dave says it has to be done before the winter. Loren says Townline Rd had deep dropoffs over by Andy Hargartens and the south side of Minkey Road. CUIvert by Niquets on Carvers Rock just by Waite Rd is getting really bad. Dan says a lot of cement culvers just have the steel culvert shoved in.

J. Discussion and action on Supervisors' evaluation of their sections of roads

CUIverts are bad by Larson Rd and Carvers Rock Rd.

K. Discussion and action on roadwork, including but not limited to tree trimming, culvert repair and replacement, crack filling, ditching, shouldering, maintenance including replacement of signs and posts, paver repair, pot hole filling, and Bridge Project, ARIP

Loren says Tim is working on shouldering and county has had him working all over. Dave asks about recycled asphalt to save the shoulder. Tim trimmed trees on Milner road with a pole saw. Dave is

going to call about the ORiley Rd public hearing. Sharon and Dave worked on the Capital Improvement Plan. Recommend to bring feed back for next month.

L. Discussion and action on Town Hall Repair Committee Report

The ramp is an issue-we need to Spend money for mats or fix the ramp. Dave states the screws need to be put in place. ANother option is to remove the ramp and put stairs in instead of using hours to keep repairing. Sharon states it is easily \$40,000-\$50,000 to replace. Jill asks about putting up mini blinds before the election.

M. Discussion and action on Townhall Building 2

Camera is out on the far side of the building. Siding is slipped on the building as well.

N. Discussion and action on approval of Driveway Permit Applications

None

O. Discussion and action on Utility Permit Applications

None

P. Discussion and action on 2025 Proposed Budget

Budget is shared with the board. Jill and Marlina explain it. End 2024 with \$285140 and ending 2025 with \$131431. A motion to accept the 2025 budget proposal (Ben Wellnitz/Loren Bobolz). Motion carries by voice vote with no negative vote.

Loren asks if Chief has said anything about the fire budget? Marlina states no.

Q. Discussion and action on approval of Levy Limit Worksheet

Jill says we request our levy with DOR from New Construction. New construction is #9 on the sheet and total adjustments is our building loan of \$12388. 1st year it wasnt in levy and the increase of \$18000 from our town. Dave asks questions .Jill and Sharon explain. SHaron states we should not do a levy increase until the building is paid off. A motion to approve the Levy Limit Worksheet (Sharon Douglas/Ben Wellnitz). Motion carries by voice vote with no negative vote.

R. Discussion and Action on WISLR

Motion to approve the WISLR miles at 53.14 miles (Sharon Douglas/Loren Bobolz). Motion carries by voice vote with no negative vote.

S. Discussion and action on November 2024 Election supplies and security assessment with CISA

Marlina shares info about the meeting with CISA regarding election security. Marlina and Jill have a list of requests. A motion to approve up to \$700 in election security and supplies (Sharon Douglas/Ben Wellnitz). Motion carries by voice vote with no negative vote.

T. Discussion and Action on Operators License received from Cecelia's

Ty Beniema applied for a renewal application from Cecelias. A motion to approve a 1 year operator license for Ty Benima (Dan Huisheere/Sharon Douglas). Motion carries by voice vote with no negative vote.

6. Citizen Participation

None.

7. Announcements and Reports

- A. Election will be held on November 5th. Public Test will be held on October 29th, 2024 at 9:30 am at the Bradford Townhall.
- B. The November Town Board meeting will be held on Tuesday, November 19th, 2024 immediately following the 2025 Budget Hearing and Special Meeting of the Electors which will begin at 6:30 p.m. at the Bradford Town Hall

C. Rock County Sheriff's Report

D. The final estimate of the January 1, 2024 population for the Town of Bradford in Rock County is 1,002. Approximately 779 of the estimated population for the Town of Bradford are of voting age

8. Treasurer's Report

Jill shares the treasurer's report. \$5000 from Art Fish for Market St payment. Dave asks about interest. A motion to approve the treasurer's report (Dan Huisheere/Sharon Douglas). Motion carries by voice vote with no negative vote.

9. Bills for Approval

Marlina shares the bills. A motion to approve the October bills (Sharon Douglas/Loren Bobolz). Motion carries by voice vote with no negative vote.

10. Adjournment

Motion to adjourn the meeting (Loren Bobolz/Dan Huisheere). Motion carries by voice vote with no negative vote. Meeting adjourned at 9:22 pm.

**October 2024 Bills for Approval**

<b>Rock Energy Cooperative</b>	<b>Town Hall Expense-Light</b>	<b>\$40.88</b>
<b>Alliant Energy</b>	<b>Hwy. exp-street lights</b>	<b>\$49.65</b>
<b>Lentells Disposal</b>	<b>Recycling</b>	<b>\$500.00</b>
<b>Clinton Community School District</b>	<b>Monthly Parking Permit Fees October</b>	<b>\$216.06</b>
<b>Rock Valley Publishing</b>		
<b>Rock County Dept of Public Works</b>		\
<b>Nowlan Law LLP</b>	<b>General: 517.50 Retainer: 2500 Shady Hill: 112.50</b>	<b>\$3130.00</b>
<b>Premier Pest Elimination, LLC</b>	<b>Town Hall Exp-pest control</b>	<b>\$80.00</b>
<b>US Cellular</b>	<b>November/December</b>	<b>\$108.98</b>
<b>WORCS</b>	<b>DOJ Background</b>	<b>\$7.00</b>
<b>Elan Financial</b>		<b>\$32.65</b>
	<b>Total:</b>	<b>\$4165.22</b>