1. Call to Order and Roll Call

All members present. Attorney Mike Hahn present.

2. Pledge of Allegiance

3. Adoption of the Agenda

Motion to adopt Agenda (Loren Bobolz/Dan Huisheere). Motion carried by voice vote with no negative vote.

4. Approval of the Minutes to the Town Caucus and January 18th, 2022 meeting

Motion to approve the minutes to the Town Caucus and January meeting (Sarah Pope/Dan Huisheere). Motion carried by voice vote with no negative vote.

5. New Business

A. Joint municipal court update discussion and action

Chief Schultz handed out a list of inspected properties for unlicensed vehicles. 16 unregistered vehicles-14 compliant now, 1 pending. Citation issued on Creek/Odling and owner cited. Pending in court.

No other outstanding complaints. Email chief if any complaints come up.

Dave brought up that a reefer semi has been parking at Shady Hill–Chief Schultz will look into it.

B. Discussion and Action on Shady Hill Mobile Home Park

C. Zoning and Land Use Workshop evening of February 28th. The primary speaker will be Becky Roberts from the Center for Land Use Education. The workshop will be held at Dr. Daniel Hale Williams Resource Center, Beckman Mill Conference Room, 1717 Center Avenue, Janesville, WI 53546. $20.00 fee to attend

D. Wind siting Ordinance discussion and action

Attorney Hahn handed out copies, very similar ot the examples that were shared previously. Goal is to have some input and ability to atleast be aware of wind power in township. Only so much regulation that town can provide. Ultimate decision is made by the Public Service Commission. Establishing a permitting/application process and have a committee to review it. There would be quite a bit of work for the committee. No action can be taken tonight, advises board members to review it, and let Marlina or Attorney know if we want to incorporate it for March meeting. Public hearing will need to be held on ordinance and likely looking at April meeting before any action. Applicant would have to reimburse the town for the fees and obligated to pay for the costs of review fess that would have to be paid by applicant if negative impact on production to neighboring properties, not just a flat fee. Tabled until March meeting

E. Discussion and action Ordinance amendment to increase permit fees

Ordinance to increase fees for permits requires a permit authorization fee schedule. Item c-Permit fees double. Attorney Hahn suggests a public hearing. Tabled while he finds information. Loren moves to table. Sarah seconds.

Resumed: Attorney Hahn reports that no hearing is required. General ordinances are able to be approved.

F. Discussion and action on report by Fire District Representative

Ryan Wellnitz shared that 59 calls were received in January and they are ahead of the pace for the year. 56 in January 2021. Average calls per day 1.72. Covid is still an issue. 5 covid transports in January. Equipment from the grant arrived. $1400 DNR grant reimbursement. $6600 is the money received for equipment and supplies Fire donations from area businesses in the amount of $2500. EMS scope has been updated and additional drugs can be administered. STroke response and training recognition from State. Heart monitor has been ordered, cot ordered. Discussion on Act 97 does not have state license to do some things but 8 members can operate at that level for a paramedic squad. It is $10000 for licensure. Apply for sate license and $5000 in supplies needed to operate as EMT Level A. There is discussion to adopt Bill 894 up for vote thai upcoming month and allows for medicare/medicaid to be billed appropriately Fire ordinance they are unable to charge for accidents, want for municipalities to be uniform. Will be purchasing an ambulance in 2022. They have been in contact with Town Bank and payment is due upon delivery. Village paid 1st installment payment. St Patricks Day Fundraiser and FFA auction are upcoming fundraisers. April 1st will be the audits of the books…$4500-$5500 to review. Ryan Wellnitz term is up in May. September 1 is prelim budget due. Membership remains the same at 32 members. 1 caddott with a focus on EMT/NBurse and has been working day shifts.

G. Discussion and action on Zoning Officer Report

 Jordan Hargarten, Detached Ag Building, 1416 S Emerald Grove Rd permit $65.00 (Township share $13.00)

A boardmember inquired if Art Fish has obtained a building permit for Avalon Road. Clerk found record of permit.

Chairperson Dave is questioning a livestock fence within 5’ of waterway, Dave thinks it is not where it is supposed to be. Vegetation is up to the buildings, right along a public waterway. Boardmember shared that the plans were engineered by the state…Dave is questioning if plan was followed. Norm with the County has also brought concerns to Dave. The concrete has been in for over a year. Project shared with the state through government program. Sarah asked Dave if he has talked to landowner. Through 3rd party Dave has shared that he has told family members to get permits. Boardmember shared that if it is not within compliance the state would not have approved it and required approval to be cost shared. Dave is frustrated with ordinances if they are not enforced.

Dave brought up issues with MZIS and permitting. Zoning company is not doing their job and wants them to be invited to March meeting as they are working for the township and not performing, example is enforcement is not happening in Shady Hill and they are just sending the permit without discussion and approval. Attorney Hahn shared that building inspector builds and enforces building code, we adopt the various building and dwelling codes. Certain requirements are met so inspector can issue permits that have to comply with setbacks and an inspector is not going to enforce a manure handling area–that is DATCAP/DNR/etc. As far as not reviewing anything, no action except maybe approving reports is the responsibility of zoning officer. The town board appoints the building inspector. Look up MZIS contract, schedule MZIS to attend March meeting. Permit is supposed to be posted. Penalties under ordinance if not enforcing building inspector. Board suggests looking at a different building inspector.

H Discussion and action on Supervisors’ evaluation of their sections of roads

Supervisor Dan received a call about a roadsign at Milner ROad/Townline. BC/Townline is our responsibility to maintain. Dave talked with Pete at the County. County is not labeling it a high priority until other business taken care of. Guard rail is complete at O’Riley/Hofstrom road, tree treeming is being done to make way for snow plow. Weed wacking around black and white poles. Sarah inquired about the tree trimming and who is responsible for removing the limbs the county cuts? Unclear if that is county responsibility or landowner. The State emailed about the WISLR score for some of the roads and scores were updated in compliance. No update on the roadgrant. Dave attended to BIL at teh county. No engineering fees will be covered in 2022 and moneys should be spent on rural roads, except its federal funds so engineering needs to be completed for all projects. Next round will be in 23,24,25,26 and split will be 80/20.

I Discussion and action on roadwork, including but not limited to tree trimming, culvert repair and replacement, crack filling, ditching, shouldering, maintenance including replacement of signs and posts, paver repair, pot hole filling, Bipartisan Infrastructure Law

Report pot holes so Dave can have county fill them.

J Discussion and action on Town Hall Repair Committee Report

No repairs

K. Discussion and action on proposals for Townhall Electric, Septic, Well, and proposal

Chuck Demas provided a design. Received a written bid from Hudson. Electrical service Specialisits bid includes main panel, outlets, etc. total $6800.00. Suggests one meter. Bid from Batterman for boundary survey grade plan and staking of site. Paschke Concrete for $12000 for concrete work. Jill offered that Bob could do the dirtwork. Do we ask the board to do this ok a total amount? Chuck is able to provide us with a bigger drawing. Dave did get information on the well. Loren received a call from a neighbor that is unhappy with the location and thinks it will take away from the current townhall. Space is needed for covid and water and septic. We currently do not have heat, water, plumbing, enough storage. Covid money is meant for these projects. County is in discussion of financial support. Discussion is that we should take bids. Anything over $25000 needs to go to public bid, notice of bid should to Chuck for info. Hahn advises we should send everything out to bid.If there are portions that are separate from $5000-$25000 a class 1 notice is issued before any work is completed. Building electrical plumbing, well, framing and town would be the general. Has to go to lowest responsible bidder and has to meet certain criteria. Limitations as to what we can require and we cannot put a geographic location on bid and and we cannot limit labor union requirements. Sarah suggests that a builder will be more knowledgeable as a general than the board would be. Can reserve pre-approval rights for sub contractions and qualificcations are not responsibility withheld. Septic and well can be separate and they work with a contractor and plumber.Bids can still be received even if project does not get completed. Process is bid notices go out, sealed bids come in, checklist of requirements is met, bids opened, lowest bid gets confirmated they are responsible and they are selected. Has to be put out to bid. Dan moves that we move forward with project and have Chuck help us out with bid documents and have them reviewed by Nowlan Law. Sarah seconds. Motion approved by voice vote with no negative vote.

L. Discussion and action on approval of Driveway Permit Applications

none

M. Discussion and action on Utility Permit Applications

none

N. Discussion and action on ARPA Funds

 ARPA Resolution needed for fund spending. Resolution example passed out to members. Will create document for March meeting

O. ~~Discussion and action on approval of 2021 Annual Report~~

P Town Board Audit of the Treasurer’s and Clerk’s 2021 records

Audit completed. Board signed and approved.

Q. Discussion and action on Bradford Township community picnic

Dave would like to see an annual town picnic at Carver Roehl Park, has spoke with Ruth Inman and she is receptive.Dave is thinking a $1000.00 budget for picnic. Friends of Carver’s Roehl Park members would like to be involved. Board thinks its is a good idea. A motion to move forward with a Bradford Community Picnic in coordination with Carver Roehl Park group was made. (LOren Bobolz/Ben Wellnitz). Motion approved.

6. Citizen Participation

Ron Woodman in attendance and introduced himself as he is running for County Board Supervisor, District 7. Stacey Kinkaid in attendance.

7. Chairman’s Report

Snow plowing is minimal, sand and salt has been good this year. No need to call. A few mailboxes were taken out.

8. Announcements and Reports

A. The March Town Board meeting will be held on Tuesday, March 15th, 2022 at 6:30 p.m. at the Bradford Town Hall.

 B. Rock County Sheriff’s Report

 C. Grota Appraisals Open Book Friday, May 13th, 2022 Phone/Email 9:00am-11:00am Board of Review Wednesday, June 8th, 2022 at Bradford Townhall 9:00am-11:00am

9. Treasurer’s Report

Subtotal of just receipts. December correction is on there. Motion to approve Treasueres report. (Sarah Pope/Dan Huisheere). Motion carried by voice vote with no negative vote.

10. Bills for Approval

PILT and DNR tax money are funds we distribute. Motion to approve Bills was made. (Sarah Pope/Ben Wellnitz) Motion carried by voice vote with no negative vote.

10. Adjournment

Motion to adjourn (Dan Huisheere/Ben Wellnitz) 8:43 pm