**Town of Bradford**

**Town Board Meeting**

**Tuesday, August 16, 2022 at 6:30 p.m. at the Bradford Town Hall**

**Agenda**

1. Call to Order and Roll Call

Meeting called to order at 6:51 pm. Dave Moyer, Sharon Douglas, Loren Bobolz, Dan Huisheere, Ben Wellnitz, Jill Bier, Marlina Jackson, Attorney Oellerich in attendance.

1. Pledge of Allegiance
2. Adoption of the Agenda

Motion to approve the agenda and move the closed session to the end of the agenda. (Dan Huisheere/ Loren Bobolz) Motion carries by voice vote with no negative vote.

1. Approval of the Minutes to the July 19th, 2022 meeting

Motion to approve the minutes from the July 19 meeting. (Loren Bobolz/Sharon Douglas). Motion carries by voice vote with no negative vote.

1. New Business
2. Discussion and action on Joint Municipal Court chief Schultz shares that there are no open cases currently pending, only pending is the Espinoza property. Dave is working on it before the Clinton police get involved again. Chief Schultz shares that Highway 140 will be closed south of town from Monday, August 22 to Friday, August 26 for Railroad repair. Inaccessible at the tracks north and south.
3. Discussion and Action on Zoning Board Recommendation for Larry and Sharon Hargarten Conditional Use Permit zoning board makes a recommendation to the board regarding the Hargarten request for conditional use permit. Dave states that he is concerned about the cattle in the waterway but per the agreement with the county Dave has read over the contract with Norm. A motion to grant Sharon and Larry Hargarten conditional use permit within terms of the county agreement was made. (Sharon Douglas/Loren Bobolz). Motion carried by voice vote with no negative vote.
4. Discussion and Action on Zoning Board Recommendation for Myra Roehl zoning change (A1 to A2) Planning And zoning recommends a zoning change to Myra rails property from A1 to A2. A motion to accept the zoning change on Myra Roehls property from A1 to A2 was made. (Sharon Douglas/Dan Huisheere). Motion carried by voice vote with no negative vote.
5. Discussion and Action on Zoning Board Recommendation for Cori and Justin Burke zoning change (A1 to A2) Planning And zoning board recommend changing the zoning for Justin and Cori Burkes property from A1 to A2. A motion to acccept the zoning change and Justin and Cori Burke property from A1 to A2 was made.(Sharon Douglas/Ben Wellnitz). Motion carried by voice vote with no negative vote.
6. Discussion and Action on Zoning Board Recommendation for Cori and Justin Burke Conditional Use Permit planning and Zoning board recommend tabling the conditional use request by Justin and Cori Burke. A motion to table the conditional use request by Justin and Corey Burke until paperwork is all in place was made. (Dan Huisheere/Sharon Douglas). Motion carried by voice vote with no negative vote.
7. Discussion and action on report by Fire District Representative

Chief Rousch read report. They are in the process of finishing the ambulance and it’ll arrive within a month or two. Work is progressing at this point. Ryan Wellnitz advises for acts 977 for the paramedic squad is moving forward as well. They have approved Hastings asphalt services for repairs the parking lot. The budget was $6000 actually cost $14,000. Quote came in under and approved the repair. Audit is a hot topic have not heard back from audit company. Village put notice out for audits on the village website. The fiscal budget is underway as well and are very pleased with where the department is at. Also discussion of EMS wages. Clinton is towards the end of pay scale in the area for on-call installation etc. Chief is putting a package together. Special meeting in August to approve the budget. Insurance rates have gone up in fuel increase as well and the audit fees. Heart monitor is in process of an upgrade. One loan quote came back and has been compounding at 4.94% over 60 month term payment would be $2860 a month. voices have been sent to township. Board thanks chief and Ryan Wellnitz for all they do.

1. Discussion and action on Charlotte Martin for potential employment
2. Discussion and action on Zoning Officer Report Dave was sent to a property on Creek Road. It was Scott Gretschman‘s property. Scott presented a plan in a driveway was permitted 18 years ago no need for a new permit to be issued. Loren asks about the building at Berks property. Dave shares he discussed this with Michael. building is acceptable. Dave shares that non-conforming properties have to be conforming for permits in order to be issued. Objective is to get proper zoning before permits are allowed. Jill asks if that includes sales. Michael states no not for new owners they are bought as non-conforming lots. Jill asked if she should note to the title company at time of sale. Michael advises to To let purchasers know it is non-conforming and direct them to Dave with questions.
3. Discussion and action on Supervisors’ evaluation of their sections of roads Sharon received a call regarding the north end of Camp Road. Board asks about pricing and culvert work. Loren states there are potholes all over. Dave gave Pete a list. Potholes are growing. Board states that if county worker is driving roads he should see potholes. Sharon asks about a damaged stop sign. The fee for the damage stop sign is $114 plus tax plus admin fees for the stop sign damaged in Bradford and Inman Road. Dave states Bill Jones mowing should be responsible for the cost and expense that we should not be paying the county for those repairs. Dave drove down Kemp Road in the signage is not correct several things have been hits during the last mowing.
4. Discussion and action on roadwork, including but not limited to tree trimming, culvert repair and replacement, crack filling, ditching, shouldering, maintenance including replacement of signs and posts, paver repair, pot hole filling as requested Dave received estimates for culvert dips there are three on Kemp Road three on Avalon and the bridge by Avalon Road the bid from a month ago for Emerald Grove resurfacing came in but cannot be completed until 2023. Maple Lane also an issue. work order 608 on Kemp Road for 4450 and can do it in 5 to 10 days. Work order 611 for Avalon Road $1000 west of town up from Bill Mollooly‘s is well worth the cost. Work order 609 for carvers rack by Highway 14 to be greater patched crushed with some asphalt is probably an area that should be brought up to the dairy. Work order 610 is the area by carvers rock bridge for $750. Loren asks about the area north of kevin and Nancy popes and we should get it looked at. Total of $7980 in projects. Loren asks about the Bridge by Ruth Inmans old arch bridge. A motion to accept bids for Kemp Rd., Carvers Rock Rd., Avalon Road in $2000 for spots by whites/popes and by Ruth in men’s for greater patch.. (Loren Bobolz/Dan Huisheere). Motion carries my voice vote with no negative vote. Sharon asks about the funding request on Emerald Grove Road. Dave says that no because our funds did not come out as much. Sharon says that they have received lots of complaints about Emerald Grove Road. Dan asked if Ayres got back to Dave with prices. Dave said he hast to get Brian on a map. Dave wants board to review the map will look at it afterwards. A motion to get Emerald Grove to Maple Ln., South of bridge in the amounts of $35,427 and using bio solid payments to cover it. Sharon asks about 2 inch overlays if the base is junk and asks if county guarantees their work or if it’s an estimate. Dave asked if other contractors asked that. Sharon states she’s just asking. Sharon asked if the $35,000 investment when the base is junk is worth it. Dave says county greeter patched held up on Bradford Townline Road and the rock road grader patches are falling apart. Dave is in discussions with Rock Road and Mike about re-patching. Dan says Work has to be completed by September before school starts. Loren says the hill to the bridge is worse it is solid towards Maple Lane. Dave had Pete look at it and it’s a perfect candidate for an overlay. By recommendation it needs to work. Received many compliments on Waite Road. Jill asked if $35,000 is an estimate or a quote. Dave says all our estimates and to plan on that number for our budget. No discussion on change. Dan says if we look at this as a long-term deal and grinding by Ben’s we can get work done without federal aid. We save on engineering costs and are getting roads done and fixed or are we paying for redesigning. Dan says look at Laprairie Township getting 2 inch overlays this year crack filling next year 2 inch overlays the next year the example is a Milton shopiere Road. Dave states the asphalt gets broke as it gets older. Pete says you can have a bad area underneath but not all of it is bad. A good tack adheres. Do you thinks county did a good job. Sharon says asphalt is much better than it was 10 years ago. Motion to amend the request to inspect before work is completed for the 2023 budget year.(Dan Huisheere/Ben Wellnitz).
5. Discussion and action on Town Hall Repair Committee Report Marlina shares that there are critters in the wall at the Townhall. Jill and Sharon I’ve heard them as well.
6. Discussion and action on Town Hall Building 2 Project Dave shares a Town Hall building two project is underway footings and frost wells are going in. South-central is putting pump in and it is marked. Will begin backfilling on Friday. Jill asks if they still want Bob to help. Dave states that the floor can possibly pour next week and construction to begin. Jill shares of the flag is being moved. In 1976 the flag was dedicated.
7. Discussion and action on approval of Driveway Permit Applications

none received.

1. Discussion and action on Utility Permit Applications

None received.

1. Discussion of 2022 Budget preparation

Sharon is going to assume Sara‘s position as budget coordinator. We are going to let us know and projects for next year the board will. There will be a separate line for ARPA and the loan from the library. Expect $12,000 a year in loan payment amount.

1. Discussion of 2022 Equalized Value Report emotion to table until next months meeting was made. (Dan Huisheere/Sharon Douglas). Motion carried by voice vote with no negative vote.
2. Citizen Participation

Sharon Hargarten states that BC town line with those big trucks and trees will need to be trimmed when you head towards 140 as the trees are really hanging. Dave states that the county is bringing equipment in November. Dan says we should have Patrick do it. Issue will be buses meeting trucks. asking Ludy for a bid because ditch is too deep. They will contact them for more information. Money is budgeted but worried about the timeline.

1. Announcements and Reports

A. The September Town Board meeting will be held on Tuesday, September 20th, 2022 at 6:30 p.m. at the Bradford Town Hall

B. Rock County Sheriff’s Report

Officer Davis shares that there is a complaint received for children near the tracks and Evelyn they have sent deputies but have not seen any activity board also shares that there has been activity again in Carvers Rock Park and they will look into it.

C. Chairman's Report

Dave states the picnic is canceled for August 27 and is due to circumstances.

8. Treasurer’s Report Jill Treasurer report she explained the sweep account to the board. $10,000 is none interest bearing. The second part of the Arbor funds have been received but cannot be moved until sweep account was set up. 10 $3000 of RP funds. $454,945 are in the checking account. A motion to accept the treasurers report.(Ben Wellnitz/Dan Huisheere). Mission carried by voice vote with no negative vote. Jill States that she was going to leave the $6000 in the regular account so we can make it a bigger transfer when we pay for building two.

9. Bills for Approval Motion to approve the bills was made.(Loren Bobolz/Dan Huisheere). Motion carried by voice vote with no negative vote.

10. Adjournment Motion to adjourn. Parentheses Loren Bobolz/Dan Hoosier parentheses. Motion carries by voice vote with no negative vote. Meeting adjourned at 8:27 PM