**Town of Bradford**

**Town Board Meeting**

**Tuesday, December 21, 2021 at 6:30 p.m. at the Bradford Town Hall**

**Minutes**

1. Call to Order and Roll Call

2. Pledge of Allegiance

3. Adoption of the Agenda

Motion to adopt Agenda (Loren Bobolz/Sarah Pope). Motion carried by voice vote with no negative vote.

4. Approval of the Minutes to the November 15th, 2021 meeting

Motion to approve the Minutes to the November 15th,2021 meeting (Sarah Pope/Ben Wellnitz). Motion carried by voice vote with no negative vote.

5. New Business

A. Joint Municipal Court Updates Discussion and Action-Chief Schultz

Joint Municipal Court Agreement-Chairman David Moyer shared with board that there has not been much communication with Chief Schultz and Cheif apologized for being unable to attend the November meeting as he had another commitment. He should be able to attend most meetings moving forward. They are ready to begin going into Shady Hill and can proceed with nuisances in Shady Hill as they move forward. Chairperson Dave does not want to see anyone displaced during winter. No communications have been made with David Merriam. There has been a complaint for the property at Creek Rd and Odling. Litter in yard and blowing into neighboring yards. Joint court will proceed with contact.

Tire dumping is still an issue in the township. Schultz encourages supervisors to contact him to document complaints.

~~B. Discussion and possible action Shady Hill Mobile Home Court~~

C. Discussion and action on Braukhoff Pit

Supervisor Dan and Chairperson Dave met with Dave Churchill and came to an agreement as well as with Rock Road. Dave Churchill is responsible for little haulers. Town of Bradford and Stone LLC can haul on town roads for rock and gravel projects to travel to HWY 140 west on Minkey Rd to S Carvers Rock Road to BC Townline Road. Agrees to twice annual road evaluation. Agreement is to patch and repair damaged roads on route. Agreement is for 5 years. May be transferable with approval of town board. Chairperson Dave read the agreement to Attorney Oellerich. Dave Churchill and President of Rock Road signed agreement. Agreement allows smaller haulers to haul under David Churchill. Trucks are empty on way into BC Townline and full on return trip. Supervisor Dan asked if anyone has shared agreement with Clinton Township. Dave explained that for class A an empty truck can drive on. Waite Rd is posted as Class B. Dave explained to Mike Marquette at Rock Road that verbiage is same except for name for Rock Road contract and includes their subcontractors for Rock Road. Dave Churchill agreed to road route. Motion to approve road agreement for David Churchill and Rock Road was made (Loren Bobolz/Dan Huisheere). Motion carried by voice vote with no negative vote.

D. Discussion and action on Recycling Contract for 2022

Contract remains the same as 2021 contract. $500.00 month for monthly recycling pickup through Lentells Disposal. Motion to proceed with 2022 Recycling Contract was made (Sarah Pope/Ben Wellnitz). Motion carried by voice vote with no negative vote.

E. Discussion and action on date for Town Caucus (between January 3rd and January 21st, 2022)

Motion for Caucus to be held at 5:45 on Tuesday, January 18th at the Bradford Townhall (Sarah Pope/Dan Huisheere). Motion approved by voice vote with no negative vote.

F. Discussion and action on Town Advocacy Membership renewal

Motion to approve Town Advocavy Membership renewal (Sarah Pope/Loren Bobolz). Motion carried by voice vote with no negative vote.

G. Discussion and Action on ARPA Funds proposal

Supervisor Ben shared that we received an estimate from Dan Wellnitz for a townhall building using ARPA funds. Variables in the estimate including plumbing, heating, eclectic, and those can be bid out if needed. Jill has spoken with Hudson about septics and Adam at the county. County has spent 11 million of the 33 million they received. Discussion of putting in a county request for ARPA funds to help offset cost of well and septic. The lot line is roughly 1.5’ from teh pole and proposed building would be 7’ from property line. If we remove tree there would be more space. Building proposal is 20’x50’ and completing the project at another time would probably never happen. It is time for a bathroom and running water at the townhall. P&Z would need to meet to approve a variance and permit fees and architectural drawings would be needed. A motion to approve using ARPA funds to get an architectural design for new townhall office building was made (Sarah Pope/Loren Bobolz). Motion carried by voice vote with no negative vote.

H. Request to reopen the budget process, Discussion and Action Fire District portion of budget

Village of Clinton has been attending meetings with lots of questions. The village likely wont approve Fire Budget at their meeting. Town of Clinton approved it last night. There was a heated meeting on Thursday. Ambulance calls are up and paying down loans with principal and interest has been happening. February the engine will be paid up and the ambulance loan after that. They would go back to minimum payment for engine. Fire board members are not in agreement with the village and Clinton claims they are $400,000.00 short. 2021–$105863.26 2022–$89257.28. $25000 will be used to paydown on engine. $33984 + $25000 to pay on engine and there is extra money at end of the year but the payments are coming to pay down the debt. Budgeting came in at end of the year with little time to discuss. If not settled it will go back to the 2021 budget. FIre budget is supposed to go to board by September. IF we approve and the village doesnt it reverts back to the 2021 budget. Tax payers money has to be accounted for. Non profits cannot predict a profit at year end. Dave would liek to see fundraising events and the fire income comes primarily through insurances. We would still pay less in 2022. A motion to approve the revised budget was made (Ben Wellnitz/Sarah Pope). A vote as taken as follows-Sarah, yes Loren, yes Dan Huisheere, yes Ben Wellnitz-yes Dave Moyer, yes

Motion carried.

I. Discussion and action on report by Fire District Representative

Notes were handed out. Loren explained that expenses were so high because they are running all the time. Report emailed.

J. Discussion and action on Zoning Officer Report

John Kivlin 9231 E Avalon Rd

Delco 2939 Old HWY 140 S

RR crossing in Avalon near 9048

Motion to approve zoning report (Sarah Pope/Dan Huisheere). Motion carried by voice vote.

K. Discussion and action on appointment of Election Inspectors for 2022-2023

Election inspectors will complete training through county. Inspectors include-Jill Bier, Sarah Pope, Jan Moyer, Vicky Duoss, Sharon Douglas, Sharon Hargarten, Sue Koch, Donna Mullooly, Carol Essellman, Lorilea Reible

L. Discussion and action on Supervisors’ evaluation of their sections of roads

Roads are ok, we completed PASER scoring. A LaPraire resident notified a member of the board that a semi came off of Avalon Rd down Emerald Grove road. It was a Fleet Farm truck. Supervisor Sarah also noted that there are a lot of vehicles speeding down Avalon Rd in the early morning hours (5-6am) and would like officers to be aware of it.

M. Discussion and action on roadwork, including but not limited to tree trimming, culvert repair and replacement, crack filling, ditching, shouldering, maintenance including replacement of signs and posts, paver repair, pothole filling and Emerald Grove Bridge Project, upcoming LRIP

Janaury 15th is the deadline for LRIP. We ranked #2 for the Emerald Grove Road Project and #9 for Creek Road. BC Townline road needs to be split invoiced to Clinton for roadwork completed on BC Townline. Bradford Townhall Road vulcer aid is to be split with County. The sign inventory was given to Pete at the County. They drove around looking at signage. Also did some patching. Dave received a call from a resident in Wyman Rye and Churchill hauling has not repaired road up there yet for cold patch.

N. Discussion and action on Town Hall Repair Committee Report

No news aside from ARPA update

O. Discussion and action on approval of Driveway Permit Applications

None

P. Discussion and action on Utility Permit Applications

None

~~Q. Discussion and possible action on Wind Tower Siting Ordinance~~

Motion to table (Sarah Pope/Dan Huisheere) Motion carried.

R. Discussion and Action on Permit Fees

Chairperson Dave wants to see increase in permit fees so if you get a permit after work is completed the fee would be doubled or tripled. Dave has also contacted John Lader that demolition fees are not paid yet.

6. Citizen Participation

None

7. Announcements and Reports

A. The January Town Board meeting will be held on Tuesday, January 18th, 2022 at 6:30 p.m. at the Bradford Town Hall

B. Rock County Sheriff’s Report

Report emailed to supervisors.

8. Treasurer’s Report

Jill shared the treasurers report. See handout.

Motion to approve the treasures report (Sarah Pope/ Dan Huisheere). Motion carried by voice vote with no negative vote.

9. Bills for Approval

Bills were shared with supervisors. Going to hold the 119.40 to County until clarification is received. A township credit card is needed for online purchases. Marlina would need a credit card for incidentals. A motion to get a town credit card was made (Sarah Pope/Loren Bobolz). Motion carried by voice vote with no negative vote.

Motion to approve the bills.(Sarah Pope/Loren Bobolz). Motion carried by voice vote with no negative vote.

10. Adjournment

Motion to adjourn (Sarah Pope/Dan Huisheere). Meeting adjourned at 8:09pm

**Bills for Approval**

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| **Rock Energy Cooperative** | **Town Hall Expense-Light** | **$31.13** |
| **Alliant Energy** | **Hwy. exp-street lights** | **$50.31** |
| **Rock Valley Publishing LLC** | **Budget Hearing: 92.06**  **Meeting of Electors: 15.10**  **Notice Spring Election: 27.84** | **$135.00** |
| **Lentells Disposal** | **Recycling** | **$500.00** |
| **Clinton Community School District** | **Monthly Parking Permit Fees October** | **$170.95** |
| **Pat’s Services, Inc** | **Town Hall Exp 10/30/21-11/26/2021** | **$90.00** |
| **Premier Pest Elimination LLC** | **services** | **$80.00** |
| **Grota Appraisals** |  |  |
| **Paul Knaak** | **overpayment on taxes** | **$5.00** |
| **Rock County Department of Public Works** | **Bradford Townhall Rd:**  **equipment 473.24**  **Labor: 925.14**  **Material: 532.48**  **Small Tools: 12.03**  **Admin Support 81.80**  **Emerald Grove Bridge:**  **Engineering: 34151.82**  **Creek Rd:**  **Engineering Design: 119.41**  **Paver Patching $14661.50**  **Labor: 138.67**  **Equipment: $75.10**  **Small Tool: 1.80**  **Admin Support: 2069.14** | **$2,024.69**  **$51217.44**  **Total: $53,242.13** |
| **Rock County Department of Public Works** | **2021 Winter Maintenance Fees-Second Half** | **$19,123.20** |
| **WTA/TAC** | **2022 Town Advocacy Council WTA membership 1/1/22-12/31/22** | **$268.00** |
| **Jill Bier-Reimbursement** | **Ink & paper 123.55**  **88.07**  **Refill 32.98**  **Stamp 20.95**  **66.00**  **Folders 59.04**  **Stamps: 33.94**  **232.78**  **55.00**  **60.00** | **$772.31** |
| **Sandra Clarke** | **Weebly Website Domain Renewal-2 years**  **\*Online payment\* $33.90**  **Microsoft Renewal $105.49** | **$139.39** |
| **Election Systems & Software** | **Elections** | **$362.50** |
| **Payne and Dolan** | **Waite Rd**  **Fine grade: 17246.60**  **2” HMA Pavement Binder 88037.54**  **Remove Butt Joints 2132.90** | **$107,417.04** |
| **Town Board Chairperson** | **Quarter 4 Salary** | **$2287.75** |
| **Supervisor #1** | **Quarter 4 Salary** | **$808.07** |
| **Supervisor #2** | **Quarter 4 Salary** | **$808.07** |
| **Supervisor #3** | **Quarter 4 Salary** | **$808.07** |
| **Supervisor #4** | **Quarter 4 Salary** | **$808.07** |
| **Town Treasurer** | **Quarter 4 Salary** | **$2070.67** |
| **Town Clerk** | **Quarter 4 Salary** | **$4637.65** |
| **P& Z Carie McGinis** | **Per Diem: $30**  **SS:$1.86 Medicare: .44** | **$27.70** |
| **P&Z James Churchill** | **Per Diem: $30**  **SS:$1.86 Medicare: .44** | **$27.70** |
| **P&Z Robert Risseeeuw** | **Per Diem: $30**  **SS:$1.86 Medicare: .44** | **$27.70** |
| **P&Z Sharon Hargarten** | **Per Diem: $30**  **SS:$1.86 Medicare: .44** | **$27.70** |
| **P&Z Sharon Douglas** | **Per Diem: $30**  **SS:$1.86 Medicare: .44** | **$27.70** |
| **WI DOR** | **State Withholding** | **$226.80** |
| **EFTPS** | **Federal Withholding-$243**  **FICA-$2126.70** | **$2369.70** |
| **Marlina Jackson-Reimbursement** | **Toner cartridges** | **$166.66** |
|  | **Total** | **$197516.97** |