**Town of Bradford**

**Town Board of Adjustment Committee**

**Joint Public Hearing**

**Tuesday, April 19th, 2022 at 6:00 p.m. at the Bradford Town Hall**

**Minutes**

1. Call to Order

 Meeting called to order at 6:04 pm Don Esselman, Margaret Waite, Andy Hargarten all present

Also present: Marlina Jackson, Jill Bier, Dave Moyer, Steve Ebeling (CCI), Sharon Douglas, Dan Huisheere, Loren Bobolz

Nominate Don Esselman to serve as Board of Adjustment chair (Margaret Waite/Andy Hargarten). Approved.

2. Request by Bradford Town Board on Parcel No. 6-3-151 (.4 acres) acres), S .4A N .9A OF E 4.5A NE1/4 NE1/4 Section 22, Carvers Rock Rd, Town of Bradford under Chapter 4, Section 4.6 of the Code of Ordinances of the Town of Bradford to request a variance for setback of lotline requirements.

Don read the request for a variance set back of the lotline on the south and west side.

 3. Discussion

Chairman David Moyer shared that this was proposed to have a place with 21st century facilities such as sink, running water, toilets, equipment storage and due to covid requirements need to be met such as a well and septic system as a port-o-potty is no longer adequate. Building will be ADA compliant. This is the 1st time funding has been available for such a purpose (covid compliance) and it is time to create a functional environment. Margaret asked about a building addition and Dave and Loren responded that the foundation of the current building is settling and would be just as expensive to repair as it would be to add a building. In future if something happens an addition could be added. Currently difficult to keep up with pest control.

Margaret stated that if not for government use to use a variance we would be setting a precedence in the township by utilizing variance but as it is a government building it is necessary. There will be a 10’ setback between buildings to maintain fire safety.

Bradford received $11900 in ARPA funds and we have applied for assistance from the county in the amount of $5000.00 and remainder would be funded through the WI board of commissions. TOtal estimated cost of building is $220-225000. No talk of levy to fund. Town should be able to cash flow it in 3-5 years. Roadwork will still be completed. ARPA funds need to be used by 2024. There will be additional expense to maintain two buildings but building two will be more efficient with south facing windows.

4. Adjournment

Motion to adjourn (Margaret Waite/Andy Hargarten) 6:18pm

**Town of Bradford**

**Board of Adjustment Meeting**

**Tuesday, April 19th, 2022 immediately following the public hearing**

**Minutes**

1. Call to Order and Roll Call

Meeting called to order at 6:18 pm. Roll call Margaret Waite, Don Esselman, Andy Hargarten-All present.

2. Pledge of Allegiance

3. Adoption of the Agenda

Motion to adopt the agenda (Margaret Waite/Andy Hargarten). Motion carried by voice vote with no negative vote.

4. Discussion and action on Request by Bradford Town Board on Parcel No. 6-3-151 (.4 acres) acres), S .4A N .9A OF E 4.5A NE1/4 NE1/4 Section 22, Carvers Rock Rd, Town of Bradford under Chapter 4, Section 4.6 of the Code of Ordinances of the Town of Bradford to request a variance for setback of lotline requirements.

Don states that landowners have been contacted, no objection. No residents in attendance. The criteria for safety setbacks are being met and board unanimously approves of variance.

Motion to approve variance for setback of lotline requirements (Margaret Waite/Andy Hargarten). Motion carries by voice vote with no negative vote.

 5. Adjournment

Motion to adjourn (Andy Hargarten/Margaret Waite) 6:21 pm.