

**Town of Bradford  
Town Board Meeting  
Tuesday, July 18, 2017 at 6:30 p.m. at the Bradford Town Hall  
Minutes**

1. Call to Order and Roll Call

**Town Board Chairperson Sharon Douglas called the July Town Board meeting to order at 6:30 p.m. Also present were Supervisors Sara Pope, Loren Bobolz, Ron Duffy and Ben Wellnitz, Treasurer Jill Bier and Clerk Sandra Clarke. Mick Mullooly was absent due to a meeting of the Fire Board.**

2. Pledge of Allegiance

3. Adoption of the Agenda

**Motion to adopt the agenda. (Ben Wellnitz/Ron Duffy) The motion carried by voice vote with no negative vote.**

4. Approval of the Minutes to the June 20<sup>th</sup> and 28<sup>th</sup>, 2017 meetings

**Motion to approve the minutes to the June 20<sup>th</sup> and 28<sup>th</sup>, 2017 meetings. (Ron Duffy/Ben Wellnitz) The motion carried by voice vote with no negative vote.**

5. New Business

A. Discussion and action on bids for Reid Road single chip sealing

**The Board agreed to put this in 2018 budget for road maintenance instead of doing this year so the paving could be done on Emerald Grove Road.**

B. Discussion and action on service contract for tree removal and brush cutting in the road right of way

**Chair Sharon Douglas reported that Ben and Shelly Wellnitz and Wayne and Sharon Douglas cut and removed the fallen tree on Larsen Road near Carvers Rock Road intersection on a Sunday. Loren Bobolz and Wayne Douglas cut and moved a tree that fell on Creek Road near Roehl's last Wednesday. It is in the ditch and needs to be removed. Ron Duffy and Ben Wellnitz volunteered to cut up the tree leaning toward the road along the park south of Larsen Road tonight after the meeting.**

**The Board reviewed the service contract for backup emergency tree removal and annual brush cutting and tree removal in the right of way presented by**

**Bryce Nass of Ideal Midwest LLC. It was suggested that “upon receipt of notice by Sheriff’s office that a tree is impeding the roadway” that a Town Board member check before Bryce Nass is called because occasionally they are small trees or limbs that can be removed by board members. The Board agreed that a representative from the Town Board upon receipt of a call from the Sheriff’s office would go out and check to see if Bryce needed to be called. If Chair Sharon Douglas is not available other board members would be called. The equipment needed, would be determined by the contractor, by the size of the trees etc. For the annual cutting Chair Sharon Douglas suggested that the board choose a section of road to have the brush and trees cut and then Bryce could give an estimate of what it would cost. Creek Road east of Carvers Rock Road or Avalon Road were suggested for next year’s work.**

**Motion to accept Ideal Midwest LLC service contract for the prices listed for maintenance tree and brush cutting and emergency tree removal. (Loren Bobolz/Ben Wellnitz)**

**Roll Call Vote:**

**Sara Pope, “Yes.”**

**Loren Bobolz, “Yes.”**

**Ron Duffy, “Yes.”**

**Benw Wellnitz, “Yes.”**

**Sharon Douglas, “Yes.” The motion carried unanimously.**

**C. Discussion and action on Emerald Grove Road paver repair**

**The Board reviewed the schematic drawings prepared by Ron Duffy for paving on Emerald Grove Road north of Larsen Road.**

**Motion to put the project out for bids from Larsen Road to the culvert. (Loren Bobolz/Sara Pope) The motion carried by voice vote with no negative vote.**

**The Board reviewed the drawing made by Ron Duffy for paver repair of the section near Mike Mullooly’s, fire no. 3410 S. Emerald Grove Road.**

**Motion to put the paver repair project on Emerald Grove Road south of Avalon Road out for bids. (Sara Pope/Ben Wellnitz) The motion carried by voice vote with no negative vote.**

**D. Discussion and action on Zoning Officer Report**

**Zoning Officer/Building Inspector Troy Everson issued a Zoning Permit No. TB1767 to Ralph Clowes for an Ag structure for Parcel No. 6-3-99, 3349 S. O’Riley Road, Darien, on 6-07-2017. He issued a Zoning Permit No. TB17530 to Ryan Scott for a 9600 sq. ft. storage garage for Parcel No. 6-3-5.3 at 13101 E. US Hwy. 14, Avalon, on 5-30-2017. An electrical Permit No. TB17629 was issued to**

**John Huber for a 200 amp service for a garage on Parcel No. 6-3-224, 9268 E. Creek Road, Clinton, on 6-29-2017. A demolition permit was issued on July 13, 2017 by Chair Sharon Douglas to William and Sandra Clarke for removal of a storm damaged barn on Parcel No. 6-3-12 at 11100 E. County Road MM, Avalon.**

E. Discussion and action on report by Fire District Representative

The Board reviewed the report. Chair Sharon Douglas reported that the Clinton Fire Department has decided to put the audit on hold as they work through the transition period upon John Rindfliesch's resignation. John has consented to continue as fire chief. She added that if you have to contact the fire department you may do so by e-mailing them at [clintonfirewi@gmail.com](mailto:clintonfirewi@gmail.com) and John's email address is [clfire401@yahoo.com](mailto:clfire401@yahoo.com).

F. Discussion and action on resolution for Creek Road Railroad Bridge

Through help from Representative Amy Loudbeck, a three-year extension for the Creek Road Railroad Bridge Project was approved by the state. The new resolution was the same as the former resolution with the addition of the three-year extension for completion.

**Motion to approve the Resolution No. 2017-68 for the replacement of the Creek Road Railroad Bridge. (Loren Bobolz/Ben Wellnitz) The motion carried by voice vote with no negative vote.**

G. Discussion and action on Supervisors' evaluation of their sections of roads

**Sara Pope reported that there is no double arrow sign for the end of Odling Road on Creek Road. The board noted that they did not think there ever had been a sign there but there are extra signs.**

**Clerk Sandra Clarke reported that she had ordered the road signs for the intersection of S. Emerald Grove Road and Creek Road that are missing along with the post.**

**Loren Bobolz stated that he would put the old cold patch in the triangle at the intersection of O'Riley Road and Creek Road.**

**Sharon Douglas reported that she and Wayne Douglas had put up the curve sign on Emerald Grove Road north of Highway 14 and did some brush cutting. She stated that the double arrow sign at the end of Emerald Grove Road at Creek Road needs a new post and sign. She stated that she was waiting for the signs that Sandra Clarke had ordered and would then call Diggers hotline so the posts can go in. She added that the road name signs that were ordered were for O'Riley & Hofstrom, Larsen Road at Highway 140, Creek Road and Highway**

**140 for both sides, Dunn Road and B-C Townline Roads, and Bradford Town Hall Road and Highway 140.**

**Sharon Douglas reported that she and Wayne Douglas had filled pot holes on Odling Road and Emerald Grove Road from Larsen Road to the bridge.**

**Chair Sharon Douglas reported that the flood that occurred last Wednesday had water covering the road completely in two different areas on Emerald Grove Road. Jones Road was completely submerged and Emerald Grove Road south of Highway 14 was also flooded over. Sharon and Wayne Douglas put up barricades and took them down later. She added that she contacted Duane Jorgenson regarding whose responsibility it is to ditch under the bridge on Highway 14 and he is in communication with the state. She stated that the Town needs to ditch along Emerald Grove Road on the west side across from the Antiques Store up past Charles Stevenson's house as the ditch cannot handle the amount of run-off from a heavy rain.**

**Chair Sharon Douglas stated that the large double culvert at Carvers Rock Park near Creek Road had a lot of debris and trees that were plugging up the culverts. She added that she met Bryce Nass there last Thursday and had him remove the large trees and debris that floated down from within the park.**

- H. Discussion and action on roadwork, including but not limited to tree trimming, culvert repair and replacement, ditching, shouldering, maintenance including replacement of signs and posts, paver repair, pot hole filling, Creek Road, Emerald Grove and Carvers Rock Road Bridge replacements, 5-year Capital Improvement Plan, B-C Townline Culvert replacement and S. Emerald Grove Road Culvert replacement, Bridge Inspection Report, Creek Road Bridge east of O'Riley Road and O'Riley Road Bridge

**The board discussed the proposal presented by Ron Duffy for pulverization and rerolling of Inman Road which would cost \$2,550 for  $\frac{3}{4}$  of a mile.**

**Motion to approve the agreement to pulverize and reroll  $\frac{3}{4}$  of a mile of Inman Road from the south toward the north. (Loren Bobolz/Ron Duffy) The motion carried by voice vote with no negative vote.**

Chair Sharon Douglas reported that she and Loren Bobolz had measured the culvert pipes for the culvert on Emerald Grove Road just north of Creek Road and they were 32 feet from end to end but they came with slashed ends so they have lost 3 feet on each side of the culvert and it is a safety factor on the east side. Ron Duffy stated that the schematic was to be 6 feet on each side of the culvert. **Bill Johns stated that if 32 feet would make it 6 feet on each side, he would bolt on extensions ends to make it the 32 feet at no cost to the Town.**

**The invoice for County Bridge and Culvert Aid is to include the note that “Due to extenuating circumstances a second culvert was needed and the cost increased for this project.”**

Bill Johns asked Sharon Douglas to call Dave Brandl about the extra \$1,027.50 paving on the B-C Townline Road culvert project.

Two projects were presented for consideration. One was for extending the radius for the northwest corner of the intersection of B-C Townline Road and Highway 140 and the other was for extending the radius of the south side of the curve at the intersection of County J and B-C Townline Road.

**Motion that we do these two projects. (Ron Duffy/ no second) Motion died from lack of a second.**

**Loren Bobolz stated that he could get a skid steer bucket of cold patch and put it in the area of the curve on the south side of B-C Townline Road at the intersection with County J. Sharon Douglas and Sandra Clarke offered to help.**

**Chair Sharon Douglas reported that the Pier 1, south abutment is removed on the Carvers Rock Road Bridge over Turtle Creek and the north half is also removed. They are preparing to pour Pier 1 underwater footing and start on the column. The DNR/DOT will be having a site review once the demo is completed but that is most likely a couple weeks out.**

I. Discussion and action on Town Hall Repair Committee Report  
Nothing.

J. Discussion and action on approval of Driveway Permit Applications  
No applications were received.

K. Discussion and action on approval of Utility Permit Application  
No applications were received.

L. Discussion and action on approval of the Veterans Service Cemetery Lists for Emerald Grove Cemetery and Mt. Philip Cemetery  
**Motion to approve the Veteran’s Service Lists for Emerald Grove Cemetery and Mt. Philip Cemetery. (Ron Duffy/Sara Pope) The motion carried by voice vote with no negative vote.**

M. Discussion and action on possible donation to “Rock Against the Rail” group  
Loren Bobolz stated that he understood that “Rock Against the Rail” doesn’t need any funds at this time.

N. Discussion and action on possible early payment of last ½ Fire District Budget

Clinton Fire Department has asked if the Town could pay the final ½ of the Fire Budget early in July instead of by August 31<sup>st</sup>.

**Motion to approve early payment of the final ½ of the Fire Budget. (Ron Duffy/Ben Wellnitz) The motion carried by voice vote with no negative vote.**

6. Citizen Participation

None

7. Announcements and Reports

- a. **The August Town Board meeting will be held on Tuesday, August 15<sup>th</sup>, 2017 at 6:30 p.m. at the Bradford Town Hall.**
- b. **The Rock County Sheriff's Report was reviewed.**
- c. **Rock County Conservation Dept. Clean Sweep Drop-Off event will be held on Saturday, August 26, 2017 from 9am to 12 pm at the Rock County Public Works, 3715 Newville Rd., Janesville.**
- d. **Chair Sharon Douglas reminded everyone that Open Book will be held by the assessor on Monday, August 14<sup>th</sup> from 2 pm to 8pm at the Bradford Town Hall.**
- e. **Chair Sharon Douglas announced that she would be attending the 2<sup>nd</sup> Clinton Community School District Collaboration meeting on July 31<sup>st</sup>.**
- f. **The 2017 Board of Review will be held on August 28, 2017 beginning at 6:00 p.m. at the Bradford Town Hall for a minimum of two hours.**
- g. **The Rock County Unit WTA Picnic and meeting will be held on Thursday, July 20, 2017 at the Newark Town Hall, 9528 West Beloit Newark Road at 6:30 p.m. There will be no formal speakers but board member are invited to meet their County Officials.**
- h. **Chair Sharon Douglas reported that she had Attorney Moore send out a letter to the owner of the old gas station in Emerald Grove regarding the presence of someone living in the recreational vehicle there which is a violation. The owner called Attorney Moore and said that the person who runs the business has been living in the RV and has been told to find another place as soon as possible. The owner will be coming up from Arizona and will follow up personally. Attorney Moore will be checking in with the owner in August.**
- i. **A thank you note was received from the family of Floyd Huisheere.**
- j. **The Town of Richmond will be holding a public meeting on their Comprehensive Plan on August 15<sup>th</sup> at 7:00 p.m. at their Town Hall.**

8. Treasurer's Report

**Motion to approve the Treasurer's Report. (Ben Wellnitz/Sara Pope) The motion carried by voice vote with no negative vote.**

9. Bills for Approval

**Motion to approve the bills for payment. (Loren Bobolz/Ron Duffy) The motion carried by voice vote with no negative vote.**

10. Adjournment

**Motion to adjourn. (Ron Duffy/Ben Wellnitz) The meeting was adjourned at 9:05 p.m.**

**Respectfully submitted,**

**Sandra Clarke, Clerk**