**Town of Bradford**

**Town Board Meeting**

**Tuesday, January 18th, 2022 ~~immediately following the Planning and Zoning meeting at 6:00 p.m~~. 6:30pm at the Bradford Town Hall**

**Agenda**

1. Call to Order and Roll Call

All members present. Attorney: Mike Hahn present

2. Pledge of Allegiance

3. Adoption of the Agenda

Motion to adopt Agenda (Sarah Pope/Dan Huisheere). Motion carried by voice vote with no negative vote.

4. Approval of the Minutes to the December 21st, 2021 meeting

Motion to approve the Minutes to the December 21st,2021 meeting (Ben Wellnitz/Loren Bobolz). Motion carried by voice vote with no negative vote.

5. New Business

A. Joint Municipal Court Updates Discussion and Action-Chief Schultz

Chief Schultz presented to the board that an investigation has been initiated regarding litter complaints on property. The resident received a warning. Follow up will be occurring in about two weeks. They issued 15 different warning letters to Shady Hill residents for violations, including vehicle issues. With the cold weather they will address residential issues in the Spring. Warning letter gave them 30 days to fix the issue before citations will be issued. The Clinton PD has been in contact with the property manager, Joe Hagler. He has been excited and helpful. Dog licenses are still an issue at Shady Hill. 4 residents are non english speaking.

B. Discussion and Action on request for zoning change from Gary Gilbank of Parcel No. 6-3-208 (6.6 acres) and Parcel No. 6-3-209 (15.09 acres), the SE & SE ¼ of Section 28, Carvers Rock Rd, Town of Bradford under Chapter 19, Section 13 of the Code of Ordinances of the Town of Bradford and for a change of zoning from A-1 to A-2

A recommendation from the Planning and Zoning committee was received by the board to change the zoning of parcels 6-3-208 and 6-3-209 from A1 zoning to A-2 zoning. A motion to accept the recommendation from planning and zoning committee to change the zoning from A1 to A2 on parcels 6-3-208 and 6-3-209 was made (Loren Bobolz/Dan Huisheere). Motion carried by voice vote with no negative vote.

C. Discussion and action from Doug Gust for runway proposal

Doug Gust shared maps with the board for a proposed runway. He is seeking a private use landing strip on Tracy land. Inquiring about Conditional Use Permit. Supervisor Sarah asked what type of planes. Doug responded that they would be agricultural planes (spraying). Would like to build a hanger and has spoken with the state and FAA. Approval from FAA could take up to two months. Intentions are to buy property with condition of runway approval. Runway would be 2400’ and run east to west. Josh Tracy would sell Doug Gust 15 more acres to stay out of wetland area and would sell off of the southside. A boardmember asked where fuel would be stored and Doug responded that there wouldn't be much fuel. He also stated that he would like to build a house at some point. Board advised that action cannot be taken until land is bought. Recommended him and Josh complete Conditional Use Application and current landowner would need to sign it. Application needs to be received before a P&Z meeting will be scheduled.

D. Discussion and action on town insurance renewal

No changes at this time. A motion to accept the insurance renewal was made (Sarah Pope/Dan Huisheere). Motion carried by voice vote with no negative vote

E. Delavan Darien School District Report

none

F. Discussion and action on report by Fire District Representative

Ryan Wellnitz presented to the board that in 2021 they had 666 calls. 492 in 2020. 174 more calls in 2021. December was the lowest month with 43 total calls. 515 in the Village, 69 in Town of Clinton, and 62 calls in Bradford. 20 calls were mutual aid. Covid is still an issue. Lots of discussion with fire board and municipalities of budget. At this time they are unsure of an ambulance purchase but put the ambulance purchase on the May agenda. Ambulance is due tentatively August 2022. Included in the budget for $199000. Upcoming dates for the fire distinct: food tent, St Pats Day at Boxcars, April 1st Audit of books is due, May 2022 Annual meeting and election of officers. Supervisor Loren thanked Ryan on behalf of the board for all the work on the budget he has done.

G. Discussion and action on Zoning Officer Report

None

H. Discussion and action on Supervisors’ evaluation of their sections of roads

Pat from the County introduced himself to the board. He is responsible for Bradford plowing and other maintenance. He was out tree trimming , plowed a few times, no major bad spots. Saturday he put Sand and Salt down Placed speed limit sign on BC Townline and a hidden driveway sign for Wes Milner. Contact Pat with any questions.

Supervisor Dan shared that there is 1 dead tree on a wire by Larson Rd. Doesn't know if it will be an issue until it breaks a line. Also large pothole on Carvers Rock Rd by Kevin Popes driveway.

I. Discussion and action on roadwork, including but not limited to tree trimming, culvert repair and replacement, crack filling, ditching, shouldering, maintenance including replacement of signs and posts, paver repair, pothole filling and LRIP projects

Chairperson Dave shared that the shouldering has not been completed yet on Waite rd, has to wait til Spring. Also bids do not have to be put out if County is completing the work. ROad mowing, are we going to put that out to bid? Supervisor Loren received an inquiry about it and is going to get a bid to compare to the county.

Culvert/Bridge Aid for work on Bradford Townhall Road was incorrect. Jill worked with Duane to correct it but we need approval for an additional $1469.78. Motion to submit bridge/culvert aid to county for $1469.78 and split 50/50 for credit was made. (Sarah Pope/Loren Bobolz) Motion carried by voice vote with no negative vote.

Approval for $1469.78 to county for additional expenses on Bradford Townhall Rd Culvert. Split (50-50 credit)

The December bill from the county arrived after our December meeting, Duane expects that another $30000 will be billed for Emerald Grove Bridge.

Jill followed up with charges for signage, In December we were billed $224 for Labor, and $142.44 for materials in January.

Supervisor Loren asked who owns the bridge now that work is completed and how do we take ownership of it? Would need a resolution to accept bridge as built. Agreement needs to be reviewed by attorney.

J. Discussion and action on Town Hall Repair Committee Report

Dave met with Dan Wellnitz. Project would need to be put out to public bid if over $25,000. Discussion of the proposed town hall building was made. Dave would like to oversee the project and have a say in the sub contractors. A good insulated building with a well and septic is needed. Chuck Demas is working on an architectural drawing. Works by the square foot. Cost would be roughly $1200. Site plan needed before drawing can be completed. Battermans or Combs could work on a site plan. Bruce Hudson talked to Adam at the county and a holding tank could be put in since there was no room for septic. Holding a tank costs roughly $5000. We have a motion to go ahead with the architectural design. Suggested we set up a meeting with Chuck, Dave, Ben, Jill, and Marlina before the next meeting.

K. Discussion and action on approval of Driveway Permit Applications

none

L. Discussion and action on Utility Permit Applications

none

M. ARPA Funds discussion and action

Dave and Marlina attended a webinar put on by the Department of Treasury. The septic for the town hall is well within the realm of ARPA requirements. ARPA letters will be sent to the county to request funds for assistance with septic and well. County may be willing to help us out financially. A motion to send a letter to the county requesting additional funds was made (Sarah Pope/Ben Wellnitz). Motion carried by voice vote with no negative vote.

N. Discussion and action on possible Wind Tower Citing Ordinance

Looking for a mile long setback from any resident for placement of a windtower. Michael Oellerich is needed to write a siting up for the board. Many individual landowners have been approached but not the board. Easement rights are required and one tower per 40 acres is suggested. No action.

O. Discussion and Action on Permit Fees

Discussion on permit fees for demolition, construction, etc. Make a revision for fees to be doubled if work is started or completed before permit is issued. Attorney Hahn advised that that would be an ordinance amendment and would require a formal ordinance change.

6. Citizen Participation

Doug Gust read an article to the board about Solar Panels.

7. Announcements and Reports

A. The February Town Board meeting will be held on Tuesday, February 15th, 2022 at 6:30 p.m. at the Bradford Town Hall

B. WTA Meeting January 20th, 2022 at 7:00pm via Zoom or at Harmony Townhall

C. Rock County Sheriff’s Report

Emailed to supervisors.

8. Treasurer’s Report

Settlement in January. On the second page, took December receipts and can see the checkbook without the tax roll monies is $239633.30, budget should be close. Little high considering we got a late county bill. Motion to approve the treasurer's report (Sarah Pope/Loren Bobolz) Motion carried by voice vote with no negative vote.

9. Bills for Approval

Dave suggested a credit card for the township at last month's meeting. Jill looked into it and other treasures suggested that it is not the route to go as board members/treasurers/clerk change. Suggested to look into a bank card instead.

Marlina requested the purchase of QuickBooks and will bring info to the February meeting with prices.

Motion to approve the January Bills was made (Sarah Pope/Dan Huisheere). Motion carried by voice vote with no negative vote.

10. Adjournment

Motion to adjourn (Loren Bobolz/Dan Huisheere).

Meeting adjourned at 7:50 pm

**Bills for Approval**

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| **Rock Energy Cooperative** | **Town Hall Expense-Light** | **$28.78** |
| **Alliant Energy** | **Hwy. exp-street lights** | **$50.31** |
| **US Cellular** | **January/February** | **$106.48** |
| **Lentells Disposal** | **Recycling** | **$500.00** |
| **Clinton Community School District** | **Monthly Parking Permit Fees October** | **$170.95** |
| **Pat’s Services, Inc** | **Town Hall Exp 11/27/21-12/24/21** | **$90.00** |
| **Grota Appraisals** |  |  |
| **John D Jacobs** | **Overpayment on Taxes** | **$30.10** |
| **Rock County Department of Public Works** | **Engineering Design Emerald Grove Bridge-**  **Material: $24,700.83**  **Admin Support: $1039.90**  **Total: $25,740.73**  **Road maintenance: Signs O’Riley Rd $136.69** | **$25,887.42** |
| ***Rock County Treasurer*** | ***Tax payment*** | ***$190,397.50*** |
| ***Clinton Community School District*** | ***Tax Payment*** | ***$399,638.90*** |
| ***Delavan-Darien School District*** | ***Tax Payment*** | ***$14,406.32*** |
| ***Blackhawk Technical College*** | ***Tax Payment*** | ***$33,879.33*** |
| ***Rock County Treasurer*** | ***Dog License Payment*** | ***$103.00*** |
| **Marlina Jackson** | **Reimbursement** | **$78.37** |
| **Village of Clinton** | **Code Enforcement for 2021** | **$250.00** |
|  | **Total:** | **$665,617.46** |