**Town of Bradford**

**Town Board Meeting**

**Tuesday, May 18, 2021 at 6:30 p.m. at the Bradford Town Hall**

**Minutes**

1. Call to Order and Roll Call

Town Board Chair David Moyer called the May Town Board meeting to order at 6:30 p.m. at the Bradford Town Hall. Also present were Supervisors Loren Bobolz, Dan Huisheere and Ben Wellnitz, Treasurer Jill Bier and Clerk Marlina Jackson. Sarah Pope-Absent.

2. Pledge of Allegiance

3. Adoption of the Agenda

Motion to adopt the agenda. (Loren Bobolz/Dan Huisheere) The motion carried by voice vote with no negative vote.

4. Approval of the Minutes to the 2021 Annual Town Meeting and April 20th, 2021 Meeting

Motion to approve the minutes to the 2021 Annual Town Meeting and the April 20th, 2021 Town Board meeting. (Loren Bobolz/Dan Huisheere) The motion carried by voice vote with no negative vote.

Approval of the Minutes to the Special Meeting April 29th, 2021

Motion to approve the minutes to the minutes to the Special Meeting April 29, 2021. (Ben Wellnitz/Dan Huisheere) The motion carried by voice vote with no negative vote.

5. New Business

A. Introduction to board members-Michael Mulligan, District 7 Rock County Supervisor

District 7 Rock County Supervisor Michael Mulligan introduced himself and congratulated the new board members for their service. Looking for feedback on information provided as useful. Discussed Open Record Law, importance of setting agenda and postings. He suggested the board adopt a new ordinance around manmade water structures. Offering for the town to adopt an ordinance where if someone wants to build a pond on their property notifying of a 1000’ zoning change but rather a 3 mile radius. Chairman David Moyer requested that he provide more information and be put on the June agenda. Chairman David Moyer asked District 7 Rock County Representative about available funds to help with roads. Chairman David Moyer thanked District 7 Rock County Representative for attending tonights meeting and the welcome to board members.

B. Discussion and action on report by Fire District Representative

Report has been emailed to board members. Calls have increased. Budget is good. All have been trained in airpacks. Fire and EMS will be increasing non resident ambulance fee to $1400.00 resulting in an increase of revenue of roughly $12000.00.

C. Discussion and action on Zoning Officer Report

MZIS issued a zoning permit for J&L on Creek road & Egress Windows on Bradford Townhall Rd.

D. Discussion and action on Supervisors’ evaluation of their sections of roads

Discussion of pothole filling. Pete is out of office until Monday. Chairperson David Moyer will be sending the priority list of roads for pothole filling to him. WOrk to begin end of next week and or beginning of following week. Potholes on BC Townline Road will need to be split cost with Clinton. Plowing is split. Clinton and Bradford are responsible for splti costs of maintenance and repair. Chairperson David Moyer needs to discuss costs with Chairperson David Brandl of Clinton. Paver patching last year was a split cost. West of 140 to Carver’s Rock Rd has a lot of potholes. Treasurer Jill Bier inquired about budget for county road work. County is charging $665/day for 5 days of pothole filling. Reported that there is a lot of semi traffic cutting Clinton to HWY X using BC Townline road. Chairperson David Moyer suggested getting roads posted. 2 Class B road signs are at BC/140 and need to be put up again as both signs are in the ditch. Signage is needed for No-Thru Truck Traffic. Roads are not meant for carrying these heavy loads. In future consider winter posting. A few years ago Class B signs were ordered but unsure of current inventory. Some culverts on Minkey Road need attention. Potholes on Emerald Grove road need to be filled. Dan Huisheere reported that he filled potholes last week. Biggest situations are currently Creek Road, Odling Road, and Waite Road. Jill mentioned that there is a tree leaning over Carvers Rock Road near the park. Supervisors are responsible for the tree work. Set up a work date sometime next week. Dan and Dave will work on Signs on Friday morning at 9am--meet at townhall. 4x4’s needed. Ben will work on trees on Saturday.

E. Discussion and action on roadwork, including but not limited to tree trimming, culvert repair and replacement, crack filling, ditching, shouldering, maintenance including replacement of signs and posts, paver repair, pot hole filling, Creek Road Bridge State/Municipal Agreement and Emerald Grove Bridge Projects, Multimodal Local Supplement Project

Ryan from Battermans provided a Creek Road project update. Construction is underway, culverts are completed, 90% of ditching is done, ground up asphalt and rough graded. Working on soft areas and hauling new stone in. Dozen or so soft areas, spotty along edges. Tracking under the proposed quantities. Ditching will help get water off of the road. Chairperson David Moyer brought up a stolen piece of equipment from the project site. Ayre’s had a Parly Rake stolen, bought new one, and damaged it from stumps being hit. Machine blew lines and bent machine. Rain will help compact roads. Tentative first part of June for new pavement. On Schedule for completion date.

F. Discussion and Action of LRIP

Chairperson Dave discussed with Duane in regards to remaining balance on Creek Road Bridge. Fees come from the State. Breakdown isn't there. Some bills are 6-8 months out from state. County is an estimate not a proposal. Duane is the primary contact. Treasurer Jill asked how we want to pay the bill. Dave signed the bank loan on 5-17-2021. Chairman Dave allowed $500.00 payment to loan allocation fee out of account. First National Bank needs a few days before forms can be signed. Dave would be the signer and form allows Jill to be the transferer. Jill will submit reimbursement to the state when done. Loan is a line of credit. We have $85000 and $25000 to pay out. Tonight's bill total is $114000. Bank account balance would be in the $200000. DO we want to use our account before using the loan? Borrow one lump sum and not get as much interest. Account would have money for incidentals. Board wants to pay bills with the current account and not borrow from the line credit account.

G. Discussion and action on Town Hall Repair Committee Report

No report

H. Discussion and action on approval of Driveway Permit Applications

No applications received

I. Discussion and action on Utility Permit Applications

No applications received

J. Date for Board of Review

Clerk Marlina reported update on J& L Appraisals. Lack of communication. Department of Revenue involved. In 2020 board of review as postponed due to covid. Motion to set date for Board of Review for June 8th at 6:30 pm at the Bradford Townhall (Dan Huisheere/Ben Wellnitz). The motion carried by voice vote with no negative vote.

K. Report of Liquor License applications received

The Clerk reported that she had received applications from Hat Rack Tap Inc. and from JW Golf LLC

L. Discussion and action on Operator’s license applications received

Motion to approve the Operator’s Licence received from Catherine Jesuit for Hat Rack Tap. (Dan Huisheere/ Loren Bobolz). Motion carried by voice vote with no negative vote.

M. Discussion and action on levy for road repair costs and future funding

Supervisor Loren stated that more money is needed. Discussed options to bring up Levy at Annual Meeting, Special Meeting called for purpose, or to go to referendum for voters. Attorney Ollerich advised it does not have to be a vote on ballot but it needs to be posted/noticed/etc. Resolution is needed to increase levy. A levy is just for the next fiscal year. Recommended explaining to constituents and purpose/plan for increase levy. Budget worksheet from the state comes out in September, encourage board members to plan for special meeting in October. Discuss with Duane for fees and determine asking amount. Been bandaging a problem and have not properly fixed problems. Recurring agenda item. No action.

N.Resolution for Culvert

Paperwork to be signed and Supervisor Signatures needed.

O. Discussion and Action of Safe at Ben Wellnitz

Need to get the safe opened. Looking for combination yet. Safe has not been opened for years. Get estimate from locksmith. Supervisors suggested Aarons Lock and Safe in Beloit. Motion to get a bid to open the safe . (Loren Bobolz/Ben Wellnitz). Motion carried by voice vote with no negative voice vote.

P. Discussion and action on donations to Emerald Grove Cemetery Association and Mt. Philip Cemetery Association

In the past the township has donated money to cemeteries. Have donated $500.00 each for upkeep. Motion to donate $500.00 to Emerald Grove Cemetery and $500.00 to Mt Philip Cemetery Association (Ben Wellnitz/Loren Bobolz). Motion carried by voice vote with no negative voice vote.

Q. Discussion on ARPA Funds

Chairperson Dave and Clerk Marlina attended the WTA meeting regarding ARPA Funds. Many grey areas on how funds can be spent. More info to come at later date.

6. Citizen Participation

Attorney Ollerich discussed the Joint Court Agreement. Forfeiture of $500.00 received under agreement goes to the village. Costs over $501.00 are split. Ordinance update-minimum citation is $500.00. Clinton is last to sign. Process of forming a joint municipal court is still underway. Officer enforcement is current but waiting on citations. Mobile home ordinances should be enforced.

Gary Gilbank presented to board that he is interested in the direction of the board and the roadwork. He stated that he supports and is pleased with the direction of the roadwork. Improvements take time and if it takes a year it takes a year. He mentioned support of potential levy and confident that many Waite Rd residents would be supportive as well.

7. Announcements and Reports

a. The June Town Board meeting will be held on Tuesday, June 15th, 2021 at 6:30 p.m. at the Bradford Town Hall

b. Rock County Sheriff’s Report

Reported to board.

c. Personal Property Aid

Notice was received that Personal Property Aid is for $17,392.60. Also the town received a recycling grant for $844.00.

8. Treasurer’s Report

Motion to approve the Treasurer’s report. (Ben Wellnitz/Dan Huisheere) The motion carried by voice vote with no negative vote.

9. Bills for Approval

Motion to approve the Bills and pay from the general fund in the amount of $115129.87. (Ben Wellnitz/Dan Huisheere The motion carried by voice vote with no negative vote.

10. Adjournment

Motion to adjourn (Dan Huisheere/Loren Bobolz). The motion carried by voice vote with no negative vote. Meeting adjourned at 8:22pm.

Bills for Approval

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| **Rock Energy Cooperative** | **Town Hall Expense-Light** | **$14.91** |
| **Alliant Energy** | **Hwy. exp-street lights** | **$49.76** |
| **Rock Valley Publishing LLC** | **Recycling Notice-$6.88**  **Annual Meeting Notice $25.83**  **Weed Notice-$12.75** | **$45.46** |
| **Lentells Disposal** | **Recycling** | **$500.00** |
| **Clinton Community School District** | **Monthly Parking Permit Fees** |  |
| **Rock County Dept of Public Works** | **Engineering Fee-Creek Rd Bridge** | **$1780.39** |
| **Rock County Clerk** | **February Primary & April Election** | **$165.05** |
| **Pat’s Services, Inc** | **Town Hall Exp**  **3/20/2021-4/16/2021** | **$90.00** |
| **Nowlan & Mouat LLP** | **Merriam,/David 55.50**  **Police/Court agreement 92.50** | **$148.00** |
| **Premier Pest Elimination, LLC** | **Town Hall Exp-pest control** | **$80.00** |
| **WI Department of Justice** | **Town Board Exp-Background check** | **$7.00** |
| **First National Bank and Trust** | **LRIP Loan Fee** | **$500.00** |
| **Emerald Grove Cemetery**  **Mt. Phillips Cemetery** | **Cemetery Donation** |  |
| **Ayres Excavating** | **Creek Rd LRIP Construction** | **$84923.70** |
| **Battermans** | **Creek Rd LRIP Engineering & Design** | **$25,525.50** |
| **Marlina Jackson** | **Clerk Expenses-Toner & Town Hall Key** | **$300.10** |
|  |  |  |
|  | **total** | **$114129.87** |