**Town of Bradford**

**Town Board Meeting**

**Tuesday, April 20, 2021 immediately following the Annual Town Meeting which will begin at 6:30 p.m. at the Bradford Town Hall**

*1. Call to Order and Roll Call*

Town Board Chair David Moyer called the April Town Board meeting to order at 6:42pm p.m. immediately following the Annual Town Meeting at the Bradford Town Hall. Also present were Supervisors Sarah Pope, Loren Bobolz, Dan Huisheere and Ben Wellnitz, Treasurer Jill Bier, Clerk Marlina Jackson, Constable Ed Reible. Also present: Ryan Wellnitz

*2. Pledge of Allegiance*

*3. Adoption of the Agenda*

Motion to adopt the agenda. (Sarah Pope/Ben Wellnitz) The motion carried by voice vote with no negative vote.

*4. Approval of the Minutes to the March 16th, 2021 Meeting*

Motion to approve the minutes to the March 16th meeting. (Loren Bobolz/Ben Wellnitz) The motion carried by voice vote with no negative vote.

*5. New Business*

*A. Discussion & action on signing of County Contract to start on November 1st, 2021.*

Chair David Moyer presented the three year proposed contract with the County beginning November 1st, 2021. Motion to sign the county contract (Loren *Bobolz/Sarah Pope) The motion carried by voice vote with no negative vote.*

*B. Discussion & action on appointment of Sharon Douglas for a one-year term to the Planning & Zoning Committee.*

Chair David Moyer appointed Sharon Douglas to a one-year term to the Planning & Zoning Committee. Motion to confirm the appointment of Sharon Douglas to a one-year term on the Planning & Zoning Committee (Sarah Pope/Ben Wellnitz). The motion carried by voice vote with no negative vote.

*C. Discussion & action on appointment of Sharon Hargarten to a three-year term to the Planning & Zoning Committee*

Chair David Moyer appointed Sharon Hargarten to a three-year term to the Planning & Zoning Committees. Motion to confirm the appointment of Sharon Hargarten to a three-year term on the Planning & Zoning Committee (Sarah Pope/Loren Bobolz). The motion carried by voice vote with no negative vote.

*D. Discussion & action on appointment of Margaret Waite to a three-year term to the Board of Adjustments.*

Chair David Moyer appointed Margaret Waite to a three-year term to the Board of Adjustments. Motion to confirm the appointment of Margaret Waite to a three-year term on the Board of Adjustments (Loren Bobolz/Ben Wellnitz). The motion carried by voice vote with no negative vote.

*E. Discussion & action on Adoption of WMRRS (Wisconsin Municipal Record Retention Schedule)*

Discussion of record retention and schedule including tax rolls, assessment rolls, managed forest land records, check stubs, bills, and other records. A motion to adopt the WMRRS (Wisconsin Municipal Record Retention Schedule). (Sarah Pope/Loren Bobolz) The motion carried by voice vote with no negative vote.

*F. Discussion and action on report by Fire District Representative*

58 calls were made in March. Year to date total was 163. 6 fire calls, 157 ems calls. PPE supplies are adequate at this time. Smoke detectors are available. Currently 30 members on the department. 1st Responder/EMT License was applied for under ACT 19 for a Paramedic Squad. Stipend of $25/run to compensate for experience and schooling. Continue to recruit for paramedics and attract local membership. Vets role fundraiser was successful. Tires were put on engine. Engine 411 has a new hose. May 13, 2021 is the 2020 review at 6:30pm at the firestation.

*G. Discussion and action on appointment of a Board Member for a one-year term to the Clinton Fire District Board currently held by Loren Bobolz*

Chair David Moyer appointed Loren Bobolz to a one-year term on the Clinton Fire District Board. Motion to confirm the appointment of Loren Bobolz to a one-year term on the Clinton Fire District Board. (Dan Huisheere/Sarah Pope) The motion carried by voice vote with no negative vote.

*H. Discussion and action on Zoning Officer Report*

No report

*I. Discussion and action on Supervisors’ evaluation of their sections of roads*

Complaint of construction in Wyman Rye. Deck being built in Avalon. Complaint of pavement in a residents driveway on Waite Rd. County gave estimates on repairs. Waite Rd paver patch would cost $27,761. East side Carvers’s Rock has a large pothole. BC Townline is also very rough and would cost $16,590 for a paver patch. BC Townline repair would need to be split with Clinton.

*J. Discussion and action on roadwork, including but not limited to tree trimming, culvert repair and replacement, crack filling, ditching, shouldering, maintenance including replacement of signs and posts, paver repair, pot hole filling, Creek Road Bridge State/Municipal Agreement and Emerald Grove Bridge Projects, Multimodal Local Supplement Project*

Discussion of crushing Waite, BC Townline, and possibly Odling. Crusher will be in area for project on Creek Rd. Chair will be contacting Brian for pricing on pulverizing and contact Clinton Chair, Dave Brandl, for BC Townline. A motion to spend a maximum of $50,000 to grind & provide road base repair for Waite Road and Odling Road. (Ben Wellnitz/Sarah Pope). Motion carried with no negative voice vote.

Sharon Douglas and David Moyer attended a preconstruction meeting regarding the Creek Road project. Tree removal and ditching will begin soon. Also moving a power pole to the south side of the creek.

A resolution for County Aide on Bradford Townhall/HWY 140 and WIlliam Inmans culvert for repair. Cost is $5500.00. A motion to fix the culvert for $5500.00 and cost share 50% of the project was made. (Loren Bobolz/Ben Wellnitz). Motion carried with no negative voice vote.

*K. Discussion and action on Town Hall Repair Committee Report*

Flagpole needs new clips. Jill Bier has clips.

*L. Discussion and action on approval of Driveway Permit Applications*

No applications received

*M. Discussion and action on Utility Permit Applications*

No applications received

*N. Discussion and action on a Weed Notice*

Motion to approve Weed Notice. (Loren Bobolz/Sarah Pope). Motion carried with no negative voice vote.

*O. Discussion and action on Alcohol Registration and Licencing Webinar*

No action

*P. Discussion and action on Pacer Scores*

No action

*Q. Discussion and action on Municipal Clerks and Treasurers Institute Virtual July 12-16*

No action

*R. Wisconsin Towns Association Membership Renewal*

Motion to approve Wisconsin Towns Association Membership renewal. (Loren Bobolz/Dan Husiheere) Motion carried with no negative voice vote.

*S. Date for Board of Review*

Tabled until May

*T. Discussion & action on Constable position*

No action as Ed Reible was a non-registered write in candidate and approved by Board of Canvas on election night.

*U. Discussion & action on funding for the LRIP Project*

LRIP project loan has been approved. Non revolving construction loan note for $643,000. Sharon Douglas stated that only the chairperson is required to sign the bank note.

*V. Discussion and action on Horton Insurance bill and Worksmen comp. Insurance.*

Motion to accept Workmens Comp Insurance and Horton Insurance Bill. (Sarah Pope/Loren Bobolz). Motion carried with no negative voice vote.

*W. Discussion and action on Approval of Ordinances No. 53-2020 to amend the zoning ordinance for Parcel No. 6-3-105.1, Ordinance No. 54-2020 to amend the zoning ordinance for Parcel No. 6-3-260.1 and Ordinance No. 55-2020 to amend the zoning ordinance for Parcel No. 6-3-68.1*

Motion to approve No. 53-2020 to amend the zoning ordinance for Parcel No. 6-3-105.1, Ordinance No. 54-2020 to amend the zoning ordinance for Parcel No. 6-3-260.1 and Ordinance No. 55-2020 to amend the zoning ordinance for Parcel No. 6-3-68.1. (Sarah Pope/Loren Bobolz). Motion carried with no negative voice vote.

*X. Discussion and action of Police Agreement with Village of Clinton*

Motion to sign and accept the Police Agreement with Village of Clinton. (Loren Bobolz/Sarah Pope). Motion carried with no negative voice vote.

*Y. Discussion and action of Joint Court Agreement with Village and Town of Clinton*

Motion to sign and accept the Joint Court Agreement with Village and Town of Clinton. (Loren Bobolz/Sarah Pope). Motion carried with no negative voice vote.

*Z. Discussion and action of Draft Ordinance for Creation of Joint Court*

Motion to sign Draft Ordinance for Creation of Joint Court. (Loren Bobolz/Sarah Pope). Motion carried with no negative voice vote.

*6. Citizen Participation*

Dan has asked board about an outside audit as change of chair and clerk have recently occurred.

*7. Announcements and Reports*

*a. The May Town Board meeting will be held on Tuesday, May 18th, 2021 at 6:30 p.m. at the Bradford Town Hall*

*b. Rock County Sheriff’s Report*

*8. Treasurer’s Report*

Motion to approve the Treasurer’s Report. (Loren Bobolz/Sarah Pope) The motion carried by voice vote with no negative vote.

*9. Bills for Approval*

Motion to approve the bills for payment plus the $324 additional for the 6 month payment to US Cellular (Sarah Pope/Loren Bobolz) The motion carried by voice vote with no negative vote.

*10. Adjournment*

Motion to adjourn. (Loren Bobolz/Ben Wellnitz) The motion carried by voice vote with no negative vote. The meeting was adjourned at 8:36 p.m.

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| **Rock Energy Cooperative** | **Town Hall Expense-Light** | **$32.36** |
| **Alliant Energy** | **Hwy. exp-street lights** | **$50.82** |
| **Rock Valley Publishing LLC** | **Publications-agenda town bd expense $37.58**  **Polling notice-$51.09 & 15.84**  **Election notice-$87.82**  **Meeting Notice-$10.40** | **$202.73** |
| **Lentells Disposal** | **Recycling** | **$500.00** |
| **Clinton Community School District** | **Monthly Parking Permit Fees** | **$170.95** |
| **Clinton Community School District** | **MHPF Lottery Credit** | **$810.67** |
| **US Cellular** | **Townhall Internet 6 mo @ $54=$324** | **$324.00** |
| **Pat’s Services, Inc** | **Town Hall Exp 2/21/21-3/19/21** | **$90.00** |
| **Nowlan & Mouat LLP** | **General-$37**  **Consultation/Retainer-$2500.00**  **Ordinances-$203.50** | **$2740.50** |
| **Premier Pest Elimination, LLC** | **Town Hall Exp-pest control** | **$80.00** |
| **Wisconsin Towns Association** | **Town Board Exp membership rnwl** | **$868.66** |
| **Luety Earthworks** | **Tree Removal-hwy exp** | **$2750.00** |
| **Ideal Midwest** | **HWY Exp-Snow Plowing** | **$30179.09** |
| **Horton** | **Insurance**  **commercial pkg $4074.00**  **Town blanket bond $280.00** | **$4354.00** |
| **Bitco** | **Insurance** | **$1418.00** |
| **Sherwin Industries Inc** | **Cold patch-hwy exp** | **$2783.80** |
| **Carie McGinnis**  **Kaye Niquet**  **Lorilea Rieble**  **Vicky Duoss**  **Donna Mullooly**  **Sharon Hargarten** | **Poll Worker 4-6-2021** | **$100**  **$100**  **$100**  **$100**  **$50**  **$50** |
| **Churchill Bro’s LLC** | **hauling** | **$225.00** |
|  | **total** | **$48080.58** |